



# City of Raymond

## WASHINGTON

### **CITY COUNCIL AGENDA**

**MEETING:** Monday, May 5<sup>th</sup>, 2025, at 5:00 PM

**LOCATION:** City Hall Council Chambers

**MEETING LINK:** <https://us02web.zoom.us/j/5780540411?omn=84002192526>

**PERSONAL MEETING ID:** 578 054 0411

*If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on May 2<sup>nd</sup>, 2025. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to [clerk@cityofraymond.com](mailto:clerk@cityofraymond.com). For a list of public meeting guidelines please visit the following link [PUBLIC-COMMENT.pdf \(cityofraymond.com\)](#)*

*\*Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF APRIL 21<sup>st</sup>, 2025, REGULAR COUNCIL MEETING**
5. **CORRESPONDENCE**
6. **ITEMS FROM THE PUBLIC**
7. **RESOLUTION 2025-02 A RESOLUTION BY THE CITY COUNCIL OF RAYMOND, WASHINGTON, SETTING CITY POLICY RELATED TO ASSOCIATION OF WASHINGTON CITIES (AWC) RISK MANAGEMENT SERVICE AGENCY (RMSA) MEMBER STANDARDS, CONTAINING A SEVERABILITY CLAUSE AND SETTING AN EFFECTIVE DATE.**
8. **DEPARTMENT HEAD REPORTS**
  - a. Fire Chief Bill Didion
  - b. Police Chief Pat Matlock
  - c. Public Works Director Eric Weiberg
  - d. Clerk-Treasurer Kayla MacIntosh
9. **MAYOR'S REPORT**
10. **PUBLIC COMMENT ON CURRENT AGENDA ITEMS**
11. **COUNCIL COMMENTS**
12. **FUTURE AGENDA TOPICS**
13. **ADJOURNMENT**

### **Next Regular Scheduled Council Meeting**

*Monday, May 19<sup>th</sup>, 2025, at 5:00 PM*

*The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.*



**RAYMOND CITY COUNCIL MEETING**

**May 5<sup>th</sup>, 2025**

**CONSENT AGENDA**

**APPROVAL OF CLAIMS:**

**CLAIMS #75039- CLAIMS #75105**

**\$78,353.07**

**APPROVAL OF PAYROLL CLAIMS:**

**CLAIMS #75051-CLAIMS #75056  
(Direct Deposit included)**

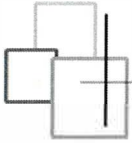
**\$211,987.05**

# A/P Check Register

Fiscal: : 2025  
 Period: : 2025 - May 2025, 2025 - April 2025  
 Council Date: : 2025 - May 2025 - 1st Council, 2025 - April 2025 - Hand Pays

Number	Vendor Name	Account Description	Amount	
75039	PACIFIC COUNTY AUDITOR - RECORDINGS	Professional Services	\$18.00	WSG LIEN
75044	Morley, Brian	Salaries & Wages	\$1,862.00	FINANCE REPAYMENT OF L&I CHECK
75045	U.S. Postal Service	Communications	\$1,500.00	WSG POSTAGE
75046	WA ST Dept of Licensing	Vehicles and Equipment	\$61.75	FIRE/AMB. COPIES OF REGISTRATION
75047	Channell, Tia	Building & Planning Supplies	\$20.77	
		Supplies	\$116.87	
		Check Total:	\$137.64	CITY HALL/CE REIMBURSEMENT
75048	KARNATZ, JEFF	Professional Services	\$2,100.00	THEATER MANAGER
75049	LOMELI, DANIELA	Pool Professional Services	\$1,500.00	POOL MANAGER
75050	Penoyar, Joel	City Attorney	\$1,000.00	CITY LAWYER
75062	Didion, Bill	Training/Travel	\$168.00	FIRE/AMB TRAINING
75063	MADRID, JAYDEN R.	Training/Travel	\$391.00	POLICE TRAINING
75064	MATLOCK, PAT	Training/Travel	\$168.00	POLICE TRAINING
75065	Roberts, Dee	Training/Travel	\$448.00	LEGISLATIVE TRAINING
75066	WEIBERG, ERIC	Training/Travel	\$168.00	PW TRAINING
75067	Airgas USA, LLC	Operating Supplies	\$11.08	AMB MEDICAL SUPPLIES
75068	ALS GROUP USA, CORP.	Operating Supplies	\$558.00	WWTP OPERATING SUPPLIES
75069	AMAZON CAPITAL SERVICES	Operating Supplies	\$393.00	
		Pool Supplies	\$490.78	
		Check Total:	\$883.78	ALL CITY SUPPLIES
75070	Boggs, Arlie	Training/Travel	\$1,111.96	POLICE TRAINING
75071	Bud's Lumber Supply	Operating Supplies	\$1,154.90	
		Repairs & Maintenance	\$1,859.05	
		Check Total:	\$3,013.95	ALL DEPT SUPPLIES
75072	BYRD, ROBERT	Training/Travel	\$408.50	POLICE TRAINING
75073	CASCADE FIRE EQUIPMENT	Operating Supplies	\$541.62	FIRE OFFICE SUPPLIES
75074	CES	Operating Supplies	\$90.54	WWTP PARTS
75075	Coast Controls & Automation, Inc.	Professional Services	\$1,076.59	
		Repair & Maintenance	\$3,083.70	
		Check Total:	\$4,160.29	WTP/WWTP MONITORING & PARTS
75076	Code Publishing Company	Professional Services	\$177.99	LEGISLATIVE CODE PUBLISHING
75077	COMCAST	Communications	\$1,107.38	
		Pool Communications	\$62.58	
		Check Total:	\$1,169.96	ALL CITY INTERNET
75078	ENVIRONMENTAL WORKS COMMUNITY DESIGN CENTER	City Hall / Fire Hall Building	\$13,819.54	CITY HALL BUILDING DEVELOPMENT
75079	EUROFINS ENVIRONMENT TESTING NORTHWEST, LLC	Water Samples	\$909.00	WATER TESTING
75080	Fastenal	Miscellaneous	\$31.72	PARKS SUPPLIES
75081	FERGUSON ENTERPRISES LLC #3326	Operating Supplies	\$229.40	WTP SUPPLIES
75082	Flannery Publications, Inc.	City Hall / Fire Hall Building	\$382.50	CH BUILDING NEWSPAPER PUBLICATION
75083	GARCIA, AIYSHA	Professional Services	\$120.00	GARBAGE CDL PHYSICAL
75084	Grays Harbor County	Water Samples	\$225.00	WATER TESTING
75085	H.D. Fowler Co.	Distribution Supplies	\$1,720.21	
		Operating Supplies	\$179.85	
		Check Total:	\$1,900.06	WTP OPERATING SUPPLIES
75086	INOVALON PROVIDER, INC.	Professional Services	\$197.28	AMB SUPPLIES
75087	NORTHWEST ROCK, INC.	Operating Supplies	\$236.87	PARKS SAND
75088	PACIFIC COUNTY ER&R	Communications	\$893.04	FIRE/AMB RADIOS
75089	PAPE MACHINERY, INC	Repairs & Maintenance	\$417.96	PARKS PARTS
75090	Pioneer Grocery	Miscellaneous	\$58.46	FIRE/AMB CHURLIN CELEBRATION

75091	Platt	Operating Supplies	\$221.13	WWTP SUPPLIES
75092	Quill Corporation	Operating Supplies	\$149.29	CH COPY PAPER
75093	Raymond City Water Clerk	Carriage Utilities	\$158.96	
		City Utility Billings	\$185.87	
		Commercial St. Restrooms / Commercial	\$181.14	
		Property Utilities		
		Community Center Utilities	\$123.85	
		Pool Utilities	\$181.14	
		Public Market Utilities	\$16.37	
		PUD Utilities	\$334.99	
		PUD Utilities	\$428.84	
		Seaport Utilities	\$158.96	
		Utilities	\$3,371.01	
		Utility Services	\$123.85	
		Check Total:	\$5,264.98	ALL CITY WATER
75094	Schwiesow, Brandon	Personnel Benefits	\$229.88	FIRE/AMB TRANSPORT/UNIFORM
75095	Standard Insurance Co	Parks Personnel Benefits	\$7.85	
		Personnel Benefits	\$306.16	
		Streets Personnel Benefits	\$12.21	
		Volunteer Benefits	\$202.69	
		Water Treatment Personnel Benefits	\$23.55	
		Check Total:	\$552.46	ALL CITY LIFE INSURANCE
75096	Sunset Air	Repairs & Maintenance	\$660.02	THEATER HVAC MAINTENANCE
75097	SWARTZ, GENA	Professional Services	\$400.00	POLICE CLEANING
75098	T-Mobile	Communications	\$315.82	AMB CELL PHONES
75099	Traffic Safety Supply Co.	Operating Supplies	\$214.07	STREETS PARTS
75100	U.S. Cellular	Communications	\$110.67	TOM'S CELL PHONE
75101	VESTIS	Laundry	\$34.87	WWTP LAUNDRY
75102	WALTER E. NELSON CO. OF ASTORIA	Operating Supplies	\$1,987.47	PARKS SUPPLIES
75103	WEST COAST MECHANICAL SOLUTIONS	Professional Services	\$620.00	WTP MAINTENANCE
75104	Willapa Harbor Gun Club	Training/Travel	\$600.00	POLICE TRAINING
75105	WMS AQUATICS, INC.	Pool Professional Services	\$1,271.61	
		Professional Services	\$24,649.91	
		Check Total:	\$25,921.52	POOL FILTER REPLACEMENT
		<b>Grand Total</b>	<b>\$78,353.07</b>	
		<b>Total Accounts Payable for Checks #75039 Through #75105</b>		



# Register

Number	Name	Fiscal Description	Cleared	Amount
<u>75051</u>	OREGON DEPT. OF JUSTICE	2025 - April 2025 - 2nd Council		\$339.00
<u>75052</u>	TEAMSTERS Local #252	2025 - April 2025 - 2nd Council		\$673.00
<u>75053</u>	THORBECKES FITNESS	2025 - April 2025 - 2nd Council		\$335.16
<u>75054</u>	WSCFF Emp Benefit Trust/MERP	2025 - April 2025 - 2nd Council		\$1,000.00
<u>75055</u>	Baylee Price	2025 - April 2025 - 2nd Council		\$1,108.57
<u>75056</u>	Aiden Young	2025 - April 2025 - 2nd Council		\$741.31
<u>APRIL 2ND PAYROLL</u> <u>2025</u>	Payroll Vendor	2025 - April 2025 - 2nd Council		\$114,134.25
<u>DEF COMP APRIL 2ND</u> <u>PAYROLL 2025</u>	WA St Treasurer - Def Comp	2025 - April 2025 - 2nd Council		\$4,972.58
<u>DRS APRIL 2ND</u> <u>PAYROLL 2025</u>	Dept of Retirement Systems	2025 - April 2025 - 2nd Council		\$44,646.99
<u>IRS TAXES APRIL 2ND</u> <u>PAYROLL 2025</u>	Raymond City Treasurer- Taxes	2025 - April 2025 - 2nd Council		\$43,986.19
<u>NATIONWIDE APRIL 2ND</u> <u>PAYROLL 2025</u>	Nationwide Retirement Solutions	2025 - April 2025 - 2nd Council		\$50.00
				<b>\$211,987.05</b>



# City of Raymond

## WASHINGTON

### **COUNCIL PROCEEDINGS**

### **Monday, April 21<sup>st</sup>, 2025**

#### **CALL TO ORDER**

The council meeting was called to order at 5:00 p.m. by Mayor Roberts. Roll was taken and it was determined the meeting was quorate.

#### **COUNCIL MEMBERS' PRESENT**

Heidi Worlton  
Steven Jones  
Karen Tully  
Chris Halpin  
Jason McVey  
Jovon Vaughn- Zoom

#### **COUNCIL MEMBERS ABSENT**

Tony Nordin-Excused

#### **DEPARTMENT HEADS PRESENT**

Bill Didion, Fire Chief  
Kayla MacIntosh, Clerk-Treasurer  
Pat Matlock, Police Chief  
Eric Weiberg, Public Works Director

#### **APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES**

Councilor Jones moved to approve the agenda, consent agenda for tonight's meeting, and the minutes of the April 7<sup>th</sup>, 2025, meeting. Motion carried. Motion passed with 6 ayes and 1 absence.

#### **CORRESPONDENCE**

None

#### **ITEMS FROM THE PUBLIC**

None

#### **2025 ELKS NATIONAL YOUTH WEEK PROCLAMATION**

Mayor Roberts read and proclaimed May 1<sup>st</sup>- 7<sup>th</sup> 2025 as Elks National Youth Week.

#### **INVITATION TO CELEBRATE PROFESSIONAL MUNICIPAL CLERKS WEEK**

Mayor Roberts read and encouraged everyone to participate in 56<sup>th</sup> annual professional Municipal Clerks Week

#### **2025 INTERGOVERNMENTAL AGREEMENT FOR COURTROOM SECURITY SERVICES:**

Councilor Worlton moved to approve the extension of the agreement to December 2025. Motion carried. Motion passed with 5 ayes and 2 absences.

#### **ORDINANCE 1945: COMPREHENSIVE PLAN CLIMATE ELEMENT UPDATE- Second Reading:**

Councilor McVey motioned to approve Ordinance 1945. Motion carried. Motion passed with 6 ayes and 1 absence.

#### **EDC / UW DOWNTOWN REVITALIZATION CONTRACT**

Councilor Jones motioned to deny the contract approval. Motion carried. After discussion, motion passed with 6 ayes and 1 absence.

**PACIFIC COUNTY JAIL SERVICES CONTRACT**

Councilor McVey motioned to approve THE CONTRACT. Motion carried. Motion passed with 6 ayes and 1 absence.

**DEPARTMENT HEAD REPORTS**

- Fire Chief Bill Didion advised the council about upcoming testing and discussed potential recruitment tactics
- Police Chief Pat Matlock discussed the peaceful protest that occurred the previous week.
- Public Works Director Eric Weiberg discussed the ongoing painting projects in town ie sidewalks, curbs, and crosswalks
- Clerk-Treasurer Kayla MacIntosh discussed on-going recruitment for several open positions and discussed working on the annual report.
- 

**MAYOR'S REPORT**

Mayor Roberts had several reports and updates for the council:

1. Roberts announced the resignation of councilor Nordin. Due to the proximity to filing week, she suggested to wait and review the candidates that file and nominate. The council agreed.
2. Mayor Roberts discussed and provided the council with a copy of the strategic plan that was developed from the council retreat meeting.
3. Mayor Roberts also advised the council of the possibility of joint library services with the city of South Bend. She advised the council that the discussions are very high level at this point and no official decision has been made.
4. Advised the council that there are still efforts being made to secure funding for the American Legion Building.

**PUBLIC COMMENT ON CURRENT AGENDA ITEMS**

None

**COUNCIL COMMENTS**

None

**FUTURE AGENDA TOPICS**

None

**ADJOURNMENT**

With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 5:48 PM.

**ATTEST:**

\_\_\_\_\_  
Kayla MacIntosh, Clerk-Treasurer

\_\_\_\_\_  
Dee Roberts, Mayor



## RESOLUTION 2025-02

### **A RESOLUTION BY THE CITY COUNCIL OF RAYMOND, WASHINGTON, SETTING CITY POLICY RELATED TO ASSOCIATION OF WASHINGTON CITIES (AWC) RISK MANAGEMENT SERVICE AGENCY (RMSA) MEMBER STANDARDS; CONTAINING A SEVERABILITY CLAUSE AND SETTING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Raymond is a current member of the AWC RMSA; and

**WHEREAS**, the City Council values the service and protection our policy through AWC RMSA offers and provides; and

**WHEREAS**, the City Council values the resources of the City of Raymond, its employees and its citizens and taxpayers; and

**WHEREAS**, the City Council desires to protect the finances of the City of Raymond and limit the effect of claims on the budget through deductibles and subsequent increases in premiums by following the AWC RMSA Member Standards.

### **NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The City Council hereby adopts all the AWC RMSA Required Member Standards as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

**Section 2.** The City Council hereby adopts all the AWC RMSA Advisory Member Standards set forth in Exhibit "B" attached hereto and incorporated herein.

**Section 3.** The City Council hereby encourages the following of the AWC RMSA Advisory Member Standards as set forth in Exhibit "C" attached hereto and incorporated herein.

**Section 4.** The City Council expects all Elected and/or Appointed Officials of the City of Bridgeport and all City of Raymond Employees to comply with all Required and Advisory Member Standards adopted as part of this resolution in Exhibits "A" and "B," as well as any possible Advisory Member Standards as set forth in Exhibit "C."

**Section 5.** The City Council designates the Clerk-Treasurer the Administrator of all AWC RMSA Member Standards records and training, including setting up required training within the RMSA U system for all Elected and/or Appointed Officials and Employees.

**Section 6.** The City Council directs the Clerk-Treasurer to establish written policies to ensure ongoing compliance with the adopted Member Standards.

**Section 7.** The City Council shall review the AWC RMSA Member Standards no less than annually to ensure continued compliance.



**Section 8.** If any section, sentence, clause or phrase of this Resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, clause or phrase of this Resolution.

**PASSED BY THE CITY COUNCIL OF THE CITY OF RAYMOND AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS 5TH DAY OF MAY 2025.**

**Ayes-**

**Noes-**

**Abstentions-**

**Absences-**

Authenticated By:

\_\_\_\_\_  
Dee Roberts, Mayor

\_\_\_\_\_  
Kayla MacIntosh, Clerk-Treasurer