



City of Raymond

WASHINGTON

CITY COUNCIL AGENDA

Meeting: Monday July 15TH, 2024, at 6:00 PM
Location: City Hall Council Chambers
WEBINAR LINK: <https://us02web.zoom.us/j/88613696851>

*If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on July 15TH, 2024. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to clerk@cityofraymond.com. *Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL AND DETERMINATION OF A QUORUM
4. APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF JULY 1ST, 2024, REGULAR COUNCIL MEETING
5. CORRESPONDENCE
6. ITEMS FROM THE PUBLIC
7. PROPOSED UPDATES TO RESOLUTION 2023-04 REGARDING THE CITY OF RAYMOND'S COMMEMORATIVE FLAG RESOLUTION-*Action*
8. RESOLUTION 2024-03: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON TO ADOPT PUBLIC MEETING / PUBLIC COMMENT GUIDELINES- *Action*
9. DEPARTMENT HEAD REPORTS
 - a. Fire Chief Bill Didion
 - b. Police Chief Pat Matlock
 - c. Public Works Director Eric Weiberg
 - d. Clerk- Treasurer Kayla MacIntosh
10. MAYOR'S REPORT
11. PUBLIC COMMENT ON CURRENT AGENDA ITEMS
12. COUNCIL COMMENTS
13. FUTURE AGENDA TOPICS
14. ADJOURNMENT

Next Regular Scheduled Council Meeting

Monday, August 5th, 2024, at 6:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



RAYMOND CITY COUNCIL MEETING

JULY 15TH, 2024

CONSENT AGENDA

APPROVAL OF CLAIMS:

CLAIMS #73674-#73733

\$110,324.89

JUNE EFT / ACH

\$370,124.48

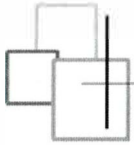
A/P Check Register

Fiscal: : 2024
 Period: : 2024 - July 2024
 Council Date: : 2024 - July 2024 - 2nd Council

Number	Vendor Name	Account Description	Amount	
73674	911 SUPPLY	Operating Supplies	\$1,996.99	POLICE UNIFORMS
73675	ABERDEEN O. E.	Rentals & Leases	\$239.98	CH COPIES
73676	Aberdeen Office Equipment	Operating Supplies	\$53.23	
		Professional Services	\$43.24	
		Rentals & Leases	\$585.62	
		Check Total:	\$682.09	ALL DEPT COPY MACHINES
73677	Airgas USA, LLC	Operating Supplies	\$6.05	AMB MEDICAL SUPPLIES
73678	ALLISON WILLIAMS	Customer Deposits Refunded	\$214.44	CUSTOMER WATER REFUND
73679	BARNHART HOME CLEANING	Professional Services-Janitorial	\$1,260.00	LIBRARY CLEANING
73680	BEANS & ROCKS, LLC	Operating Supplies	\$1,439.94	ALL DEPT GRAVEL
73681	Borden's Auto Parts	Distribution Supplies	\$150.44	
		Operating Supplies	\$1,039.94	
		Repair & Maintenance	\$589.35	
		Repairs & Maintenance	\$225.71	
		Check Total:	\$2,005.44	ALL DEPT MAINTENANCE
73682	Braun Northwest, Inc.	Repair & Maintenance	\$6,294.31	AMB MAINTENANCE
73683	CenturyLink	Communications	\$95.47	WTP/WWTP PHONES
73684	Channell, Tia	Pool Repair & Maintenance	\$21.61	
		Pool Supplies	\$30.25	
		Check Total:	\$51.86	POOL SUPPLIES
73685	CINTAS FIRE 636525	Professional Services	\$34.17	POOL SUPPLIES
73686	Coast Controls & Automation, Inc.	Operating Supplies	\$607.50	
		Professional Services	\$437.81	
		Check Total:	\$1,045.31	WWTP SUPPLIES
73687	CONNEXIX	Professional Services	\$955.00	WWTP ENGINEER
73688	Culligan	Operating Supplies	\$46.49	
		Rentals & Leases	\$126.27	
		Check Total:	\$172.76	POLICE/CH WATER
73689	Dennis Company	Community Center Repairs & Maintenance	\$26.99	
		Distribution Supplies	\$18.16	
		Operating Supplies	\$2,294.57	
		Pool Repair & Maintenance	\$54.06	
		Pool Supplies	\$591.58	
		Repair & Maintenance	\$22.67	
		Repairs & Maintenance	\$122.01	
		Supplies	\$35.54	
		Check Total:	\$3,165.58	ALL CITY SUPPLIES
73690	Dilk Tire Service	Abatement/Code Enforcement	\$22.00	
		Distribution Supplies	\$12.54	
		Operating Supplies	\$50.16	
		Repair & Maintenance	\$979.92	
		Check Total:	\$1,064.62	ALL CITY MAINTENANCE
73691	Dooley Enterprises, Inc.	Operating Supplies	\$4,097.35	POLICE SUPPLIES
73692	Edge Analytical, Inc.	Water Samples	\$33.00	WATER ANALYSIS
73693	Englund Marine & Industrial Supply	Distribution Supplies	\$123.66	
		Operating Supplies	\$1,106.71	
		Check Total:	\$1,230.37	ALL DEPT SUPPLIES

73694	ENVIRONMENTAL RESOURCE ASSOCIATES	Water Samples	\$313.72	
73695	EO MEDIA GROUP	Communications	\$417.79	WTP SUPPLIES
73696	Ferrellgas	Fuel Consumed	\$0.00	FIRE PUBLICATION
		Operating Supplies	\$501.28	
		Check Total:	\$501.28	PW FUEL
73697	G.H. EMS	Office Supplies	\$30.00	FIRE TRAINING
73698	G.H. Equipment Co.	Operating Supplies	\$441.57	WTP SUPPLIES
73699	H.D. Fowler Co.	Distribution Supplies	\$635.53	
		Operating Supplies	\$6,327.46	
		Check Total:	\$6,962.99	ALL DEPT SUPPLIES
73700	Hach Company	Operating Supplies	\$607.67	WTP SUPPLIES
73701	Harbor Saw & Supply	Repair & Maintenance	\$125.12	
		Repairs & Maintenance	\$22.97	
		Check Total:	\$148.09	ALL DEPT MAINTENANCE
73702	Harrington Industrial	Operating Supplies	\$594.33	WTP SUPPLIES
73703	HEALTH CARE AUTHORITY	Professional Services	\$392.34	2021 AMB SERVICES
73704	Henry Schein, Inc.	Operating Supplies	\$1,432.58	AMB MEDICAL SUPPLIES
73705	HOPE'S PLUMBING	Carriage Repair & Maintenance	\$118.55	
		Public Market Repair & Maintenance	\$118.55	
		Seaport Repair & Maintenance	\$118.55	
		Check Total:	\$355.65	CARRIAGE/SEAPORT MUSEUM MAINTENANCE
73706	HUBERT CASNER OR PAUL CASNER	Sewer Service Charges	\$209.38	CUSTOMER WATER REFUND
73707	Lakeside Industries	Operating Supplies	\$6,759.64	
		Repair & Maintenance (inc. PW Shop Roof and PW Office/Carport + Annual Street Paving)	\$3,005.22	
		Check Total:	\$9,764.86	STREETS SUPPLIES
73708	Lemay Mobile Shredding	Professional Services	\$64.00	CH SHREDDING
73709	NARISSA DAVIS	Customer Deposits Refunded	\$203.61	CUSTOMER WATER REFUND
73710	NORTHWEST ROCK, INC.	Operating Supplies	\$1,078.91	ALL DEPT ROCK
73711	One Call Concepts, Inc.	Operating Supplies	\$14.20	STREETS SUPPLIES
73712	PATRICK EDWARDS	Customer Deposits Refunded	\$311.75	CUSTOMER WATER REFUND
73713	PETROCARD INC.	Fuel Consumed	\$5,916.09	
		Miscellaneous	\$106.83	
		Check Total:	\$6,022.92	ALL DEPT FUEL
73714	Pioneer Grocery	Office Supplies	\$64.73	WTP SUPPLIES
73715	PUD #2 of Pac. Co.	Commercial St. Restrooms / Commercial Property Utilities	\$74.96	
		Pool Utilities	\$953.05	
		Public Market Utilities	\$90.68	
		PUD Utilities	\$3,689.39	
		PUD Utilities	\$361.77	
		Seaport Utilities	\$135.79	
		Utilities	\$10,599.64	
		Utility Services	\$855.51	
		Check Total:	\$16,760.79	ALL CITY POWER
73716	PUGET SOUND WOOD PRODUCTS INC	Operating Supplies	\$1,626.00	PARKS BARK
73717	Quill Corporation	Operating Supplies	\$575.14	
		Pool Communications	\$45.38	
		Check Total:	\$620.52	ALL DEPT SUPPLIES
73718	Raymond City Treasurer	Customer Deposits Refunded	\$320.20	WATER DEPOSIT APPLIED
73719	Ricoh USA, Inc	Distribution Supplies	\$63.70	
		Operating Supplies	\$382.21	
		Rentals & Leases	\$181.17	
		Check Total:	\$627.08	PW/POLICE COPIERS

73720	Ricoh USA, Inc	Rentals & Leases	\$21.33	FIRE/AMB COPIES
73721	Royal Heights Transfer	Biosolids Disposal	\$200.00	
		Utility Service - Royal Heights	\$18,907.83	
			Check Total:	\$19,107.83
73722	South Bend Pharmacy	Water Samples	\$13.82	ALL CITY GARBAGE
73723	Steve's Front End Inc.	Repair & Maintenance	\$1,616.86	WATER SAMPLES
73724	Sunrise Pest Management	Professional Services	\$159.99	POLICE/WWTP VEHICLE MAINTENANCE
73725	TELEFLEX	Operating Supplies	\$677.50	THEATER PEST CONTROL
73726	T-Mobile	Communications	\$1,715.95	AMB SUPPLIES
73727	Traffic Safety Supply Co.	Operating Supplies	\$286.54	POLICE/FIRE/AMB PHONES
73728	VESTIS	Laundry	\$69.16	STREET SIGNS
73729	Vision Municipal Solution	Communications	\$7,969.84	WWTP LAUNDRY
73730	WA ST DEPT OF TRANSPORTATION	Fuel Consumed	\$805.73	ALL DEPT COMPUTERS
73731	Western Steel & Supply	Operating Supplies	\$131.64	AMB/FIRE FUEL
73732	Willapa Harbor Hospital	County Jail Services	\$1,358.78	WWTP SUPPLIES
73733	Zoll Data Systems	Professional Services	\$418.23	INMATE SERVICE
				AMB COMMUNICATIONS
		Grand Total	\$110,324.89	
		Total Accounts Payable for Checks #73674 Through #73733		



Register Activity

Fiscal: 2024
Period: 2024 - June 2024
Council Date: 2024 - June 2024 - Open Period

Reference	Date	Amount	Notes
Reference Number: DOR EXCISE TAX JUNE 2024	WA ST Dept of Revenue	\$13,500.71	
<u>DOR EXCISE TAX JUNE 2024</u>	6/26/2024	\$13,500.71	
Reference Number: INTIAL LAWN MOWER LEASE PAYMENT 2024	Deere and Company	\$8,022.33	
<u>INTIAL LAWN MOWER LEASE PAYMENT 2024</u>	6/13/2024	\$8,022.33	
Reference Number: INVOICE CLOUD FEES JUNE 2024	ICLOUD	\$313.20	
<u>INVOICE CLOUD FEES JUNE 2024</u>	6/7/2024	\$313.20	
Reference Number: June 2024 Interest Payment on RAYUTGO21	US BANK	\$4,594.00	
<u>June 2024 Interest Payment on RAYUTGO21</u>	6/3/2024	\$4,594.00	
Reference Number: MASTERCARD JUNE 2024	MASTERCARD C/O FIRST INTERSTATE BANK	\$14,890.39	
<u>MASTERCARD JUNE 2024</u>	6/7/2024	\$14,890.39	
Reference Number: POLICE CAR LOAN #4 JUNE 2024	Bank of the Pacific	\$747.81	
<u>POLICE CAR LOAN #4 JUNE 2024</u>	6/10/2024	\$747.81	
Reference Number: POOL FEES SQUARE 6/12/24	SQUARE CAPITAL, LLC	\$0.23	
<u>POOL FEES SQUARE 6/12/24</u>	6/12/2024	\$0.23	
Reference Number: SQUARE FEES POOL 6/7/24	SQUARE CAPITAL, LLC	\$51.46	
<u>SQUARE FEE POOL 6/7/24</u>	6/7/2024	\$51.46	
Reference Number: SQUARE FEES POOL JUNE 2024	SQUARE CAPITAL, LLC	\$31.35	
<u>SQUARE FEES POOL JUNE 2024</u>	6/4/2024	\$31.35	

\$370,124.48

Reference	Date	Amount	Notes
Reference Number: USDA-RD Schedule A	USDA-RD	\$167,580.00	
JUNE 2024			
<u>USDA-RD Schedule A JUNE 2024</u>	6/7/2024	\$167,580.00	
Reference Number: USDA-RD Schedule B	USDA-RD	\$160,393.00	
JUNE 2024			
<u>USDA-RD Schedule B JUNE 2024</u>	6/7/2024	\$160,393.00	



City of Raymond

WASHINGTON

COUNCIL PROCEEDINGS

Monday July 1st, 2024

CALL TO ORDER

The council meeting was called to order at 6:00 p.m. by Mayor Roberts. Roll was taken and it was determined the meeting was quorate.

COUNCIL MEMBERS PRESENT:

Heidi Worlton
Steven Jones (Zoom)
Chris Halpin (Zoom)
Tony Nordin (Zoom)
Karen Tully
Jovon Vaughn
Jason McVey

DEPARTMENT HEADS PRESENT:

Pat Matlock, Chief of Police (Zoom)
Kayla MacIntosh, Clerk-Treasurer
Eric Weiberg, Public Works Director
Bill Didion, Fire Chief

APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES

Councilor Worlton moved to approve the agenda, consent agenda for tonight's meeting, as well as the minutes of the June 17th, 2024, regular meeting. Motion carried. Motion passed unanimously.

CORRESPONDENCE:

Officer Stigall discussed that RPD is in the planning stages of National Night Out and currently collecting donations of all kinds.

ITEMS FROM THE PUBLIC:

Citizen Davion Haseuter discussed concerns with crosswalk over HWY 101 connecting to Duryea Street.

RESOLUTION 2024-02: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON TO ALLOW CLOSURE OF CITY HALL JULY 5TH, 2024 FOR AN ADDITIONAL HOLIDAY

Councilor Worlton motioned to approve Resolution 2024-02. Motion carried. Motion passed unanimously.

AMERICAN LEGION LEASE:

Mayor Roberts advised the council there was a minor change to the lease on page #3 item #5. Councilor Vaughn motioned to approve the lease with the proposed change. Motion carried. Motion passed unanimously.

WCDA MOU:

Councilor Vaughn motioned to approve the MOU as proposed. Motion carried. Motion passed unanimously.

PROPOSED UPDATES REGARDING THE CITY OF RAYMOND'S COMMEMORATIVE FLAG RESOLUTION:

After council discussion, it was decided to move the item to the July 17th agenda for action.

DEPARTMENT HEAD REPORTS

- Fire Chief Bill Didion provided the council with a staffing update as well as EMT/ Paramedic testing that starts Monday July 8th.
- Police Chief Pat Matlock discussed National Night Out preparation as well as provided council with a update regarding 4th of July safety and traffic patrols on HWY 101 due to speeding.
- Public Works Director Eric Weiberg provided an update of upcoming road construction projects.
- Clerk-Treasurer Kayla MacIntosh thanked the council for providing her with the opportunity to attend the professional development training. She advised that budget preparation has begun as well as staff training in preparation for maternity leave.

MAYOR'S REPORT

Mayor Roberts advised the council that the budget calendar this year will be moved up due to maternity leave of the clerk. She also informed the council that the City of Raymond does not have a noise ordinance and will be working on adding that to the City's code. Mayor Roberts also advised the council that she and Councilors Vaughn and Tully attended the annual AWC Conference this year. She encouraged other councilors to attend in the upcoming year.

PUBLIC COMMENT ON CURRENT AGENDA ITEMS:

Rebecca Chaffee from WDCA provided the council an overview of the American Legion Project and thanked the city and the mayor for developing an idea that all parties can benefit from.

COUNCIL COMMENTS

- Councilor Worlton advised the mayor that the noise ordinance used in Pacific County is a great resource for writing a noise ordinance.
- Councilor Vaughn briefly discussed his attendance at the AWC Annual Conference and advised that he is 5 credits away from his Advance Leadership Certificate through AWC and encouraged other members of council to complete the courses.
- Councilor Nordin thanked the staff for the improved audio and visual for the council meetings.
- Councilor Tully also advised of her attendance at the AWC Annual Conference and recommended that other councilor members attend.

FUTURE AGENDA TOPICS

None

ADJOURNMENT

With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 6:49PM.

ATTEST:

Kayla MacIntosh, Clerk/ Treasurer

Dee Roberts, Mayor

Memorandum: Proposed Updates Regarding the City of Raymond's Commemorative Flag Resolution

Memorandum: Proposed Updates Regarding the City of Raymond's Commemorative Flag Resolution

Summary Assessment: The current "CITY OF RAYMOND, WASHINGTON RESOLUTION 2023-04 A RESOLUTION OF THE CITY OF RAYMOND, WASHINGTON, AFFIRMING THAT THE DISPLAY OF FLAGS ON CITY PROPERTY IS GOVERNMENT SPEECH" is a resolution that lacks a clearly defined policy/procedure and places full control of the recognized flags displayed under the control of the Mayor or in the case the "Community Commemorative Flagpole" only flags that represent current presidential declarations. The potential for an acting Mayor's personal or private views to limit the access to display on the Community Commemorative Flagpole defeats the intention to provide for official "government speech" by the city, who's "official voice" is that of the city council as the representatives of the citizens. For example, a future Mayor may have strong personal views around a political party's platform and chooses to deny any request to fly a flag that aligns with that political party's platform, regardless of presidential declaration or request by a city councilor. The "absolute" discretion of one person, without oversight from the representative body of the community, is a failure to ensure the official government speech of the commemorative flag is an expression of the beliefs or causes that reflect the citizenry of our city.

Furthermore, the current resolution's intention to establish general guidance lacks sufficient language to ensure a clear and orderly process to the display of flags on city property and what the Commemorative Flagpole's intended purpose is.

Therefore, after much consideration, I propose the following drafted document to ensure a clearly defined policy and procedure are in place to allow for a consistent use of the Community Commemorative Flagpole. I humbly request that my fellow council members and the Mayor, along with any other relevant party such as the city attorney, review and offer revisions in a timely manner, so that we can hopefully move forward with whatever processes or public hearings may be required to adopt the proposed before the end of the year.

I look forward to any questions, concerns, or further communications around the proposed attachment.

s/Jovon Vaughn
City Council Position 1

*****Original Resolution as Adopted on July 3, 2023*****

CITY OF RAYMOND, WASHINGTON

RESOLUTION 2023-04

A RESOLUTION OF THE CITY OF RAYMOND, WASHINGTON, AFFIRMING THAT THE DISPLAY OF FLAGS ON CITY PROPERTY IS GOVERNMENT SPEECH

WHEREAS, the Mayor exercises control over the property and facilities of the City of Raymond; and

WHEREAS, the City has not adopted an administrative process, formal policy, or informal policy to allow private parties to raise their own flags on City property; and

WHEREAS, the City Council declares and affirms that flagpoles on City of Raymond property are not intended to serve as a forum for free expression by the public, but rather as a non-public forum for the display of flags as required by law, for the expression of the City's official government speech, or both.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAYMOND:

Flags displayed on city-owned property shall be displayed in accordance with Federal and State statutes and regulations, including but not limited to, United States Code (4 U.S.C. Ch. 1) Revised Code of Washington (RCW 35A.21.180, RCW 1.20.17, RCW 1.20.015)

The City Council adopts the following guidelines regarding the display of commemorative flags on city flagpoles:

- As used in these guidelines, a "Commemorative Flag" shall mean a flag that identifies with a specific event, cause, theme, nation, or group of people.
- A community flagpole at Riverfront Park, located off of Alder Street, next to the Northwest Carriage Museum and Seaport Museum will be used to display flags that receive a Presidential Declaration. No other flag will be displayed except for the City of Raymond flag when there is no Presidential Declaration.
- Other flags may be displayed on a permanent or temporary basis within city hall. Examples include a Sister City flag, the World Flag, flags received for awards which the City has applied, flags received from visiting groups, or flags designating an event or accomplishment. All flags will be displayed with authorization by the mayor.

RESOLVED this 3rd day of July 2023.

Ayes-

Noes-

Absent-

Dee Roberts, Mayor

Authenticated By:

Tia Channell, Admin. Assistant

*****Revised Resolution Draft v.1*****

A RESOLUTION OF THE CITY OF RAYMOND, WASHINGTON, ADOPTING A POLICY AND PROCEDURE FOR THE DISPLAY OF FLAGS ON CITY PROPERTY AND TO ESTABLISH A POLICY REGARDING THE "COMMUNITY COMMEMORATIVE FLAGPOLE" AT RIVERFRONT PARK.

WHEREAS, the Mayor exercises control over the property and facilities of the City of Raymond; and

WHEREAS, the City has not adopted an administrative process, formal policy, or informal policy to allow private parties to raise their own flags on City property; and

WHEREAS, the City Council declares and affirms that flagpoles on City of Raymond property are not intended to serve as a forum for free expression by the public, but rather as a non-public forum for the display of flags as required by law, for the expression of the City's official government speech, or both.

WHEREAS, the City Council declares and affirms that the establishment of the "Community Commemorative Flagpole" located in the Riverfront complex creates the need for a clearly defined procedure and process, establishing the fixture of the Community Commemorative Flag as the only city sanctioned public display of commemorative flags that identifies with a specific event, cause, theme, nation, or group of people that the City Council chooses to honor, recognize, or commemorate consistent with the City's official policies, priorities and sentiments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAYMOND:

Flags displayed on city-owned property shall be displayed in accordance with Federal and State statutes and regulations, including but not limited to, United States Code (4 U.S.C. Ch. 1) Revised Code of Washington (RCW 35A.21.180, RCW 1.20.17, RCW 1.20.015)

The City Council adopts the following policy regarding the display of commemorative flags on city flagpoles:

- As used in these guidelines, a "Commemorative Flag" shall mean a flag that identifies with a specific event, cause, theme, nation, or group of people that the City Council chooses to honor, recognize, or commemorate consistent with the City's official policies, priorities and sentiments.
- The Commemorative Community Flagpole at Riverfront Park shall be located facing US HWY 101 in a place of prominent visibility, in front of the public restrooms, Northwest Carriage Museum, and Seaport Museum buildings and will be used to display commemorative flags that have been approved by a vote of the city council. No other commemorative flag will be displayed on any other city owned flagpole or building except as a approved by majority vote of the city council.
- The Mayor or a Council Member may request a vote to approve the raising of the PRIDE Commemorative Flag in support of the LGBTQ+ community, in celebration of PRIDE events, and as a statement to the public that discrimination, harassment and harm to LGBTQ+ individuals is not acceptable and will not be tolerated.

Memorandum: Proposed Updates Regarding the City of Raymond's Commemorative Flag Resolution

- The Mayor or a Council Member may request a vote to approve the raising of the Juneteenth Commemorative Flag in honor of the City, State and Federal Juneteenth holiday. Juneteenth is the oldest known celebration commemorating the ending of slavery in the United States. By raising the Juneteenth Flag and through other means, the City encourages employees and community members to learn more about this period in our history and commit to working for a society in which all people are truly free.
- The Mayor may order display of the official flag of the City of Raymond to create civic pride, denote a sense of place, and reflect the vibrancy of our residents and our community, provided the City Council has not authorized another Commemorative Flag for the same location and period of time.
- The Mayor may order display of the Commemorative Flag of any recognized Sister City of the City of Raymond to be flown during official visits of representatives of the Sister City, provided that City Council has not authorized another Commemorative Flag for the same location and period of time.
- Except as provided above, Commemorative Flags may be displayed only as authorized by the City Council as an expression of the City's official government speech.
- City Council shall only consider requests to display a Commemorative Flag made by the Mayor or a member of City Council. Requests to raise a Commemorative Flag made by members of the public or other private groups will not be considered.
- The Council's decision to approve or deny a request from the Mayor or a member of the City Council to display a commemorative flag shall be made at a publicly noticed City Council meeting.
- Other flags may be displayed on a permanent or temporary basis within city hall. Examples include a Sister City flag, the World Flag, flags received for awards which the City has applied, flags received from visiting groups, or flags designating an event or accomplishment. All flags will be displayed with authorization by the mayor.

RESOLVED this ___ of _____, 2024.

Ayes-

Noes-

Absent-

Dee Roberts, Mayor

Authenticated By:

[Staff Member]

RESOLUTION # 2024-03

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF RAYMOND,
WASHINGTON TO ADOPT PUBLIC MEETING- PUBLIC COMMENT
GUIDELINES**

WHEREAS the City of Raymond does not have public meeting decorum for public comment, and

WHEREAS the City Council voted by motion to approve these guidelines to provide citizens with clear instructions and guidelines on how to provide effective public comment.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Raymond approve the public meeting- public comment guidelines.

Upon motion made for the adoption of this resolution, the following vote was cast by the City Council of the City of Raymond on this the 15th of July 2024.

Mayor
Dee Roberts

Council Member #1
Jovon Vaughn

Council Member #2
Heidi Worlton

Council Member #3
Karen Tully

Council Member #4
Christopher Halpin

Council Member#5
Tony Nordin

Council Member #6
Jason McVey

Council Member #7
Steve Jones

AUTHENTICATED BY: _____
Kayla MacIntosh, Clerk/Treasurer

CITY OF RAYMOND
PUBLIC COMMENT-PUBLIC MEETING GUIDELINES

MEETING STRUCTURE

- Mayor (or Council President) is the chairperson or presider of the meeting.
 - A written Agenda once adopted is to be followed but may be changed via Council motion.
 - Comments from the public are allowed only during public comment or public hearing times listed on the approved Agenda, however the following comment or behavior is not allowed at any time:
 - Name-calling or personal harassment or attacks; obscene, indecent, or threatening remarks; derogatory comments to personalities.
 - Advertising or promoting the sale of products, services or private enterprise.
 - Promotion of candidates running for public office, upcoming ballot measures, contest or lotteries.
 - Any speech/actions that disrupt or impede the orderly conduct of the public meeting.
-

PUBLIC COMMENT GUIDELINES (in person or virtual attendees)

- Clearly state your name and your city of residence, full address is preferred but not required.
 - Address comments to Council as a whole; not individual members, staff, or audience members.
 - Keep comments to 3 minutes stating what you: support, oppose, suggest, or are calling attention to.
 - If you are representing a group, please keep comments to 5 minutes.
 - You may supplement your comments with printed handouts. Electronic or digital aids will not be permitted during public comment without prior approval/arrangement with the City Clerk.
 - Comment time may not be added to/donated to other speakers.
 - You are providing public comment for the official record, do not expect council to respond to your comment or questions.
 - Mayor (or Council President) will terminate comments beyond allotted time, or if there is a violation of the comment/behavior guidelines.
 - To address Council outside of the public comment period at a meeting or for special needs, email clerk@cityofraymond.com or mail/deliver comments to City Hall, 230 Second Street Raymond, WA. 98577 Any written comments received, will not be read into the record.
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SUGGESTED PREPARATIONS

- Before addressing issues in a public meeting, consider contacting City staff first. If it is not resolved to satisfaction, contact Council directly.
- Comments about Public Hearing items are to be made during that portion of the agenda only.
- Quasi-judicial items are not allowed during City Council public comment periods. (A quasi-judicial case is one in which the Councilmembers are acting as judges rather than legislators).
- For well-organized comments, it's recommended to prepare them in writing:
 - "I am here to support/oppose/call attention to ..."
 - State why you are making this point; so, Council is aware of the reasons for concern.
 - State what will be changed or improved if your viewpoint is considered.
 - State what you would like Council to consider doing in response to your viewpoint.

We look forward to hearing from citizens during public comment at our regular meetings.
City Council regular meetings occur on the 1st and 3rd Monday of the month.

All meetings start at 6:00 p.m. and are located at Raymond City Hall, 230 Second Street Raymond, WA 98577