



City of Raymond

WASHINGTON

CITY COUNCIL AGENDA

Meeting: Monday June 17th, 2024, at 6:00 PM
Location: City Hall Council Chambers
WEBINAR LINK: <https://us02web.zoom.us/j/87298119958>

*If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on June 17th, 2024. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to clerk@cityofraymond.com. *Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF JUNE 3RD, 2024, REGULAR COUNCIL MEETING**
5. **CORRESPONDENCE**
6. **ITEMS FROM THE PUBLIC**
7. **DEPARTMENT HEAD REPORTS**
 - a. Fire Chief Bill Didion
 - b. Police Chief Pat Matlock
 - c. Public Works Director Eric Weiberg
 - d. Clerk- Treasurer Kayla MacIntosh
8. **MAYOR'S REPORT**
9. **PUBLIC COMMENT ON CURRENT AGENDA ITEMS**
10. **COUNCIL COMMENTS**
11. **FUTURE AGENDA TOPICS**
12. **ADJOURNMENT**

Next Regular Scheduled Council Meeting

Monday, July 1st, 2024, at 6:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.

RAYMOND CITY COUNCIL MEETING

JUNE 17TH, 2024

CONSENT AGENDA

APPROVAL OF CLAIMS:

CLAIMS #73525-#73580

\$109,747.81

PAYROLL CLAIMS:

CLAIMS #73581 THROUGH #73586

\$212,308.65

(Includes Direct Deposit)

MAY EFT / DEBIT

\$28,001.95

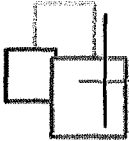
A/P Check Register

Fiscal : 2024
 Period : 2024 - June 2024
 Council Date : 2024 - June 2024 - 2nd Council

Number	Vendor Name	Account Description	Amount
73525	Airgas USA, LLC	Operating Supplies	\$12.11 AMB SUPPLIES
73526	Arnold, Tom	Communications	\$10.44 STREET CELL PHONE
73527	BARNHART HOME CLEANING	Professional Services-Janitorial	\$1,680.00 LIBRARY CLEANING
73528	BEANS & ROCKS, LLC	Distribution Supplies	\$2,705.17
		Operating Supplies	\$2,270.71
		Check Total:	\$4,975.88 ALL DEPT GRAVEL
73529	Cascade Columbia	Operating Supplies	\$1,311.20 POOL CHEMICALS
73530	CenturyLink	Communications	\$95.47 WTP/WWTP PHONES
73531	CINTAS FIRE 636525	Pool Professional Services	\$108.10
		Professional Services	\$67.45
		Check Total:	\$175.55 POOL/PUBLIC WORKS MEDICAL SUPPLIES
73532	Culligan	Rentals & Leases	\$102.59 POLICE/CH WATER
73533	DAILY DISPATCH	Communications	\$280.00 FIRE ADVERTISEMENT
73534	Dennis Company	Ambulance Building	\$5.93
		Distribution Supplies	\$37.60
		Operating Supplies	\$1,666.43
		Pool Repair & Maintenance	\$369.94
		Pool Supplies	\$14.28
		Supplies	\$70.24
		Check Total:	\$2,164.42 ALL DEPT SUPPLIES
73535	DWAYNE DESKINS	Abatement/Code Enforcement	\$2,474.97 CUSTOMER REFUND
73536	Edge Analytical, Inc.	Water Samples	\$33.00 WATER SAMPLES
73537	Englund Marine & Industrial Supply	Distribution Supplies	\$326.87
		Operating Supplies	\$3,410.89
		Pool Repair & Maintenance	\$1,023.41
		Check Total:	\$4,761.17 ALL DEPT SUPPLIES
73538	ENVIRONMENTAL RESOURCE ASSOCIATES	Professional Services	\$313.72 POOL CHEMICALS
73539	EXPRESS IRON WORKS, INC	Pool Repair & Maintenance	\$648.60 POOL GATE REPAIR
73540	Flannery Publications, Inc.	CDBG Willapa Center Exp	\$280.00 PUBLIC NOTICES
73541	G.H. Equipment Co.	Pool Supplies	\$44.90 POOL SUPPLIES
73542	H.D. Fowler Co.	Operating Supplies	\$1,691.71
		Repairs & Maintenance	\$200.97
		Check Total:	\$1,892.68 ALL DEPT SUPPLIES
73543	Henry Schein, Inc.	Operating Supplies	\$881.99 AMB MEDICAL SUPPLIES
73544	Javelina Trading Company	Distribution Supplies	\$60.94
		Operating Supplies	\$365.64
		Check Total:	\$426.58 ALL DEPT SUPPLIES
73545	JENNINGS EQUIPMENT, INC.	Distribution Supplies	\$63.88
		Operating Supplies	\$1,655.57
		Check Total:	\$1,719.45 ALL DEPT SUPPLIES
73546	Lakeside Industries	Operating Supplies	\$1,251.47 STREETS SUPPLIES
73547	LECO SUPPLY	Operating Supplies	\$206.74 CH SUPPLIES
73548	Lemay Mobile Shredding	Professional Services	\$39.70 ALL DEPT SHREDDING
73549	Miele	Operating Supplies	\$312.14 WATER SUPPLIES
73550	NC Machinery Co	Distribution Supplies	\$25.91
		Operating Supplies	\$155.50
		Check Total:	\$181.41 ALL DEPT SUPPLIES
73551	One Call Concepts, Inc.	Miscellaneous-Dues, Registration	\$3.55

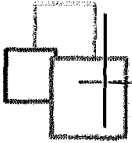
		Other Miscellaneous	\$3.55	
			Check Total:	\$7.10 ALL DEPT SUPPLIES
73552	Pacific County Sheriff	County Jail Services	\$2,112.50	JAIL FEES
73553	PAPE KENWORTH	Operating Supplies	\$613.80	PARKS SUPPLIES
73554	PETROCARD INC.	Fuel Consumed	\$7,627.45	
		Operating Supplies	\$1,259.14	
			Check Total:	\$8,886.59 ALL DEPT FUEL
73555	PNW FIRE TRAINING LLC	Training/Travel	\$400.00	FIRE TRAINING
73556	PUD #2 of Pac. Co.	Commercial St. Restrooms / Commercial	\$78.25	
		Property Utilities		
		Pool Utilities	\$509.91	
		Public Market Utilities	\$103.77	
		PUD Utilities	\$3,449.02	
		PUD Utilities	\$426.31	
		Seaport Utilities	\$198.57	
		Utilities	\$12,616.57	
		Utility Services	\$976.34	
			Check Total:	\$18,358.74 ALL DEPT ELECTRICITY
73557	PUGET SOUND WOOD PRODUCTS INC	Operating Supplies	\$1,626.00	
73558	Raymond City Treasurer	Customer Deposits Refunded	\$475.00	PARKS BARK
73559	Ricoh USA, Inc	Distribution Supplies	\$90.08	CUSTOMER DEPOSIT REFUND
		Operating Supplies	\$360.32	
		Rentals & Leases	\$189.39	
			Check Total:	\$639.79 ALL DEPT SUPPLIES
73560	Ricoh USA, Inc	Office Supplies	\$6.76	
		Rentals & Leases	\$29.00	
			Check Total:	\$35.76 ALL DEPT SUPPLIES
73561	Roberts, Dee	Training/Travel	\$46.36	TRAVEL REIMB
73562	Royal Heights Transfer	Biosolids Disposal	\$200.00	
		Utility Service - Royal Heights	\$20,798.31	
			Check Total:	\$20,998.31 ALL CITY GARBAGE
73563	Schwiesow, Brandon	Personnel Benefits	\$20.00	TRAVEL REIMB
73564	South Bend Pharmacy	Water Samples	\$13.82	WATER SAMPLES
73565	Steve's Front End Inc.	Operating Supplies	\$226.08	
		Repair & Maintenance	\$174.71	
			Check Total:	\$400.79 ALL DEPT MAINTENANCE
73566	Sunrise Pest Management	Professional Services	\$84.32	POLICE RODENT CONTROL
73567	Sunset Air	Carriage Repair & Maintenance	\$183.72	
		Repair & Maintenance	\$507.77	
		Seaport Repair & Maintenance	\$1,100.46	
			Check Total:	\$1,791.95 CARRIAGE/SEAPORT/POOL MAINTENANCE
73568	TELEFLEX	Operating Supplies	\$333.49	AMB SUPPLIES
73569	THRIFTWAY ON THE WILLAPA	Operating Supplies	\$46.14	WATER SUPPLIES
73570	T-Mobile	Communications	\$319.44	FIRE CELLS
73571	USA Blue Book	Operating Supplies	\$628.55	WWTP SUPPLIES
73572	VESTIS	Laundry	\$34.58	WWTP LAUNDRY
73573	Vision Municipal Solution	Professional Services	\$15,101.82	ALL DEPT COMPUTERS
73574	WA ST Department of Licensing	CPL - State Fee	\$93.00	CPL FEES
73575	WA ST Dept of Ecology - Attn: Cashiering Unit	Permits	\$2,286.36	WWTP PERMITS FOR 2021
73576	WA ST Dept of Health	Operating Supplies	\$2,112.99	WATER PERMITS
73577	WA ST DEPT OF TRANSPORTATION	Fuel Consumed	\$2,396.81	FIRE/AMB FUEL
73578	Willapa Printing	Theater Equipment	\$37.84	THEATER POSTERS
73579	911 SUPPLY	Operating Supplies	\$3,108.62	

73580	ABERDEEN O. E.	Personnel Benefits		\$221.18
		Rentals & Leases	Check Total:	\$3,329.80 FIRE/AMB/POLICE UNIFORMS
				\$239.98 ALL DEPT COPIES
		Grand Total		\$109,747.81
		Total Accounts Payable for Checks #73525 Through #73580		



Register

Number	Name	Fiscal Year	Description	Cleared	Amount
73581	Boggs, Arlie H.	2024 - June 2024 - 1st Council			\$2,951.09
73582	McDougall, Anthony	2024 - June 2024 - 1st Council			\$788.82
73583	I.A.F.F. (GNWFCU)	2024 - June 2024 - 1st Council			\$899.64
73584	OREGON DEPT. OF JUSTICE	2024 - June 2024 - 1st Council			\$339.00
73585	WSCCCE	2024 - June 2024 - 1st Council			\$1,087.15
73586	WSCFF/DiMartino Associate	2024 - June 2024 - 1st Council			\$633.27
<u>AFLAC JUNE 1ST</u> <u>PAYROLL 2024</u>	AFLAC Remittance Processing	2024 - June 2024 - 1st Council			\$1,176.75
<u>BPAS JUNE 1ST</u> <u>PAYROLL 2024</u>	BPAS VEBA	2024 - June 2024 - 1st Council			\$1,895.80
<u>DEF COMP JUNE 1ST</u> <u>PAYROLL 2024</u>	WA St Treasurer - Def Comp	2024 - June 2024 - 1st Council			\$4,510.00
<u>IRS TAXES JUNE 1ST</u> <u>PAYROLL 2024</u>	Raymond City Treasurer- Taxes	2024 - June 2024 - 1st Council			\$34,912.04
<u>JUNE 1ST PAYROLL</u> <u>2024</u>	Payroll Vendor	2024 - June 2024 - 1st Council			\$92,201.55
<u>NATIONWIDE JUNE 1ST</u> <u>PAYROLL 2024</u>	Nationwide Retirement Solutions	2024 - June 2024 - 1st Council			\$300.00
<u>NW ADMIN JUNE 1ST</u> <u>PAYROLL 2024</u>	Northwest Administrators	2024 - June 2024 - 1st Council			\$56,100.00
<u>NWFFT JUNE 1ST</u> <u>PAYROLL 2024</u>	NORTHWEST FIRE FIGHTERS TRUST	2024 - June 2024 - 1st Council			\$14,452.45
<u>VIMLY JUNE 1ST</u> <u>PAYROLL 2024</u>	Vimly Benefit Solutions, Inc.	2024 - June 2024 - 1st Council			\$61.09
					\$212,308.65



Register Activity

Fiscal: 2024
Period: 2024 - May 2024
Council Date: 2024 - May 2024 - Open Period

Reference	Date	Amount	Notes
Reference Number: DOR EXCISE TAX MAY 2024	WA ST Dept of Revenue	\$13,918.28	
<u>DOR EXCISE TAX MAY 2024</u>	5/29/2024	\$13,918.28	
Reference Number: ICLOUD FEES MAY 2024	ICLOUD	\$312.30	
<u>ICLOUD FEES MAY 2024</u>	5/8/2024	\$312.30	
Reference Number: LEASEHOLD EXCISE TAX 1ST QUARTER 2024	WA ST Dept of Revenue	\$230.99	
<u>LEASEHOLD EXCISE TAX 1ST QUARTER 2024</u>	5/1/2024	\$230.99	
Reference Number: MASTERCARD MAY 2024	MASTERCARD C/O FIRST INTERSTATE BANK	\$11,930.88	
<u>MASTERCARD MAY 2024</u>	5/9/2024	\$11,930.88	
Reference Number: POLICE CAR LOAN #3 MAY 2024	Bank of the Pacific	\$839.44	
<u>POLICE CAR LOAN #3 MAY 2024</u>	5/19/2024	\$839.44	
Reference Number: POLICE CAR LOAN MAY 2024 #4	Bank of the Pacific	\$747.81	
<u>POLICE CAR LOAN #4 MAY 2024</u>	5/10/2024	\$747.81	
Reference Number: POOL SQUARE MAY 2024	SQUARE CAPITAL, LLC	\$22.25	
<u>POOL SQUARE MAY 2024</u>	5/10/2024	\$22.25	

\$28,001.95



City of Raymond

WASHINGTON

COUNCIL PROCEEDINGS

Monday June 3rd, 2024

CALL TO ORDER

The council meeting was called to order at 6:00 p.m. by Mayor Roberts. Roll was taken and it was determined the meeting was quorate.

Council Members present:

Heidi Worlton
Steven Jones
Chris Halpin
Tony Nordin
Karen Tully
Jovon Vaughn
Jason McVey

Department Heads Present:

Pat Matlock, Chief of Police
Kayla MacIntosh, Clerk-Treasurer
Eric Weiberg, Public Works Director

APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES

Councilor Tully moved to approve the agenda, consent agenda for tonight's meeting, as well as the minutes of the May 20th, 2024, regular meeting. Motion carried. Motion passed unanimously.

PUBLIC HEARING @ 6PM: WILLAPA CENTER PROJECT CLOSE OUT

The public hearing was opened at 6PM and closed at 6:01PM with no public comment.

OATH OF OFFICE- NEW OFFICERS: OROPEZA-RAMIREZ & MEYER

Clerk Treasurer Kayla MacIntosh administered the Oath of Office for both new officers.

CORRESPONDENCE:

NONE

ITEMS FROM THE PUBLIC:

- Jewel Hardy representing the P.O.O.L group provided the council a grant/ fundraising update

RESOLUTION 2024-01: RCO APPLICANT AUTHORIZATION

Councilor Worlton motioned to approve Resolution 2024-01. Motion carried. Motion passed unanimously.

DEPARTMENT HEAD REPORTS

- Police Chief Pat Matlock congratulated the new officers as well as provided a staffing/ training status update to the council.
- Public Works Director Eric Weiberg provided an update on the arrival of the OR Nevitt Pool heaters
- Clerk-Treasurer Kayla MacIntosh provided an update of the annual report, audit scheduled, and the upcoming budget season.

MAYOR'S REPORT

Mayor Roberts advised the council that the council retreat has been tentatively rescheduled for February 8th, 2025. She also advised that she has a meeting with the American Legion to discuss the proposed 40-year lease for the community center.

PUBLIC COMMENT ON CURRENT AGENDA ITEMS:

None

COUNCIL COMMENTS

Councilor Vaughn thanks the Willapa Valley school for their assistance with growing and hanging up the city's flower baskets this year. He also invited members of the council as well as citizens to attend the annual Pride celebration.

FUTURE AGENDA TOPICS

None

ADJOURNMENT

With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 6:18PM.

ATTEST:

Kayla MacIntosh, Clerk/ Treasurer

Dee Roberts, Mayor