



# City of Raymond

## WASHINGTON

### CITY COUNCIL AGENDA

**Meeting:** Monday, October 2<sup>nd</sup>, 2023, at 6:00 PM  
**Location:** City Hall Council Chambers  
**ZOOM LINK:** <https://us02web.zoom.us/j/5780540411>

Meeting ID: 578 054 0411  
One tap mobile 1-253-215-8782, 2590939124# US (Tacoma)

*If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on October 2<sup>nd</sup> 2023.*

*Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to [clerk@cityofraymond.com](mailto:clerk@cityofraymond.com). \*Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF SEPTEMBER 18<sup>th</sup>, 2023, REGULAR COUNCIL MEETING**
5. **CORRESPONDENCE**
6. **ITEMS FROM THE PUBLIC**
  - a. **Marie and Mike Guernsey- Trees near New Life Fellowship**
7. **RESOLUTION 2023-07: A RESOLUTION OF THE CITY OF RAYMOND, WASHINGTON ACCEPTING TWO AMBULANCES AND ASSOCIATED EQUIPMENT- *Action***
8. **ORDINANCE 1928: AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON AMENDING CHAPTER 2.40 OF THE RAYMOND MUNICIPAL CODE DEALING WITH COMPENSATION OF ELECTIVE OFFICERS- *First Reading***
9. **DEPARTMENT HEAD REPORTS**
  - a. Fire Chief Bill Didion
  - b. Police Chief Pat Matlock
  - c. Public Works Director Eric Weiberg
  - d. Clerk- Treasurer Kayla MacIntosh
10. **MAYOR'S REPORT**
11. **PUBLIC COMMENT ON CURRENT AGENDA ITEMS**

### **Next Regular Scheduled Council Meeting**

*Monday, October 16<sup>th</sup>, 2023, at 6:00 PM*

*The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.*



# City of Raymond

## WASHINGTON

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- 12. COUNCIL COMMENTS
- 13. FUTURE AGENDA TOPICS
- 14. ADJOURNMENT

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## RAYMOND CITY COUNCIL MEETING

October 2<sup>nd</sup>, 2023

### CONSENT AGENDA

**APPROVAL OF CLAIMS:**

**CLAIMS #72293 THROUGH #72305**

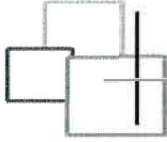
**CLAIMS #72316 THROUGH #72340**

**\$94,066.96**

**PAYROLL #72306 THROUGH #72315**

**(Direct Deposit Included)**

**\$228,511.06**



# A/P Check Register

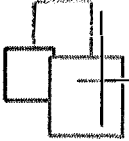
Fiscal: : 2023

Period: : 2023 - October 2023, 2023 - September 2023

Council Date: : 2023 - October 2023 - 1st Council, 2023 - September 2023 - Hand Pays

Number	Vendor Name	Account Description	Amount
72293	Ariss, Willy	Volunteer Salaries & Wages	\$28.00 VOLUNTEER WAGES
72294	Bowling, Matthew	Volunteer Salaries & Wages	\$52.00 VOLUNTEER WAGES
72295	CASTRO, YAMILIE	Volunteer Salaries & Wages	\$13.00 VOLUNTEER WAGES
72296	EASTHAM, JESSE	Volunteer Fire Salaries & Wages	\$26.00
		Volunteer Salaries & Wages	\$82.00
		Check Total:	\$108.00 VOLUNTEER WAGES
72297	Fuller, Eric	Volunteer Salaries & Wages	\$76.00 VOLUNTEER WAGES
72298	HEBERT, DAWN	Volunteer Salaries & Wages	\$23.00 VOLUNTEER WAGES
72299	HEBERT, LEANDRE	Volunteer Salaries & Wages	\$23.00 VOLUNTEER WAGES
72300	Lundy, Tyler	Volunteer Salaries & Wages	\$46.00 VOLUNTEER WAGES
72301	MADRID, JAYDEN R.	Volunteer Fire Salaries & Wages	\$2.00
		Volunteer Salaries & Wages	\$101.00
		Check Total:	\$103.00 VOLUNTEER WAGES
72302	PEDRAZZETTI, JUSTIN	Volunteer Salaries & Wages	\$192.00 VOLUNTEER WAGES
72303	Rumbles, Matt	Volunteer Salaries & Wages	\$121.00 VOLUNTEER WAGES
72304	STIGALL, CAITLYN E.	Volunteer Salaries & Wages	\$28.00 VOLUNTEER WAGES
72305	Tanaka, Lenora	Volunteer Salaries & Wages	\$141.00 VOLUNTEER WAGES
72316	ADAIR, SARA	Training/Travel	\$291.72
		Travel (Per Diem, etc)	\$145.87
		Check Total:	\$437.59 TRAINING PER DIEM
72317	Advanced Analytical Solutions, LLC	Outside Lab Services	\$760.39
			WWTP LABS
72318	Airgas USA, LLC	Operating Supplies	\$65.51 AMB SUPPLIES
72319	Aramark Uniform Services	Laundry	\$100.25
		Miscellaneous-Dues, Registration	\$20.26
		Check Total:	\$120.51
			WWTP LAUNDRY SERVICE
72320	CINTAS FIRE 636525	Operating Supplies	\$192.40
			PARKS DEPT MED SUPPLIES
72321	CONNEXIX	Professional Services	\$682.50
			WWTP REMOTE SUPPORT
72322	THALLER, TOBI	Water Sales	\$54.22
			CUSTOMER
			OVERPAYMENT REFUND
72323	Day Wireless Systems	Professional Services	\$1,075.60 RADAR SERVICE
72324	Edge Analytical, Inc.	Water Samples	\$262.10 WTP SAMPLES
72325	Englund Marine & Industrial Supply	Distribution Supplies	\$226.41
		Operating Supplies	\$2,362.69
		Small Tools & Equipment	\$225.97
		Check Total:	\$2,815.07 ALL DEPT SUPPLIES
72326	Fed Ex	Communications	\$5.14 WTP MAILING
72327	Ferguson Enterprises, Inc	Distribution Supplies	\$3,820.79 WATER SUPPLIES
72328	Flannery Publications, Inc.	Communications	\$105.00 ORD AD
72329	Good To Go!	Miscellaneous	\$6.50 AMB TOLL FEE
72330	Grays Harbor County	Water Samples	\$149.00 WATER SAMPLES
72331	H.D. Fowler Co.	Distribution Supplies	\$279.87
		Operating Supplies	\$381.60
		Check Total:	\$661.47 WAT/SEW SUPPLIES

72332	Henry Schein, Inc.	Operating Supplies	\$1,530.77	AMB MED SUPPLIES
72333	INOVALON PROVIDER, INC.	Professional Services	\$172.70	AMB MEDICARE SERVICE
72334	KARNATZ, JEFF	Concession Supplies	\$231.26	
		Professional Services	\$2,100.00	
		Check Total:	\$2,331.26	THT MANAGER/REIMB
72335	LDF CONCRETE LLC	Repair & Maintenance	\$809.40	
		Repair & Maintenance (inc. PW Shop Roof and PW Office/Carport + Annual Street Paving)	\$809.40	
		Check Total:	\$1,618.80	SIDEWALK REPAIR
72336	Maneman Electric	Repair & Maintenance	\$129.72	PUMP STATION REPAIR
72337	Mansfield Alarm Company - Div. of Guardian Security Systems, Inc.	Professional Services	\$278.90	WWTP ALARM MONITORING
72338	Pacific Polygraph & Investigation	Professional Services	\$250.00	POLICE EMPLOYMENT EXAM
72339	Penoyar, Joel	City Attorney	\$1,000.00	CITY ATTORNEY
72340	PR Diamond Products, Inc.	Distribution Supplies	\$179.33	
		Operating Supplies	\$358.67	
		Check Total:	\$538.00	ALL DEPT SUPPLIES
72341	PRECISION INSTRUMENTATION	Operating Supplies	\$234.04	WWTP SUPPLIES
72342	Quill Corporation	Office Supplies	\$88.60	POLICE OFFICE SUPPLIES
72343	Raymond City Water Clerk	Carriage Utilities	\$222.90	
		City Utility Billings	\$294.53	
		Pool Utilities	\$0.00	
		Public Market Utilities	\$29.36	
		PUD Utilities	\$384.94	
		PUD Utilities	\$442.60	
		Seaport Utilities	\$148.38	
		Utilities	\$4,626.23	
		Utility Services	\$106.44	
		Visitor Center Utilities	\$168.69	
		Check Total:	\$6,424.07	ALL CITY W/S/G
72344	Ricoh USA, Inc	Operating Rentals/Leases	\$42.73	
		Rental Copier	\$42.72	
		Rentals & Leases	\$128.17	
		Check Total:	\$213.62	PW COPIER
72345	Standard Insurance Co	Parks Personnel Benefits	\$7.85	
		Personnel Benefits	\$306.16	
		Volunteer Benefits	\$215.42	
		Water Treatment Personnel Benefits	\$23.55	
		Check Total:	\$552.98	ALL CITY INS
72346	Steve's Front End Inc.	Repair & Maintenance	\$1,225.45	AMB MAINTENANCE
72347	Sunset Air	Repair & Maintenance	\$772.60	
		Repairs & Maintenance	\$1,228.21	
		Check Total:	\$2,000.81	CITY HALL/WWTP MAINT
72348	Tyler Rental, Inc.	Rentals & Leases	\$6,811.99	EXCAVATOR RENTAL
72349	Verizon Wireless	Communications	\$200.05	FIRE/AMB
72350	WA ST Department of Licensing	CPL - State Fee	\$72.00	CPL FEES
72351	WA ST Dept of Ecology - Attn: Cashiering Unit	DOE L 1000028 Principal	\$50,968.64	
		DOE L1000028 Interest	\$4,686.27	
		Check Total:	\$55,654.91	WWTP LOAN
72352	Wetterauer, Tyson	Training/Travel	\$570.50	TRAINING PER DIEM
	<b>Grand Total</b>		<b>\$94,066.96</b>	
	<b>Total Accounts Payable for Checks #72293 Through #72352</b>			



# Register

Number	Name	Fiscal Description	Cleared	Amount
72306	Adamyk, Rachel A	2023 - September 2023 - 2nd Council		\$211.48
72307	Boggs, Arlie H.	2023 - September 2023 - 2nd Council		\$2,590.25
72308	Freeman, Jaxson G	2023 - September 2023 - 2nd Council		\$545.04
72309	Ristow, Micah D.	2023 - September 2023 - 2nd Council		\$2,784.50
72310	Tanaka, Lenora A.	2023 - September 2023 - 2nd Council		\$119.13
72311	Wetterauer, Ken	2023 - September 2023 - 2nd Council		\$207.79
72312	OREGON DEPT. OF JUSTICE	2023 - September 2023 - 2nd Council		\$339.00
72313	TEAMSTERS Local #252	2023 - September 2023 - 2nd Council		\$235.00
72314	THORBECKES FITNESS	2023 - September 2023 - 2nd Council		\$382.28
72315	WSCFF Emp Benefit Trust/MERP	2023 - September 2023 - 2nd Council		\$500.00
<u>DEF. COMP SEPTEMBER</u>	<u>WA St Treasurer - Def Comp</u>	2023 - September 2023 - 2nd Council		\$4,210.87
<u>2ND PAYROLL 2023</u>				
<u>ESD 3RD QTR. 2023</u>	Employment Security Dept	2023 - September 2023 - 2nd Council		\$1,635.14
<u>ESD LTC</u>	Employment Security Dept (LTC)	2023 - September 2023 - 2nd Council		\$2,416.11
<u>IRSTAXES SEPTEMBER</u>	Raymond City Treasurer- Taxes	2023 - September 2023 - 2nd Council		\$40,798.54
<u>2ND PAYROLL 2023</u>				
<u>L&amp;I 3RD QTR 2023</u>	Dept of Labor & Industry	2023 - September 2023 - 2nd Council		\$27,843.46
<u>NATIONWIDE</u>	Nationwide Retirement Solutions	2023 - September 2023 - 2nd Council		\$300.00
<u>SEPTEMBER 2ND</u>				
<u>PAYROLL 2023</u>				
<u>PFMLA 3RD QTR 2023</u>	Employment Security Dept (PFMLA)	2023 - September 2023 - 2nd Council		\$4,809.95
<u>RETIREMENT</u>	Dept of Retirement Systems	2023 - September 2023 - 2nd Council		\$38,986.56
<u>SEPTEMBER 2023</u>				
<u>SEPT. 2ND PAYROLL</u>	Payroll Vendor	2023 - September 2023 - 2nd Council		\$99,595.96
<u>2023</u>				
				<b>\$228,511.06</b>



# City of Raymond

## WASHINGTON

### COUNCIL PROCEEDINGS

### September 18<sup>th</sup>, 2023

#### **CALL TO ORDER**

The council meeting was called to order at 6:00 p.m. by Mayor Roberts. Roll was taken and the meeting was quorate.

#### **Council Members present:**

Heidi Worlton  
Tony Nordin  
Jovon Vaughn (zoom)  
Steve Jones  
Karen Tully (zoom)  
W. Ian Farrell

#### **Council Members Absent:**

Chris Halpin- unexcused

#### **Department Heads Present:**

Bill Didion, Fire Chief  
Kayla MacIntosh, Clerk/Treasurer  
Eric Weiberg, Public Works Director  
Pat Matlock, Chief of Police

#### **4. APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES**

Councilor Jones moved to approve the agenda, consent agenda for tonight's meeting, as well as the minutes of September 5<sup>th</sup>, 2023, meeting. Motion carried. Motion passed with 6 ayes and 1 absence.

#### **APPROVAL OF CLAIMS:**

<b>CLAIMS #72229 THROUGH #72293</b>	<b>\$260,689.39</b>
<b>PAYROLL #72230 THROUGH #72237 (Direct Deposit Included)</b>	<b>\$198,853.90</b>
<b>AUGUST EFT / DEBIT</b>	<b>\$26, 627.75</b>

#### **5. CORRESPONDENCE:**

NONE

#### **6. ITEMS FROM THE PUBLIC:**

- a. Erica Kay Webster from the Most Perfect Love Foundation presented the council with the organization's hemp farm and peace village endeavors and asked for support.
- b. Citizens Connie Buda, Cheryl Austin, Dona McQuerry, James McHaffay, and several other citizens who did not sign in to speak discussed rental increase issues at the

Timberland RV Park. They were advised this was a landlord tenant issue and the city cannot get involved.

- c. Citizen Aiysha Garcia discussed the Lemay Garbage proposal. Mayor Roberts advised it has not yet been presented by Lemay.

**7. DEPARTMENT HEAD REPORTS**

- Fire Chief, Bill Didion provided an update regarding captain Nick Patrick's medic schooling and the arrival of the second ambulance. He also advised of an increase volume of traffic related calls.
- Public Works Director, Eric Weiberg provided a status update regarding the paving and Chlorination projects.
- Clerk/ Treasurer Kayla MacIntosh provided a 2024 budget update.
- Police Chief Pat Matlock provided a budget update and advised the council of the increased traffic duties for his staff.

**8. MAYOR'S REPORT**

- Mayor Roberts provided the council with information regarding the upcoming elected officials training.
- Mayor Roberts read an email from Kendra Martin on behalf of the P.O.O.L Board

**9. PUBLIC COMMENT ON CURRENT AGENDA ITEMS:**

Craig Spredeman congratulated Councilor Farrell for receiving an award from SAL. Councilor Farrell advised he was merely accepting the award on behalf of the LV and Stella Raymond Foundation for their contributions to SAL.

**10. COUNCIL COMMENTS**

NONE

**11. FUTURE AGENDA TOPICS**

NONE

**12. ADJOURNMENT**

With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 6:36 PM.

**ATTEST:**

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Kayla MacIntosh, Clerk/ Treasurer

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Dee Roberts, Mayor



**RESOLUTION 2023-07**

**A RESOLUTION OF THE CITY OF RAYMOND, WASHINGTON ACCEPTING TWO AMBULANCES AND ASSOCIATED EQUIPMENT**

**WHEREAS**, the City of Raymond agreed to offer their assistance in applying and receiving grant funds to purchase two ambulances for the Raymond Fire Department and North Pacific County Emergency Management Services (NPCEMS) District #1;

**WHEREAS**, the City of Raymond has received \$459,246.00 in grant funds, as a passthrough, that has been remitted to NPCEMS District #1 and the ambulances and associated equipment fit the needs of the Raymond Fire Department and;

**WHEREAS**, the cost share of \$162,626.95 was paid for by NPCEMS District #1 for a total project cost of \$621,875.95.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAYMOND:**

It is hereby established that the City of Raymond, Raymond Fire Department and NPCEMS District #1 hereby accept two ambulances and associated equipment and agrees that it meets the needs of all parties involved.

**RESOLVED** this 2<sup>nd</sup> day of October 2023

**Ayes –**

**Noes –**

**Absent –**

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Dee Roberts, Mayor

Authenticated By:

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Kayla MacIntosh, Clerk/Treasurer

**ORDINANCE NO. 1928**

**AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON, AMENDING CHAPTER 2.40 OF THE RAYMOND MUNICIPAL CODE DEALING WITH COMPENSATION OF ELECTIVE OFFICERS**

**WHEREAS**, the City of Raymond has established a compensation of elective officers; and

**WHEREAS**, it is recognized that the activities and projects of the City of Raymond have increased since the passage of the most recent Ordinance #1909 governing the City of Raymond’s pay structure for the elected position of Mayor and Council Members,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON AS FOLLOWS:**

**SECTION 1.** **Section 2.40.010 Compensation of Elective Officers,** is hereby amended to read as follows:

“The salary of the mayor shall be in the sum of \$1,500.00 per month and the salary of each of the council members shall be in the sum of \$300.00 per month.

**SECTION 2.** If any portion of this ordinance is held to be invalid or unconstitutional for any reason, such finding shall not affect the remainder of the ordinance, which shall remain in full force and effect.

**SECTION 3.** This ordinance shall be in full force and effect five (5) days after its passage and publication as provided by law.

**PASSED** by the City Council of the City of Raymond this 16<sup>th</sup> day of October, 2023.

ATTEST:

APPROVED:

\_\_\_\_\_  
Clerk-Treasurer

\_\_\_\_\_  
Mayor