



City of Raymond

WASHINGTON

CITY COUNCIL AGENDA

Meeting: Monday, September 18th, 2023, at 6:00 PM
Location: City Hall Council Chambers
ZOOM LINK: <https://us02web.zoom.us/j/5780540411>

Meeting ID: 578 054 0411
One tap mobile 1-253-215-8782, 2590939124# US (Tacoma)

If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on September 18th, 2023.

*Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to clerk@cityofraymond.com. *Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF SEPTEMBER 5th, 2023, REGULAR COUNCIL MEETING**
5. **CORRESPONDENCE**
6. **ITEMS FROM THE PUBLIC**
 - a. **Kay Webster: Most Perfect Love Foundation**
7. **DEPARTMENT HEAD REPORTS**
 - a. Fire Chief Bill Didion
 - b. Police Chief Pat Matlock
 - c. Public Works Director Eric Weiberg
 - d. Clerk- Treasurer Kayla MacIntosh
8. **MAYOR'S REPORT**
9. **PUBLIC COMMENT ON CURRENT AGENDA ITEMS**
10. **COUNCIL COMMENTS**
11. **FUTURE AGENDA TOPICS**
12. **ADJOURNMENT**

Next Regular Scheduled Council Meeting

Monday, October 2nd, 2023, at 6:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



RAYMOND CITY COUNCIL MEETING

September 18th, 2023

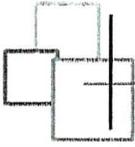
CONSENT AGENDA

APPROVAL OF CLAIMS:

CLAIMS #72229 THROUGH #72293 **\$260,689.39**

PAYROLL #72230 THROUGH #72237
(Direct Deposit Included) **\$198,853.90**

AUGUST EFT/ DEBIT **\$26,627.75**



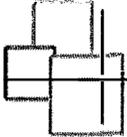
A/P Check Register

Fiscal : 2023
 Period : 2023 - September 2023
 Council Date : 2023 - September 2023 - 2nd Council

Number	Vendor Name	Account Description	Amount	
72229	Channell, Tia	Code Enforcement	\$464.90	CE TRAINING
72238	ABERDEEN O. E.	Operating Rentals/Leases	\$22.24	
		Rentals & Leases	\$111.18	
		Utility Service - Royal Heights	\$22.24	
		Check Total:	\$155.66	CITY HALL COPIER LEASE
72239	Aberdeen Office Equipment	Office Supplies	\$43.24	
		Operating Rentals/Leases	\$40.00	
		Operating Supplies	\$40.00	
		Rental Copier	\$40.00	
		Rentals & Leases	\$281.20	
		Salaries & Wages	\$0.00	
		Check Total:	\$444.44	ALL DEPT COPIES
72240	ADVANCED VINYL WORKS	Small Tools & Equipment	\$660.96	POLICE CAR DECALS
72241	Aramark Uniform Services	Laundry	\$19.74	
		Miscellaneous-Dues, Registration	\$19.73	
		Check Total:	\$39.47	WWTP LAUNDRY SERVICE
72242	BARNHART HOME CLEANING	Professional Services-Janitorial	\$1,620.00	LIBRARY CLEANING
72243	BEANS & ROCKS, LLC	Distribution Supplies	\$432.76	
		Operating Supplies	\$287.64	
		Check Total:	\$720.40	WATER & SEWER ROCK
72244	B-S Body Shop Inc.	Operating Supplies	\$283.53	PW VEHICLE REPAIR
72245	Bud's Lumber Supply	Operating Supplies	\$62.65	WWTP SUPPLIES
72246	CenturyLink	Communications	\$95.47	WATER & SEWER PHONE
72247	CH2M Hill, Inc.	DWSRF Water Tank Project	\$1,610.96	WATER TANK REPAINTING
72248	Coast Controls & Automation, Inc.	Instrument Services	\$3,959.71	
		Operating Supplies	\$340.52	
		Professional Services	\$1,848.51	
		Check Total:	\$6,148.74	WATER & SEWER SUPPLIES
72249	Culligan	Rentals & Leases	\$148.01	ALL DEPT WATER
72250	DBC Company	Repair & Maintenance	\$1,081.00	
		Repair & Maintenance (inc. PW Shop Roof and PW Office/Carport + Annual Street Paving)	\$1,081.00	
		Check Total:	\$2,162.00	STREET REPAIR
72251	Dilk Tire Service	Repairs & Maintenance	\$23.73	PARKS REPAIRS
72252	Englund Marine & Industrial Supply	Distribution Supplies	\$34.28	
		Operating Supplies	\$68.57	
		Check Total:	\$102.85	ALL DEPT SUPPLIES
72253	ENVIRONMENTAL RESOURCE ASSOCIATES	Water Samples	\$279.70	WATER TESTING
72254	EO MEDIA GROUP	Professional Services	\$97.86	POLICE & FIRE ADVERTISING
72255	Evergreen Concrete Cutting, Inc	Professional Services	\$945.88	SEWER & STREET REPAIR

72256	Ferrellgas	Operating Rentals/Leases	\$21.35	
		Rental Copier	\$21.35	
		Rentals & Leases	\$42.70	
		Check Total:	\$85.40	ALL DEPT PROPANE
72257	Frasler, David	Professional Services	\$306.91	SAFETY GLASSES REIMBURSE
72258	H.D. Fowler Co.	Distribution Supplies	\$3,115.51	
		Operating Supplies	\$2,934.34	
		Check Total:	\$6,049.85	WATER & SEWER SUPPLIES
72259	Harbor Saw & Supply	Distribution Supplies	\$504.11	
		Operating Supplies	\$1,008.21	
		Check Total:	\$1,512.32	ALL DEPT SUPPLIES
72260	Henry Schein, Inc.	Operating Supplies	\$775.65	FIRE/AMB SUPPLIES
72261	Jesse or Michelle Buchanan	Customer Deposits Refunded	\$132.79	WATER DEPOSIT REFUND
72262	KENT D BRUCE CO, LLC	Repair & Maintenance	\$318.25	AMB/FIRE REPAIRS
72263	Lakeside Industries	Distribution Supplies	\$398.14	
		Operating Supplies	\$796.29	
		Check Total:	\$1,194.43	STREET REPAIR
72264	LECO SUPPLY	Operating Supplies	\$280.58	SEWER SUPPLIES
72265	Lemay Mobile Shredding	Rentals & Leases	\$38.00	CITY HALL SHRED BIN
72266	Lochner	TIB Grant	\$5,254.10	FOWLER ST OVERLAY
72267	Maneman Electric	Professional Services	\$162.15	
		Repair & Maintenance	\$350.63	
		Check Total:	\$512.78	SEWER & LIBRARY MAINT.
72268	MS COMMUNICATIONS	Small Tools & Equipment	\$2,584.54	POLICE EQUIP
72269	One Call Concepts, Inc.	Miscellaneous-Dues, Registration	\$6.60	
		Other Miscellaneous	\$6.60	
		Check Total:	\$13.20	WATER & SEWER MONITORING
72270	Pacific County Sheriff	County Jail Services	\$2,345.00	JAIL SERVICES
72271	PETROCARD INC.	Fuel	\$2,247.59	
		Fuel Consumed	\$4,894.89	
		Check Total:	\$7,142.48	ALL DEPT FUEL
72272	Pitney Bowes	Operating Rentals/Leases	\$23.54	
		Rental Copier	\$23.54	
		Rentals & Leases	\$141.29	
		Check Total:	\$188.37	ALL DEPT POSTAGE
72273	PUD #2 of Pac. Co.	Pool Utilities	\$136.94	
		Public Market Utilities	\$101.43	
		PUD Utilities	\$3,716.18	
		PUD Utilities	\$303.92	
		Seaport Utilities	\$102.23	
		Utilities	\$10,746.98	
		Utility Services	\$875.92	
		Visitor Center Utilities	\$61.08	
		Check Total:	\$16,044.68	ALL DEPT UTILITES
72274	PUD #2 of Pac. County	Utilities	\$38.12	APT PUD
72275	Quill Corporation	Supplies	\$129.81	ALL DEPT OFFICE SUPPLIES
72276	Raymond City Treasurer	Customer Deposits Refunded	\$373.61	CUSTOMER REFUNDS
72277	Ricoh USA, Inc	Operating Rentals/Leases	\$56.27	
		Rental Copier	\$56.26	
		Rentals & Leases	\$511.51	
		Check Total:	\$624.04	ALL DEPT COPIER
72278	Ricoh USA, Inc	Rentals & Leases	\$27.14	ALL DEPT COPIER
72279	Roberto Jacobo	Customer Deposits Refunded	\$300.00	
		Sewer Service Charges	\$561.51	

		Sewer Utility Tax	(\$15.64)	
		Water Sales	(\$184.52)	
		Water Utility Tax	(\$18.45)	
		Check Total:	\$642.90	CUSTOMER OVERPAYMENT & DEPOSIT
72280	Royal Heights Transfer	Utility Service - Royal Heights	\$18,707.07	SANITATION
72281	Steve's Front End Inc.	Repair & Maintenance	\$929.17	
		Repairs & Maintenance	\$794.30	
		Check Total:	\$1,723.47	ALL DEPT VEHICLE MAINT
72282	Sunrise Pest Management	Professional Services	\$84.32	THEATER PEST CONTROL
72283	Sunset Air	Carriage Repair & Maintenance	\$183.72	
		Professional Services	\$668.06	
		Check Total:	\$851.78	ALL DEPT HEATING MAINT
72284	THRIFTWAY ON THE WILLAPA	Operating Supplies	\$9.73	PW SUPPLIES
72285	T-Mobile	Communications	\$79.75	POLICE PHONE
72286	TOVANI HART	City Hall Building	\$15,346.65	CITY HALL DESIGN
72287	U.S. Cellular	Communications	\$135.88	PW PHONE
72288	USA Blue Book	Lab Supplies	\$604.35	
		Operating Supplies	\$421.63	
		Check Total:	\$1,025.98	SEWER SUPPLIES
72289	Vision Municipal Solution	Professional Services	\$25.87	AMB COMPUTER
72290	WA ST Dept of Ecology - Attn: Cashiering Unit	Permits	\$2,100.00	WWTP PERMIT
72291	WA ST Dept of Health	DWSRF 10-952-029 Interest	\$12,514.49	
		DWSRF 10-952-029 Principal	\$104,287.43	
		DWSRF DWL 25292 Interest	\$6,898.13	
		DWSRF DWL 25292 Principle	\$30,658.37	
		Check Total:	\$154,358.42	WTP LOAN
72292	WA ST DEPT OF TRANSPORTATION	Fuel Consumed	\$3,567.31	POLICE& AMB FUEL
	Grand Total		\$260,698.39	
	Total Accounts Payable for Checks #72229 Through #72292			



Register

<u>Number</u>	<u>Name</u>	<u>Fiscal Description</u>	<u>Entered</u>	<u>Amount</u>
<u>72230</u>	Boggs, Arlie H.	2023 - September 2023 - 1st Council		\$2,810.34
<u>72231</u>	Ristow, Micah D.	2023 - September 2023 - 1st Council		\$2,981.03
<u>72232</u>	I.A.F.F. (GNWFCU)	2023 - September 2023 - 1st Council		\$899.64
<u>72233</u>	OREGON DEPT. OF JUSTICE	2023 - September 2023 - 1st Council		\$339.00
<u>72234</u>	TEAMSTERS Local #252	2023 - September 2023 - 1st Council		\$235.00
<u>72235</u>	WSCCCE	2023 - September 2023 - 1st Council		\$1,049.75
<u>72236</u>	WSCFF Emp Benefit Trust/MERP	2023 - September 2023 - 1st Council		\$500.00
<u>72237</u>	WSCFF/DiMartino Associate	2023 - September 2023 - 1st Council		\$598.72
<u>AFLAC Sept 1st payroll 2023</u>	AFLAC Remittance Processing	2023 - September 2023 - 1st Council		\$1,176.75
<u>BPAS/VEBA SEPT. 1ST. PAYROLL 2023</u>	BPAS VEBA	2023 - September 2023 - 1st Council		\$2,041.61
<u>DEF COMP SEPT 1ST. PAYROLL 2023</u>	WA St Treasurer - Def Comp	2023 - September 2023 - 1st Council		\$4,012.19
<u>IRS TAXES SEPT 1ST. PAYROLL 2023</u>	Raymond City Treasurer- Taxes	2023 - September 2023 - 1st Council		\$33,155.17
<u>NATIONWIDE SEPT 1ST. PAYROLL 2023</u>	Nationwide Retirement Solutions	2023 - September 2023 - 1st Council		\$300.00
<u>NW ADMIN SEPT 1ST. PAYROLL 2023</u>	Northwest Administrators	2023 - September 2023 - 1st Council		\$51,027.05
<u>NWFFT SEPT 1ST. PAYROLL 2023</u>	NORTHWEST FIRE FIGHTERS TRUST	2023 - September 2023 - 1st Council		\$14,170.10
<u>September 1st Payroll 2023</u>	Payroll Vendor	2023 - September 2023 - 1st Council		\$83,500.93
<u>VIMILY SEPT1ST. PAYROLL 2023</u>	Vimly Benefit Solutions, Inc.	2023 - September 2023 - 1st Council		\$56.62
				\$198,853.90

Register Activity

Fiscal: 2023
 Period: 2023 - August 2023
 Council Date: 2023 - August 2023 - Open Period

Reference	Date	Amount	Notes
Reference Number: 3RD QTR 2023 LEASEHOLD EXCISE TAX	WA St Dept of Revenue	\$483.94	
<u>2ND QTR 2023 LEASEHOLD EXCISE TAX</u>	8/1/2023	\$483.94	
Reference Number: DOR EXCISE TAX AUG 2023	WA St Dept of Revenue	\$13,347.76	
<u>DOR EXCISE TAX AUG 2023</u>	8/18/2023	\$13,347.76	
Reference Number: ICLOUD FEES AUG 2023	ICLOUD	\$320.90	
<u>ICLOUD FEES AUG 2023</u>	8/8/2023	\$320.90	
Reference Number: MASTERCARD AUG 2023	MASTERCARD C/O FIRST INTERSTATE BANK	\$10,802.67	
<u>MASTERCARD AUG 2023</u>	8/10/2023	\$10,802.67	
Reference Number: POLICE CAR LOAN #3 AUGUST 2023	Bank of the Pacific	\$924.67	
<u>POLICE CAR LOAN #3 AUGUST 2023</u>	8/19/2023	\$924.67	
Reference Number: POLICE CAR LOAN #4 AUGUST 2023	Bank of the Pacific	\$747.81	
<u>POLICE CAR LOAN #4 AUGUST 2023</u>	8/10/2023	\$747.81	

\$26,627.75



City of Raymond

WASHINGTON

COUNCIL PROCEEDINGS

September 5th, 2023

CALL TO ORDER

The council meeting was called to order at 6:00 p.m. by Mayor Roberts. Roll was taken and the meeting was quorate.

Council Members present:

Heidi Worlton
Chris Halpin (zoom)
Tony Nordin
Jovon Vaughn (zoom)
Steve Jones
Karen Tully
W. Ian Farrell

Department Heads Present:

Bill Didion, Fire Chief
Kayla MacIntosh, Clerk/Treasurer
Eric Weiberg, Public Works Director
Pat Matlock, Chief of Police

4. APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES

Councilor Jones moved to approve the agenda, consent agenda for tonight's meeting, as well as the minutes of August 21st, 2023, meeting. Motion carried. Motion passed unanimously.

APPROVAL OF CLAIMS:

CLAIMS #72172 THROUGH #72228 **\$113,879.23**

PAYROLL #72182 THROUGH #72188
(Direct Deposit Included) **\$193,888.23**

5. CORRESPONDENCE:

NONE

6. ITEMS FROM THE PUBLIC:

NONE

7. ORDINANCE #1927: AN ORDINANCE OF THE CITY OF RAYMOND, WA REPEALING AND ADDING TO TITLE 14 WATER AND SEWER – SECOND READING

Councilor Worlton motioned to approve Ordinance #1927. Motion carried. Motion passed unanimously.

8. DEPARTMENT HEAD REPORTS

- Fire Chief, Bill Didion advised he had nothing new to report.
- Public Works Director, Eric Weiberg provided a status update regarding the paving projects and dugout repair at 8th street park.
- Clerk/ Treasurer Kayla MacIntosh congratulated councilor Vaughn for obtaining his certificate in municipal leadership.
- Police Chief Pat Matlock provided the council with a staff update as well as a report for Labor Day weekend patrols.

9. MAYOR'S REPORT

- Mayor Roberts advised that the city of Raymond would not be completing a rental ordinance regarding the mobile park home due to pending lawsuits in other cities with similar ordinances.
- Mayor Roberts asked the council to confirm the new Planning Commission Candidate, Lisa Clements. Councilor Vaughn motioned to confirm Lisa Clements as the new planning Commissioner. Motion carried. Motion passed unanimously.
- Mayor Roberts confirmed the date of the council retreat for March 23rd, 2024, and would provide start time at a later date.
- Mayor Roberts advised the council of a monetary donation to the city from Lilly Huang, the former restaurant Eastern Garden. Roberts advised she purchased a memorial bench to be placed in front of the new Willapa center, which was the original location of the restaurant.

10. PUBLIC COMMENT ON CURRENT AGENDA ITEMS:

NONE

11. COUNCIL COMMENTS

NONE

12. FUTURE AGENDA TOPICS –

NONE

13. ADJOURNMENT

With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 6:12PM.

ATTEST:

Kayla MacIntosh, Clerk/ Treasurer

Dee Roberts, Mayor