



City of Raymond

WASHINGTON

CITY COUNCIL AGENDA

Meeting: Tuesday, September 5th, 2023, at 6:00 PM
Location: City Hall Council Chambers
ZOOM LINK: <https://us02web.zoom.us/j/5780540411>

Meeting ID: 578 054 0411
One tap mobile 1-253-215-8782, 2590939124# US (Tacoma)

If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on September 5th, 2023.

*Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to clerk@cityofraymond.com. *Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF AUGUST 21st, 2023, REGULAR COUNCIL MEETING**
5. **CORRESPONDENCE**
6. **ITEMS FROM THE PUBLIC**
7. **ORDINANCE #1927: AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON REPEALING AND ADDING TO TITLE 14 WATER AND SEWER- *Second Reading***
8. **DEPARTMENT HEAD REPORTS**
 - a. Fire Chief Bill Didion
 - b. Police Chief Pat Matlock
 - c. Public Works Director Eric Weiberg
 - d. Clerk- Treasurer Kayla MacIntosh
9. **MAYOR'S REPORT**
10. **PUBLIC COMMENT ON CURRENT AGENDA ITEMS**
11. **COUNCIL COMMENTS**
12. **FUTURE AGENDA TOPICS**
13. **ADJOURNMENT**

Next Regular Scheduled Council Meeting

Monday, September 18th, 2023, at 6:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



COUNCIL PROCEEDINGS

August 21st, 2023

CALL TO ORDER

The council meeting was called to order at 6:00 p.m. by Mayor Roberts. Roll was taken and the meeting was quorate.

Council Members present:

Heidi Worlton
Chris Halpin
Tony Nordin
Jovon Vaughn
Steve Jones
Karen Tully
W. Ian Farrell- Zoom

Department Heads Present:

Bill Didion, Fire Chief
Kayla MacIntosh, Clerk/Treasurer
Eric Weiberg, Public Works Director

Department Heads Absent:

Pat Matlock, Chief of Police-Excused

4. APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES

Councilor Jones moved to approve the agenda, consent agenda for tonight's meeting, as well as the minutes of August 7th, 2023, meeting. Motion carried. Motion passed unanimously.

APPROVAL OF CLAIMS:

CLAIMS #72121 THROUGH #72170 **\$115,275.23**

PAYROLL #72115 THROUGH #72120
(Direct Deposit Included) **\$197,258.37**

5. CORRESPONDENCE:

- a. Council was provided the letter from National Night Out

6. ITEMS FROM THE PUBLIC

Citizen Kyung Suk Han provided the council with a written proposal and requested a modification to the conditional use permit regarding fencing. Councilor Vaughn motioned to follow conditional use permit as is. Motion carried. Motion passed unanimously.

7. 2024 BUDGET CALENDAR- INFORMATION ONLY

Council was provided a copy of the 2024 budget calendar.

8. PROCLAMATION: HISPANIC HERITAGE MONTH

Mayor Roberts read and proclaimed September 15th- October 15th as Hispanic Heritage Month

9. CONDITIONAL USE PERMIT APPLICATION FOR AUXILLARY DWELLING UNIT - ACTION

Councilor Farrell moved to approve the conditional use permit. Motion carried. Motion passed unanimously.

10. ORDINANCE #1927: AN ORDINANCE OF THE CITY OF RAYMOND, WA REPEALING AND ADDING TO TITLE 14 WATER AND SEWER - ACTION

Councilor Jones motioned to move Ordinance #1927 to the second reading. Motion carried. Motion passed unanimously.

11. ISLAND LANE BRIDGE ABUTMENT REPAIR - ACTION

Councilor Vaughn moved to approve the revised repair proposal. Motion carried. Motion passed unanimously.

12. POOL MOU- DISCUSSION ONLY

Discussion was held regarding the pool the MOU. Revision and changes offered. MOU will be tabled for another time.

13. DEPARTMENT HEAD REPORTS

- Fire Chief, Bill Didion provided information regarding the county wide burn ban, the 2nd ambulance arrival, and Nick Patrick starting Paramedic schooling in Nebraska.
- Public Works Director, Eric Weiberg provided a status update regarding the chlorination project as well as the various paving projects.
- Clerk/ Treasurer Kayla MacIntosh provided a staff update as well and advised of her early stages of 2024 budget work.

14. MAYOR'S REPORT

Mayor Roberts provided a follow up regarding the Trailer Park utilities after discussing with the City of Aberdeen. She also discussed the possibility of outsourcing the garbage. Mayor Roberts also suggested a council retreat for the council members and department heads.

15. PUBLIC COMMENT ON CURRENT AGENDA ITEMS - NONE

16. COUNCIL COMMENTS

- Councilor Jones discussed the condition of the city parks.
- Councilor Vaughn thanked the mayor for all of her efforts and work done within the city.

17. FUTURE AGENDA TOPICS - NONE

18. ADJOURNMENT

With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 7:30PM.

ATTEST:

Kayla MacIntosh, Clerk/ Treasurer

Dee Roberts, Mayor



City of Raymond

RAYMOND CITY COUNCIL MEETING

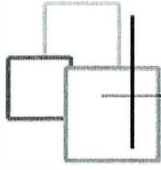
September 5th, 2023

CONSENT AGENDA

APPROVAL OF CLAIMS:

CLAIMS #72172 THROUGH #72228 \$113,879.23

PAYROLL #72182 THROUGH #72188
(Direct Deposit Included) \$193,888.23



A/P Check Register

Fiscal: : 2023

Period: : 2023 - September 2023, 2023 - August 2023

Council Date: : 2023 - September 2023 - 1st Council, 2023 - August 2023 - Hand Pays

Number	Vendor Name	Account Description	Amount	
72172	Airgas USA, LLC	Operating Supplies	\$24.20	FIRE SUPPLIES
72173	Borden's Auto Parts	Distribution Supplies	\$255.19	
		Operating Supplies	\$967.94	
		Repair & Maintenance	\$240.65	
		Check Total:	\$1,463.78	ALL DEPT SUPPLIES
72174	Bud's Lumber Supply	Operating Supplies	\$1,477.38	ALL DEPT SUPPLIES
72175	Dennis Company	Building Supplies	\$39.99	
		Distribution Supplies	\$25.56	
		Operating Supplies	\$1,115.10	
		Pool Supplies	\$5.39	
		Repair & Maintenance	\$22.63	
		Check Total:	\$1,208.67	ALL DEPT SUPPLIES
72176	Englund Marine & Industrial Supply	Distribution Supplies	\$548.65	
		Operating Supplies	\$3,341.38	
		Check Total:	\$3,890.03	ALL DEPT SUPPLIES
72177	INOVALON PROVIDER, INC.	Operating Supplies	\$172.70	
72178	Morley, Brian	Miscellaneous	\$215.27	CDL PHYSICAL
72179	BLAKE, SUSAN	Call Fees	\$53.87	CALL FEE REIMB
72180	SULLIVAN, JACOB	Customer Deposits Refunded	\$211.92	CUSTOMER REFUND
72181	PETROCARD INC.	Fuel	\$2,810.33	
		Fuel Consumed	\$3,778.11	
		Check Total:	\$6,588.44	ALL DEPT FUEL
72189	COMCAST	Communications	\$400.25	ALL CITY PHONES
72190	COMCAST	Communications	\$696.26	ALL CITY INTERNET
72191	KARNATZ, JEFF	Miscellaneous	\$50.00	
		Operating Rentals (Movies)	\$24.31	
		Professional Services	\$2,100.00	THT MANAG
		Check Total:	\$2,174.31	SUPPLY REIMB
72192	Penoyar, Joel	City Attorney	\$1,000.00	CITY ATTORNEY
72193	Standard Insurance Co	Parks Personnel Benefits	\$7.85	
		Personnel Benefits	\$318.37	
		Volunteer Benefits	\$238.97	
		Water Treatment Personnel Benefits	\$23.55	
		Check Total:	\$588.74	ALL CITY INS

72194	U.S. Cellular	Communications	\$158.35	PW CELLS
72195	Verizon Wireless	Communications	\$200.05	FIRE CELLS
72196	Airgas USA, LLC	Operating Supplies	\$23.60	AMB SUPPLIES
72197	Aramark Uniform Services	Laundry	\$137.75	
		Miscellaneous-Dues, Registration	\$137.73	
			Check Total:	\$275.48 WWTP LAUNDRY
72198	Backflow by the Best	Professional Services	\$980.00	WWTP PUMP SERVICE
72199	Borden's Auto Parts	Distribution Supplies	\$1,269.60	
		Operating Supplies	\$6,676.21	
		Repair & Maintenance	\$86.59	
			Check Total:	\$8,032.40 ALL DEPT SUPPLIES
72200	Bud's Lumber Supply	Operating Supplies	\$1,140.26	ALL DEPT SUPPLIES
72201	CASCADE FIRE AND SAFETY	Repair & Maintenance	\$1,483.91	FIRE REPAIRS
72202	Coast Controls & Automation, Inc.	Instrument Services	\$1,075.60	
		Instrumentation Services	\$5,782.59	
		Professional Services	\$12,927.74	
			Check Total:	\$19,785.93 WWTP/SEW/WTP PUMP SERVICE
72203	Culligan	Rentals & Leases	\$48.65	FIRE WATER
72204	Cummins Sales and Service	Operating Supplies	\$196.59	WWTP SUPPLIES
72205	Day Wireless Systems	Repair & Maintenance	\$1,157.42	POLICE RADIO REPAIR
72206	Flannery Publications, Inc.	Communications	\$1,255.80	
		Professional Services	\$1,092.00	
			Check Total:	\$2,347.80 POLICE/AMB ADS
72207	Gray & Osborne Inc.	Sewer Plan	\$11,621.14	SEW ENGINEERS
72208	Hach Company	Operating Supplies	\$600.62	WTP SUPPLIES
72209	Harbor Saw & Supply	Operating Supplies	\$50.70	WTP SUPPLIES
72210	Harrington Industrial	Operating Supplies	\$799.44	WTP SUPPLIES
72211	Henry Schein, Inc.	Operating Supplies	\$1,446.33	AMB MED SUPPLIES
72212	LECO SUPPLY	Operating Supplies	\$217.12	PARKS SUPPLIES
72213	Mid-Plains Community College	Training/Travel	\$11,186.00	CAPT PATRICK MED SCHOOL
72214	Newman, Jordan	Personnel Benefits	\$170.50	UNIFORM ALLOW
72215	Platt	Operating Supplies	\$322.46	WWTP SUPPLIES
72216	Raymond City Water Clerk	Carriage Utilities	\$207.28	
		City Utility Billings	\$264.99	
		Public Market Utilities	\$55.11	
		PUD Utilities	\$404.39	
		PUD Utilities	\$442.60	
		Seaport Utilities	\$148.38	
		Utilities	\$5,508.13	
		Utility Services	\$122.46	
		Visitor Center Utilities	\$187.43	
			Check Total:	\$7,340.77 ALL CITY WSG

72217	Sea-Western Inc.	Operating Supplies	\$160.16	AMB UNIFORM SUPPLIES
72218	SOLENIS LLC	Biosolids Oper Supplies	\$6,604.97	WWTP BIOSOLIDS
72219	SUTTON TRUCKING, LLC	Biosolids Oper Supplies	\$1,246.03	WWTP SUPPLIES
72220	SWARTZ, GENA	Professional Services	\$200.00	POLICE CLEANING
72221	THRIFTWAY ON THE WILLAPA	Distribution Supplies	\$25.95	
		Operating Supplies	\$51.89	
		Check Total:	\$77.84	ALL DEPT WATER SUPPLY
72222	USA Blue Book	Lab Supplies	\$5.18	
		Operating Supplies	\$130.84	
		Check Total:	\$136.02	WWTP LABS
72223	WA ST Department of Licensing	CPL - State Fee	\$18.00	CPL
72224	WA ST Dept of Ecology - Attn: Cashiering Unit	Permits	\$6,998.00	
		Water Operating Permits	\$3,700.00	
		Check Total:	\$10,698.00	ECOLOGY PERMIT
72225	WA ST DEPT OF TRANSPORTATION	Repair & Maintenance (inc. PW Shop Roof and PW Office/Carport + Annual Street Paving)	\$4,542.12	MOWING SERVICE
72226	Western Steel & Supply	Distribution Supplies	\$18.92	
		Operating Supplies	\$37.83	
		Check Total:	\$56.75	ALL DEPT SUPPLIES
72227	WILLAPA MEDICAL CLINIC	Professional Services	\$170.00	EMT PHYSICAL
72228	Williams, Jeff	Distribution Supplies	\$72.67	
		Operating Supplies	\$145.33	
		Check Total:	\$218.00	SAFETY GLASSES
	Grand Total		\$113,879.23	
	Total Accounts Payable for Checks #72172 Through #72228			

Register

Number	Name	Fiscal Description	Cleared	Amount
<u>72182</u>	Boggs, Arlie H.	2023 - August 2023 - 2nd Council		\$2,812.51
<u>72183</u>	Freeman, Jaxson G	2023 - August 2023 - 2nd Council		\$565.49
<u>72184</u>	Ristow, Micah D.	2023 - August 2023 - 2nd Council		\$2,551.46
<u>72185</u>	TEAMSTERS Local #252	2023 - August 2023 - 2nd Council		\$470.00
<u>72186</u>	THORBECKES FITNESS	2023 - August 2023 - 2nd Council		\$382.28
<u>72187</u>	WSCFF Emp Benefit Trust/MERP	2023 - August 2023 - 2nd Council		\$1,000.00
<u>72188</u>	OREGON DEPT. OF JUSTICE	2023 - August 2023 - 2nd Council		\$339.00
<u>August 2nd Payroll 2023</u>	Payroll Vendor	2023 - August 2023 - 2nd Council		\$99,721.02
<u>DEF. COMP AUG 2ND</u>	WA St Treasurer - Def Comp	2023 - August 2023 - 2nd Council		\$4,162.79
<u>PAYROLL 2023</u>				
<u>IRS TAXES AUG 2ND</u>	Raymond City Treasurer- Taxes	2023 - August 2023 - 2nd Council		\$41,028.10
<u>PAYROLL 2023</u>				
<u>NATIONWIDE AUGUST</u>	Nationwide Retirement Solutions	2023 - August 2023 - 2nd Council		\$300.00
<u>2023</u>				
<u>OR. DEPT OF JUSTICE</u>	OREGON DEPT. OF JUSTICE	2023 - August 2023 - 2nd Council		\$0.00
<u>AUGUST 2023</u>				
<u>RETIREMENT AUGUST</u>	Dept of Retirement Systems	2023 - August 2023 - 2nd Council		\$40,555.58
<u>2023</u>				
				\$193,888.23

ORDINANCE #1927

**AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON
REPEALING AND ADDING TO TITLE 14 WATER AND SEWER**

WHEREAS the city has determined that their low-income program applications and the Raymond Municipal Code have conflicting application requirements; and

WHEREAS it is important that the city provide their citizens with the most accurate and comprehensive low-income program possible;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

14.04.185 Utility charge reductions for low-income elderly. shall be *repealed*.

14.04.170: D. Eligible low-income customers living in single-family residences shall receive a discount based on their total household income. The city shall establish the eligibility requirements that must be met in order to receive any discounts. **Shall be *added*.**

14.24.090 Utility charge reductions for low-income elderly. Shall be *repealed*.

14.24.020: F. Eligible low-income customers living in single-family residences shall receive a discount based on their total household income. The city shall establish the eligibility requirements that must be met in order to receive any discounts. **Shall be *added*.**

This Ordinance shall take effect upon the fifth day following publication.

This Ordinance was **INTRODUCED** on the 21st day of August 2023 and **PASSED** on this 5th day of September 2023 by the City Council of the City of Raymond, Washington by the following vote:

Ayes –

Noes –

Absent –

Dee Roberts, Mayor

Authenticated By:

Kayla McIntosh, Clerk/Treasurer

Publish: 09/13/2023