



City of Raymond

WASHINGTON

CITY COUNCIL AGENDA

Meeting: Monday, July 17th, 2023, at 6:00 PM
Location: City Hall Council Chambers
ZOOM LINK: <https://us02web.zoom.us/j/5780540411>

Meeting ID: 578 054 0411
One tap mobile 1-253-215-8782, 2590939124# US (Tacoma)

*If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on July 17th, 2023. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to clerk@cityofraymond.com. *Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF JULY 3RD, 2023, REGULAR COUNCIL MEETING**
5. **CORRESPONDENCE**
 - a. Final Ecology approval of the City of Raymond Shoreline Master Program periodic review amendment
6. **ITEMS FROM THE PUBLIC**
7. **RESOLUTION 2023-05: A RESOLUTION OF THE CITY OF RAYMOND, WASHINGTON, ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN FOR 2024 THRU 2029 – ACTION**
8. **RESOLUTION 2023-06: A RESOLUTION OF THE CITY OF RAYMOND, WASHINGTON, ALLOWING JEWEL HARDY FROM ABC TO HAVE DAY TO DAY CONTACT WITH RCO IN PREPERATION OF THE RCO GRANT. – ACTION**
9. **8TH STREET BOAT LAUNCH – DISCUSSION ONLY**
10. **DEPARTMENT HEAD REPORTS**
 - a. Fire Chief Bill Didion
 - b. Police Chief Pat Matlock
 - c. Public Works Director Eric Weiberg
 - d. City Hall Admin. Assistant Tia Channell
11. **MAYOR'S REPORT**

Next Regular Scheduled Council Meeting

Monday, August 7th, 2023, at 6:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



City of Raymond

WASHINGTON

12. PUBLIC COMMENT ON CURRENT AGENDA ITEMS
13. COUNCIL COMMENTS
14. FUTURE AGENDA TOPICS
15. ADJOURNMENT

Next Regular Scheduled Council Meeting

Monday, August 7th, 2023, at 6:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



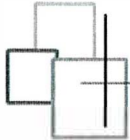
RAYMOND CITY COUNCIL MEETING

July 17TH, 2023

CONSENT AGENDA

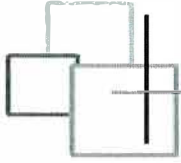
APPROVAL OF CLAIMS:

CLAIMS #71961 AND CLAIMS #71968 THROUGH #72033	\$306, 132.13
PAYROLL #71962 THROUGH #771967 (Direct Deposit Included)	\$202, 599.58
EFT/DEBIT (JUNE)	\$349,164.03



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>71962</u>	Boggs, Arlie H.	2023 - July 2023 - 1st Council		\$2,806.98
<u>71963</u>	Ristow, Micah D.	2023 - July 2023 - 1st Council		\$2,519.16
<u>71964</u>	I.A.F.F. (GNWFCU)	2023 - July 2023 - 1st Council		\$899.64
<u>71965</u>	OREGON DEPT. OF JUSTICE	2023 - July 2023 - 1st Council		\$339.00
<u>71966</u>	WSCCCE	2023 - July 2023 - 1st Council		\$1,049.75
<u>71967</u>	WSCFF/DiMartino Associate	2023 - July 2023 - 1st Council		\$598.72
<u>AFLAC 1ST PAYROLL</u> <u>JULY 2023</u>	AFLAC Remittance Processing	2023 - July 2023 - 1st Council		\$1,176.75
<u>BPAS/VEBA 1ST</u> <u>PAYROLL JULY 2023</u>	BPAS VEBA	2023 - July 2023 - 1st Council		\$2,041.61
<u>DEF COMP 1ST</u> <u>PAYROLL JULY 2023</u>	WA St Treasurer - Def Comp	2023 - July 2023 - 1st Council		\$3,916.39
<u>DRS 1ST PAYROLL JULY</u> <u>2023</u>	Dept of Retirement Systems	2023 - July 2023 - 1st Council		\$17,318.33
<u>IRS TAXES 1ST PAYROLL</u> <u>JULY 2023</u>	Raymond City Treasurer- Taxes	2023 - July 2023 - 1st Council		\$29,383.18
<u>JULY 1ST PAYROLL 2023</u>	Payroll Vendor	2023 - July 2023 - 1st Council		\$75,470.55
<u>NATIONWIDE 1ST</u> <u>PAYROLL JULY 2023</u>	Nationwide Retirement Solutions	2023 - July 2023 - 1st Council		\$300.00
<u>NWADMIN 1ST PAYROLL</u> <u>JULY 2023</u>	Northwest Administrators	2023 - July 2023 - 1st Council		\$50,552.80
<u>NWFFT 1ST PAYROLL</u> <u>JULY 2023</u>	NORTHWEST FIRE FIGHTERS TRUST	2023 - July 2023 - 1st Council		\$14,170.10
<u>VIMLY 1ST PAYROLL</u> <u>JULY 2023</u>	Vimly Benefit Solutions, Inc.	2023 - July 2023 - 1st Council		\$56.62
				\$202,599.58



A/P Check Register

Fiscal : 2023
 Period : 2023 - July 2023
 Council Date : 2023 - July 2023 - 2nd Council

Number	Vendor Name	Account Description	Amount
71961	NPCEMS	USDA Ambulance Grant-2023	\$140,669.88 AMBULANCE GRANT
71968	A&B MACHINE & HYDRAULICS INC	Operating Supplies	\$456.94 WWTP SUPPLIES
71969	ABERDEEN O. E.	Office Supplies	\$43.24
		Operating Rentals & Leases	\$22.24
		Operating Rentals/Leases	\$44.47
		Rentals & Leases	\$66.72
		Utility Service - Royal Heights	\$22.23
		Check Total:	\$198.90 CITY HALL COPIER
71970	Aberdeen Office Equipment	Operating Leases/Rentals	\$15.00
		Operating Rentals & Leases	\$35.00
		Operating Rentals/Leases	\$50.00
		Operating Supplies	\$35.00
		Rental Copier	\$35.00
		Rentals & Leases	\$174.40
		Check Total:	\$344.40 CITY HALL COPIES
71971	Airgas USA, LLC	Operating Supplies	\$5.90 AMB OXYGEN SUPPLIES
71972	Aramark Uniform Services	Laundry	\$34.72
		Misc (Dues, Registrations etc)	\$34.72
		Check Total:	\$69.44 WWTP LAUNDRY
71973	Backflow by the Best	Professional Services	\$360.00 PARKS AND POOL TESTING
71974	BARNHART HOME CLEANING	Prof Services (Janitor)	\$1,560.00
		Professional Services	\$60.00
		Check Total:	\$1,620.00 LIBRARY CLEANING
71975	BEANS & ROCKS, LLC	Distribution Supplies	\$298.15
		Operating Supplies	\$298.14
		Check Total:	\$596.29 ST/WATER GRAVEL
71976	Borden's Auto Parts	Distribution Supplies	\$532.66
		Operating Supplies	\$1,804.66
		Check Total:	\$2,337.32 ALL DEPT SUPPLIES
71977	BUILDERS EXCHANGE OF WASHINGTON INC	TIB Grant	\$45.00 TIB PUBLISHING
71978	CASCADE FIRE EQUIPMENT	Fire Dept Equipment	\$383.25 FIRE EQUIPMENT
71979	CenturyLink	Communications	\$95.47 WTP/WWTP PHONE
71980	Coast Controls & Automation, Inc.	Instrumentation Services	\$8,113.53 WTP SERVICE

71981	Culligan	Operating Leases/Rentals	\$52.83	
		Operating Rentals & Leases	\$52.83	
		Operating Rentals/leases	\$101.31	
		Check Total:	\$206.97	POLICE/CH WATER
71982	BROADSIDE BARBERSHOP	Customer Deposits Refunded	\$211.92	DEPOSIT REFUND
71983	ADAIR, SARA	Customer Deposits Refunded	\$159.25	DEPOSIT REFUND
71984	SOUTH FORK BUSINESS PARK	Customer Deposits Refunded	\$325.00	DEPOSIT REFUND
71985	Daily Journal of Commerce	TIB Grant	\$561.60	ST ADVERTISING
71986	Dennis Company	Distribution Supplies	\$23.05	
		Operating Supplies	\$3,040.97	
		Check Total:	\$3,064.02	ALL DEPT SUPPLIES
71987	Dilk Tire Service	Repair & Maintenance	\$459.75	ALL DEPT REPAIRS
71988	Edge Analytical, Inc.	Lab Tests	\$314.00	WTP LAB TESTING
71989	Englund Marine & Industrial Supply	Distribution Supplies	\$709.66	
		Fire Dept Equipment	\$292.22	
		Operating Supplies	\$3,437.61	
		Check Total:	\$4,439.49	ALL DEPT SUPPLIES
71990	EO MEDIA GROUP	Communications	\$662.74	POLICE/FIRE ADVERTISING
71991	Fastenal	Operating Supplies	\$70.33	PARKS SUPPLIES
71992	FERGUSON ENTERPRISES LLC #3326	Distribution Supplies	\$65.21	
		Operating Supplies	\$130.42	
		Check Total:	\$195.63	ALL DEPT SUPPLIES
71993	Ferrellgas	Fuel	\$52.40	
		Fuel Consumed	\$209.60	
		Check Total:	\$262.00	PW PROPANE
71994	Flannery Publications, Inc.	Professional Services	\$112.00	
		TIB Grant	\$714.00	
		Check Total:	\$826.00	ORD/ST ADVERTISING
71995	H.D. Fowler Co.	Distribution Supplies	\$14,003.93	
		Operating Supplies	\$85.12	
		Check Total:	\$14,089.05	WTP/WWTP SUPPLIES
71996	Harbor Saw & Supply	Distribution Supplies	\$471.76	
		Operating Supplies	\$989.33	
		Check Total:	\$1,461.09	ALL DEPT SUPPLIES
71997	Henry Schein, Inc.	Operating Supplies	\$2,436.43	WTP/AMB SUPPLIES
71998	Hung Right Doors, LLC	Repair & Maintenance(Inc. PW shop roof, office,carport and paving for Willapa Center alley)	\$8,399.37	PW DOOR REPAIR
71999	JT AUTO DETAIL	Repair & Maintenance	\$75.00	POLICE CAR DETAIL
72000	K & L Supply Inc.	Operating Supplies	\$3,954.58	WWTP SUPPLIES
72001	LECO SUPPLY	Operating Supplies	\$51.78	CH CLEANING SUPPLIES
72002	Lemay Mobile Shredding	Professional Services	\$61.00	ALL DEPT SHREDDING
72003	Lexipol, LLC	Training Tuition	\$942.70	FEE
72004	Lochner	TIB Grant	\$7,199.90	FOWLER PROJECT
72005	Maneman Electric	Pool Repair/Maint	\$1,234.12	
		Professional Services	\$566.58	
		Check Total:	\$1,800.70	WWTP/POOL REPAIRS

72006	Morley, Brian	Professional Services	\$180.00	
		Training/Travel	\$35.37	
				Check Total: \$215.37 CDL REIMBURSEMENT
72007	NO NO'S TOWS	Code Enforcement	\$1,290.95	VEHICLE TOW FEES
72008	One Call Concepts, Inc.	Misc (Dues, Registrations etc)	\$7.26	
		Other Miscellaneous	\$7.26	
				Check Total: \$14.52 WTP/WWTP NOTIFICATIONS
72009	Owen Equipment Company	Distribution Supplies	\$216.40	
		Operating Supplies	\$432.79	
				Check Total: \$649.19 ALL DEPT SUPPLIES
72010	PACIFIC COUNTY AUDITOR - RECORDINGS	Professional Services	\$205.50	RECORDING FEES
72011	PETROCARD INC.	Fuel	\$2,526.06	
		Fuel Consumed	\$3,498.57	
				Check Total: \$6,024.63 ALL DEPT FUEL
72012	Quill Corporation	Office Supplies	\$236.00	
		Supplies	\$59.83	
				Check Total: \$295.83 WTP/CH OFFICE SUPPLIES
72013	Raymond City Treasurer	Customer Deposits Refunded	\$598.83	CUSTOMER DEPOSIT REFUNDS
72014	Ricoh USA, Inc	Lease/rental	\$98.60	
		Operating Rentals & Leases	\$98.59	
		Operating Rentals/Leases	\$460.59	
		Rental Copier	\$98.59	
		Rentals & Leases	\$98.60	
				Check Total: \$854.97 POLICE/PW COPIERS
72015	Ricoh USA, Inc	Operating Rentals/leases	\$21.07	
		Rentals & Leases	\$23.66	
				Check Total: \$44.73 POLICE/FIRE COPIES
72016	Royal Heights Transfer	Biosolids Disposal	\$400.00	
		Utility Service - Royal Heights	\$18,298.80	
				Check Total: \$18,698.80 ALL CITY GARBAGE
72017	SOLENIIS LLC	Operating Supplies	\$6,598.15	WWTP SUPPLIES
72018	South Bend Pharmacy	Communications	\$14.65	WTP UPS MAILING FEES
72019	Steve's Front End Inc.	Repair & Maintenance	\$1,933.28	
		Small Tools & Equipment	\$980.47	
				Check Total: \$2,913.75 POLICE/AMB REPAIRS
72020	STIGALL, BRITANY	Training Tuition	\$463.20	TRAINING REIMBURSEMENT
72021	Sunrise Pest Management	Professional Services	\$168.64	THEATER PEST CONTROL
72022	Sunset Air	Pool Repair/Maint	\$1,833.61	POOL REPAIRS
72023	SWANK MOTION PICTURES, INC.	Operating Rentals (Movies)	\$275.00	MOVIE RENTAL
72024	SWARTZ, GENA	Professional Services	\$400.00	POLICE DEPT CLEANING
72025	T BAILEY, INC.	Miscellaneous-Tank Rehab Pending Loan Approval	\$52,731.73	WATER TANK REHAB FEES
72026	THRIFTWAY ON THE WILLAPA	Operating Supplies	\$61.60	WWTP/WTP WATER
72027	ULINE	Supplies	\$284.24	LIBRARY CLEANING SUPPLIES
72028	UniFirst	Laundry	\$76.45	
		Misc (Dues, Registrations etc)	\$76.46	
				Check Total: \$152.91 ALL DEPT LAUNDRY

72029	USA Blue Book	Lab Supplies	\$484.28	WWTP SUPPLIES
72030	Vision Municipal Solution	Office Supplies	\$497.92	
		Operating Supplies	\$124.46	
		Supplies	\$124.48	
		Check Total:	\$746.86	ALL DEPT CHECKS
72031	WA ST DEPT OF	Fuel Consumed	\$1,781.90	ALL DEPT FUEL
	TRANSPORTATION			
72032	WALTER E. NELSON CO. OF	Distribution Supplies	\$197.11	
	ASTORIA	Operating Supplies	\$591.31	
		Check Total:	\$788.42	PARKS CLEANING SUPPLIES
72033	WASHINGTON STATE PATROL	Operating Rentals/leases	\$13.25	POLICE BACKGROUND CHECKS
	Grand Total		\$306,132.13	
	Total Accounts Payable for Checks #71961 Through #72033			



City of Raymond

WASHINGTON

COUNCIL PROCEEDINGS

July 3, 2023

CALL TO ORDER

The council meeting was called to order at 6:00 p.m. by Mayor Roberts. Roll was taken and the meeting was quorate.

Council Members present:

Karen Tully
Heidi Worlton
Chris Halpin
Tony Nordin
W. Ian Farrell
Jovon Vaughn
Steve Jones (Zoom)

Council Members Absent:

None

Department Heads Present:

Eric Weiberg, Public Works Director
Pat Matlock, Chief of Police
Bill Didion, Fire Chief

Department Heads Absent:

Kayla MacIntosh, Clerk/Treasurer - Excused

4. APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES

Councilor Whorlton moved to approve the agenda, consent agenda for tonight's meeting, as well as the revised minutes of June 20th, 2023, meeting. Motion carried. Motion passed unanimously.

APPROVAL OF CLAIMS:

CLAIMS #71891 THROUGH #71892	
CLAIMS #71902 THROUGH #71960	\$104,161.11
PAYROLL #71893 THROUGH #71901	
(Direct Deposit Included)	\$201,982.42

5. CORRESPONDENCE - NONE

6. ITEMS FROM THE PUBLIC - NONE

7. **RESOLUTION 2023-04: A RESOLUTION OF THE CITY OF RAYMOND, WASHINGTON, AFFIRMING THAT THE DISPLAY OF FLAGS ON CITY PROPERTY IS GOVERNMENT SPEECH - ACTION**

Councilor Vaughn moved to approve Resolution 2023-04. After a brief discussion regarding the pole location and new design of a city flag, motion carried. Motion passed with 6 ayes, 0 noes, 1 absent (Councilor Jones).

Councilor Jones joined the meeting via zoom, after this vote.

8. **ORDINANCE NO. 1925: AN ORDINANCE ADOPTING AN UPDATE TO THE COMPREHENSIVE PLAN; PROVIDING FOR THE REPEAL OF ORDINANCE 1560 AND 1577; AND PROVIDING FOR AN EFFECTIVE DATE. - SECOND READING**

Councilor Vaughn moved to approve Ordinance #1925. After brief discussion, motion carried. Motion passed with 6 ayes, 0 noes, 1 nay (Councilor Farrell).

9. **ORDINANCE NO. 1926: AN ORDINANCE AMENDING THE CITY OF RAYMOND SHORELINE MASTER PROGRAM AND PROVIDING FOR AN EFFECTIVE DATE. - SECOND READING**

Councilor Whorlton moved to approve Ordinance #1926. After brief discussion, motion carried. Motion passed unanimously.

10. **PLANNING MEMORANDUM EXAMPLE (CITY OF REDMOND) - REVIEW ONLY**

Discussion was held regarding the sample form and how it could be used for all suggestions.

11. **DEPARTMENT HEAD REPORTS**

- Fire Chief, Bill Didion stated his department has been very busy and there is now a burn ban on debris burning County wide.
- Police Chief, Pat Matlock stated traffic has been very busy in the area with no major issues. He also stated National Night Out planning is going well and many involved this year.
- Public Works Director, Eric Weiberg stated the water tank project is complete and the bid opening for the upcoming streets project opens July 13th. Discussion was held over the Pool maintenance needs. Councilor Halpin stated he thinks a new maintenance agreement is important. Eric suggested a one year plan for now as a lot more has come out since this review and we will be looking at a grant for all the updates.
- Clerk- Treasurer, Kayla MacIntosh - absent.

12. **MAYOR'S REPORT**

Mayor Roberts stated the plans for the new public safety building and city hall are moving along. She stated the Engineers had six sites to work with before finding the one that would work best at 8th Street Park.

Mayor Roberts wanted to thank the Police Department for keeping everything running smooth at the Pride festival.

13. **PUBLIC COMMENT ON CURRENT AGENDA ITEMS - NONE**

14. **COUNCIL COMMENTS**

- Councilor Farrell requested the city do a resolution or proclamation recognizing Admin. Assistant Channell for her work on the new city flag.
- Councilor Halpin discussed having asset updates annually so things like the pool maintenance can be kept up on. He also asked about the location of parking for the new apartments.
- Councilor Jones stated he was interested in learning about grant writing on behalf of the city.

15. FUTURE AGENDA TOPICS - NONE

16. ADJOURNMENT

With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 6:52 PM.

ATTEST:

Tia Channell, Admin. Assistant

Dee Roberts, Mayor



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY
PO Box 47600, Olympia, WA 98504-7600 • 360-407-6000

July 13, 2023

The Honorable Dee Roberts
City of Raymond
230 Second Street
Raymond, WA 98577

Re: Final Ecology Approval of the City of Raymond Shoreline Master Program Periodic Review Amendment

Dear Mayor Roberts:

The Washington State Department of Ecology (Ecology) is pleased to announce final approval of the City of Raymond's (City) Shoreline Master Program (SMP) periodic review amendment. Congratulations to you, your staff, and the Raymond community for completing the periodic review of your SMP. We appreciate your commitment to comprehensive land-use planning for Washington's unique and valuable shorelines.

As you know, the following correspondence regarding the recent SMP periodic review took place between Ecology and the City:

- February 24, 2023 – Ecology accepted your locally-adopted SMP (Resolution No. 2023-01) submittal as complete.
- June 7, 2023 – Ecology approved with recommended changes the City's SMP periodic review amendment.
- July 11, 2023 – The City sent an email to Ecology accepting all Ecology's recommended changes (Ordinance No. 1926).

Ecology therefore approves the City's periodic review amendment, which includes the recommended changes. This action represents Ecology's final decision and there shall be no further modifications to the City's proposal.

The Honorable Dee Roberts
July 13, 2023
Page 2

The effective date of the City's SMP periodic review amendment is 14 days from the date of this letter, Ecology's final approval letter. This 14-day period was established by legislative action in 2011 and is intended to provide lead time for the City to prepare to implement the amended SMP.

Ecology is required to promptly publish notice that your SMP amendment has received final approval. The notice, in the form of a legal ad, will begin a 60-day appeal period. We will provide a copy of the legal ad to the City for its records.

Thank you again for your significant work and leadership in completing this SMP periodic review. If you have any questions, please contact our senior regional planner, Tess Brandon, at Tess.Brandon@ecy.wa.gov or 564-200-3016.

Sincerely,



Misty Blair
Shoreline Management Policy Lead

cc: Scott Pearson, City of Raymond
Eric Weiberg, City of Raymond
Tess Brandon, Ecology
Maria Sandercock, Ecology

City of Raymond
SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN

NOTICE IS HEREBY GIVEN that the City Council will conduct a public hearing at approximately 6:00 PM on July 17, 2023, in Raymond City Hall, 230 Second Street, to review and accept comment on the proposed Six-Year Transportation Improvement Plan (STIP). Interested parties are encouraged to attend. Copies of the STIP are available for review at City Hall. Written comments regarding the STIP should be directed to Eric Weiberg, Director of Public Works, 300 First Street, Raymond, WA 98577-2427, and must be received by the city no later than 4:00 PM on July 14, 2023.

Publish: July 5, 2023

CITY OF RAYMOND

RESOLUTION NO: 2023-05

A RESOLUTION OF THE CITY OF RAYMOND, WASHINGTON, ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN FOR 2024 THRU 2029.

WHEREAS, the laws of 1967 of the State of Washington, Chapter 82 Extraordinary Session, require the publication and notice of hearing for adoption of the Six-Year Transportation Improvement Plan (STIP) for municipalities; and

WHEREAS, the City of Raymond, Washington, a municipal corporation, desires to adopt a Six-Year Transportation Improvement Plan for 2024-2029, the listing thereof attached hereto; and

WHEREAS, the notice of public hearing was published in the Willapa Harbor Herald, setting the date for a public hearing for the adoption of the 2024-2029 Six-Year Transportation Improvement Plan; and

WHEREAS, the public hearing for adoption of said Six-Year Transportation Improvement Plan was conducted on July 17, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL of the City of Raymond, Washington that the 2024-2029 Six-Year Transportation Improvement Plan for the said City, as set forth on the list attached to this Resolution, is hereby adopted.

RESOLVED this 17th day of July, 2023.

Ayes -

Noes -

Absent -

Dee Roberts, Mayor

Authenticated by:

Tia Channell, Administrative Assistant



TO: CITY COUNCIL

FROM: MAYOR ROBERTS

SUBJECT: RESOLUTION #2023-06

This resolution allows Jewel Hardy from ABC to have day to day contact with RCO as she works with Scott Pearson and Eric Weiberg in preparation of the RCO grant.

She will be added to the grant system so she can submit information that is requested.

The PRISM system that RCO uses does email selected grant administrators when information is uploaded and provided to the system. This is not a usual request. There is not anything that a third party could do that would or could compromise the city in any way.

Respectfully,

Dee





Applicant Resolution/Authorization

Organization Name (sponsor) City of Raymond

Resolution No. or Document Name 2023-06

Project(s) Number(s), and Name(s) Local Parks Maintenance Grant (LPM)

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Scott Pearson (City of Raymond)
Project contact (day-to-day administering of the grant and communicating with the RCO)	Jewel Hardy (President-ABC) Scott Pearson (City of Raymond) Dee Roberts (City of Raymond) Eric Weiberg (City of Raymond)
RCO Grant Agreement (Agreement)	Dee Roberts (City of Raymond)
Agreement amendments	Dee Roberts (City of Raymond)
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Eric Weiberg (City of Raymond) Dee Roberts (City of Raymond)

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only-If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only-If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title Mayor Date 7/17/23

On File at: City of Raymond, 230 Second Street, Raymond, WA 98577

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: City of Raymond Date: 7/17/2023

Washington State Attorney General's Office

Approved as to form  2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.