

# **NOTICE OF EXAMINATION FOR** **ENTRY LEVEL POLICE OFFICER**

## **City of Raymond Police Department**

The City of Raymond is accepting applications for an Entry Level Police Officer for the Raymond Police Department.

Applications for examination will be accepted by the City of Raymond until

**August 4<sup>th</sup>, 2022.**

The salary range for an Entry Level Police Officer is \$5,312.43- \$6,000.75 plus benefits.

### **Police Officer Minimum Qualifications**

- U.S. Citizen or legal permanent resident.
- Minimum age of 21 at time of appointment.
- High School diploma or G.E.D. certificate.
- Valid Washington State driver's license.
- Ability to read and write English as required by RCW 41.12.070.

### **Application Procedure**

- Application packets are available at Raymond City Hall by calling (360) 942-4105, email request to [clerk@cityofraymond.com](mailto:clerk@cityofraymond.com) or visit [www.cityofraymond.com](http://www.cityofraymond.com)
- Submit application packet via mail or in person to City of Raymond Clerk / Treasurer, Kayla MacIntosh, 230 Second Street, WA 98577 by deadline.

### **Examination Process**

- Candidates will be required to complete a Physical Abilities Test, a Written Examination, and an Oral Board Examination.
- Following is the testing schedule:
  1. Physical Abilities Test- August 11<sup>th</sup>, 2023 @ 8:30am at the Raymond Police Department. The Physical Abilities Test is graded as Pass/Fail. The PAT includes 3 events: push-ups, sit-ups, and squat-thrusts. For more information about PAT standards, see the Washington State Justice Training Center website.
  2. Written Examination- August 11<sup>th</sup>, 2023, in the Raymond City Hall Council Chambers. The written examination is weighted at 60%.
  3. Oral Board Examination- The oral board examination is scheduled for August 11<sup>th</sup>, 2023, at 1PM. The oral board is weighted at 40%.
- Ranking of the applicants on the eligible register shall be based on the results of the examinations.
- Veterans' preference, as set out in RCW 41.04.005 and 41.04.010 shall be applied when entitled.
- As openings in the Raymond Police Department class occur, the Civil Service Examiner will submit the top 3 names on the eligibility list to the Chief of Police for consideration in filling the vacancy. Once certified, civil service registers are typically in place for a year, unless there is cause to abandon the register before that time.

**Additional information may be obtained by calling Kayla MacIntosh at**

**(360) 942-4105, email [clerk@cityofraymond.com](mailto:clerk@cityofraymond.com),**

**or mail to: 230 Second Street Raymond, WA 98577**

## **Entry Level Police Officer Applicant**

For an application to be eligible, it must include the following:

1. A completed City of Raymond employment application and resume
2. Possession of valid Washington State Driver's License by the time of appointment
3. Must be at least 21 years of age at the time of application
4. Pursuant to RCW 41.12.070, must be a United States Citizen who can read and write the English language.
5. High School Diploma or GED required

All applications must be returned to Raymond City Hall by

**August 4<sup>th</sup>, 2023, at 4:00 PM.**

Late applications will not be accepted.

Candidates for this position will be required to complete a Physical Abilities Test, a Written Examination, and an Oral Board Examination.

All testing will be held **August 11<sup>th</sup>, 2023**, in the following testing schedule:

1. The Physical Abilities Test @ 8:30am at the Raymond Police Department.
  - a. The Physical Abilities Test is graded as Pass/Fail. The PAT includes 3 events: push-ups, sit-ups, and squat-thrusts. For more information about PAT standards, see the Washington State Justice Training Center website.
2. Written Examination- held directly after in the Raymond City Hall Council Chambers, 230 Second Street, Raymond, WA. 98577. The written examination is weighted at 60%.
3. Oral Board Examination- If you pass both the Physical Abilities Test and the Written Examination, an Oral interview will be held same day, August 11<sup>th</sup>, 2022, at 1PM. The oral board is weighted at 40%.

Additional information can also be found online at <http://www.cityofraymond.com>

Please include a current telephone number and email address so that you can be notified if there are any changes in the testing schedule.

*The City of Raymond is an equal opportunity employer.*

*If you have any questions, you may contact Kayla MacIntosh (Clerk / Treasurer) at (360) 942-4105.*