



City of Raymond

WASHINGTON

CITY COUNCIL AGENDA

Meeting: Monday, March 6th, 2023, at 6:00 PM
Location: City Hall Council Chambers
ZOOM LINK: <https://us02web.zoom.us/j/5780540411>

Meeting ID: 578 054 0411
One tap mobile 1-253-215-8782, 2590939124# US (Tacoma)

If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on March 6th, 2023.

*Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to clerk@cityofraymond.com. *Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF FEBRUARY 6TH, 2023, REGULAR COUNCIL MEETING**
5. **CORRESPONDENCE**
6. **ITEMS FROM THE PUBLIC**
 - a. **PACIFIC COUNTY ECONOMIC DEVELOPMENT COUNCIL (PCEDC) PRESENTATION**
7. **ORDINANCE #1920: AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON, AMENDING SECTION 2.65.020 OF THE RAYMOND MUNICIPAL CODE RELATING TO CIVIL SERVICE MEMBERSHIP- *First Reading***
8. **DEPARTMENT HEAD REPORTS**
 - a. Fire Chief Bill Didion
 - b. Police Chief Pat Matlock
 - c. Public Works Director Eric Weiberg

Next Regular Scheduled Council Meeting

MONDAY, MARCH 20th, 2023, at 6:00 PM

Notice – All proceedings of this meeting are sound recorded – Except Executive Sessions – The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



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d. Clerk- Treasurer Kayla MacIntosh

9. **MAYOR'S REPORT**
10. **PUBLIC COMMENT ON CURRENT AGENDA ITEMS**
11. **COUNCIL COMMENTS**
12. **FUTURE AGENDA TOPICS**
13. **ADJOURNMENT**

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RAYMOND CITY COUNCIL MEETING

MARCH 6TH, 2023

CONSENT AGENDA

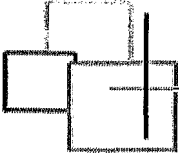
APPROVAL OF CLAIMS

CLAIMS #71355 THROUGH #71386

\$42,295.58

**PAYROLL #71348 THROUGH #71354
(Direct Deposit included)**

\$164,037.27



A/P Check Register

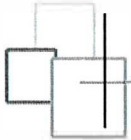
Fiscal : 2023

Period : 2023 - March 2023, 2023 - February 2023

Council Date : 2023 - March 2023 - 1st Council, 2023 - February 2023 - Hand Pay

Number	Vendor Name	Account Description	Amount	
71355	KARNATZ, JEFF	Professional Services	\$2,100.00	THEATER MANAGER CONTRACT
71356	Penoyar, Joel	City Attorney	\$1,000.00	CITY ATTORNEY
71357	Smith, Jeff	Travel/Meals	\$59.00	TRAVEL FEE FOR CLASS
71358	U.S. Postal Service	Communications	\$1,500.00	W/S/G POSTAGE
71359	911 SUPPLY	Operating Supplies	\$1,573.79	MATLOCK SUPPLIES
71360	ABILITY NETWORK INC.	Professional Services	\$172.70	MEDICARE CLAIMS
71361	Airgas USA, LLC	Operating Supplies	\$46.37	FIRE/AMB OXYGEN SUPPLIES
71362	Borden's Auto Parts	Distribution Supplies	\$93.61	
		Operating Supplies	\$1,402.13	
		Repair & Maintenance	\$86.45	
		Check Total:	\$1,582.19	ALL DEPT SUPPLIES
71363	Bud's Lumber Supply	Distribution Supplies	\$277.75	
		Office Supplies	\$64.85	
		Operating Supplies	\$331.52	
		Check Total:	\$674.12	ALL DEPT SUPPLIES
71364	CENTER ELECTRIC, INC	Operating Supplies	\$2,140.28	WWTP SUPPLIES
71365	CINTAS FIRE 636525	Repair & Maintenance	\$986.28	
		Repair & Maintenance (Inc. PW Shop Roof and PW Office/Carport + Annual Street Paving)	\$240.36	
		Repair & Maintenance (Inc. PW shop, Office, Carport and paving behind Willapa Center)	\$240.36	
		Repair & Maintenance (including exterior paint)	\$253.85	
		Repair & Maintenance(Inc. PW shop roof, office,carport and paving for Willapa Center alley)	\$240.36	
		Repairs & Maintenance	\$317.37	
		Repairs & Maintenance (Inc. PW office/Carport Roof)	\$240.36	
		Repairs & Maintenance (Inc. PW Roof, office, carport)	\$240.35	
		Check Total:	\$2,759.29	ANNUAL EXTINGUISHER INSPECTIONS - ALL BLDGS
71366	Coast Controls & Automation, Inc.	Operating Supplies	\$2,182.91	WTP, WWTP SUPPLIES
71367	COMCAST	Communications	\$390.88	PHONES, ALL CITY
71368	COMCAST	Communications	\$696.26	CITY INTERNET
71369	Daily Journal of Commerce	Professional Services	\$398.40	ADVERTISING - EMERGENCY SERVICE BLDG
71370	G.H. Equipment Co.	Operating Supplies	\$283.17	WATER SUPPLIES

71371	H.D. Fowler Co.	Distribution Supplies	\$4,797.42	WATER SUPPLIES
71372	Henry Schein, Inc.	Operating Supplies	\$1,021.45	FIRE/AMB MED SUPPLIES
71373	ISPYFIRE, INC.	Professional Services	\$1,405.30	ISPHY SUBSCRIPTION - FIRE/AMB
71374	Lakeside Industries	Distribution Supplies	\$404.69	
		Operating Supplies	\$809.37	
		Check Total:	\$1,214.06	ASHPHALT SUPPLIES
71375	PACIFIC COUNTY COMMUNICATIONS (E911)	911 Dispatch	\$6,235.80	
		Communications	\$90.85	
		Check Total:	\$6,326.65	QUARTERLY DISPATCH
71376	PACIFIC COUNTY ER&R	Professional Services	\$533.04	RFD RADIOS
71377	Pacific Polygraph & Investigation	Professional Services	\$250.00	POLYGRAPH - MATLOCK
71378	PROBLEMS SOLVED	Seaport Repair/Maint	\$2,330.00	SEAPORT MUSEUM REPAIRS
71379	Quill Corporation	Office Supplies	\$95.00	WTP SUPPLIES
71380	Raymond City Water Clerk	Carriage Utilities	\$148.38	
		City Utility Billings	\$131.97	
		Pool Utilities	\$0.00	
		Public Market Utilities	\$0.00	
		Public Utilities	\$171.28	
		Public Utility Service	\$569.61	
		Seaport Utilities	\$148.38	
		Utilities	\$2,729.17	
		Utility Services	\$147.10	
		Visitor Center Utilities	\$168.69	
		Check Total:	\$4,214.58	ALL CITY WATER
71381	SOUND PUBLISHING	Other Miscellaneous	\$218.40	POLICE ADVERTISING
71382	Steve's Front End Inc.	Repair & Maintenance	\$64.20	AMB/FIRE OIL CHANGE
71383	TMG Services, Inc.	Operating Supplies	\$388.79	WATER SUPPLIES
71384	Verizon Wireless	Communications	\$997.12	POLICE/FIRE/AMB TUFFBOOKS
71385	WALTER E. NELSON CO. OF ASTORIA	Operating Supplies	\$794.81	PARKS SUPPLIES
71386	Willapa Printing	Professional Services	\$85.40	THEATER STICKER
	Grand Total		\$42,295.58	
	Total Accounts Payable for Checks #71355 Through #71386			



Register

<u>Number:</u>	<u>Name</u>	<u>Fiscal Description</u>	<u>Cleared</u>	<u>Amount</u>
<u>71348</u>	Boggs, Arlie H.	2023 - February 2023 - 2nd Council		\$2,435.93
<u>71349</u>	Castro, Yamilie K	2023 - February 2023 - 2nd Council		\$72.03
<u>71350</u>	Ristow, Micah D.	2023 - February 2023 - 2nd Council		\$3,488.64
<u>71351</u>	OREGON DEPT. OF JUSTICE	2023 - February 2023 - 2nd Council		\$339.00
<u>71352</u>	TEAMSTERS Local #252	2023 - February 2023 - 2nd Council		\$445.00
<u>71353</u>	THORBECKES FITNESS	2023 - February 2023 - 2nd Council		\$423.36
<u>71354</u>	WSCFF Emp Benefit Trust/MERP	2023 - February 2023 - 2nd Council		\$900.00
<u>2ND PAYROLL</u>	Payroll Vendor	2023 - February 2023 - 2nd Council		\$89,833.84
<u>FEBRUARY 2023</u>				
<u>DEF. COMP 2ND</u>	WA St Treasurer - Def Comp	2023 - February 2023 - 2nd Council		\$4,356.52
<u>PAYROLL FEB. 2023</u>				
<u>ESD 2ND PAYROLL FEB.</u>	Employment Security Dept	2023 - February 2023 - 2nd Council		\$272.76
<u>2023</u>				
<u>IRS TAXES 2ND</u>	Raymond City Treasurer- Taxes	2023 - February 2023 - 2nd Council		\$35,886.96
<u>PAYROLL FEBRUARY</u>				
<u>2023</u>				
<u>L & I 2ND PAYROLL FEB.</u>	Dept of Labor & Industry	2023 - February 2023 - 2nd Council		\$4,557.18
<u>2023</u>				
<u>NATIONWIDE FEB 2ND</u>	Nationwide Retirement Solutions	2023 - February 2023 - 2nd Council		\$300.00
<u>PAYROLL 2023</u>				
<u>PFMLA 2ND PAYROLL</u>	Employment Security Dept (PFMLA)	2023 - February 2023 - 2nd Council		\$808.14
<u>FEBRUARY 2023</u>				
<u>RETIREMENT 2ND</u>	Dept of Retirement Systems	2023 - February 2023 - 2nd Council		\$19,917.91
<u>PAYROLL FEB 2023</u>				
				\$164,037.27



**COUNCIL PROCEEDINGS
FEBRUARY 21ST, 2023**

CALL TO ORDER

The council meeting was called to order at 6:00 p.m. by Mayor Roberts. Roll was taken and the meeting was quorate.

Council Members present:

Karen Tully
Heidi Worlton
Chris Halpin (Zoom)
Ryan Porter
Tony Nordin

Council Members Absent:

W. Ian Farrell (Absent- Excused)
Steve Jones (Absent- Unexcused)

Department Heads Present:

Kayla MacIntosh, Clerk/Treasurer
Eric Weiberg, Public Works Director
Chuck Spoor, Chief of Police (Zoom)

4. APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES

Councilor Worlton moved to approve the agenda, consent agenda for tonight's meeting, as well as the minutes of February 6th, 2023, meeting. Motion carried. Motion passed with 5 ayes and 2 absences.

APPROVAL OF CLAIMS

CLAIMS #71291 THROUGH #71345

\$113,362.09

**PAYROLL #71292 THROUGH #71297
(Direct Deposit included)**

\$217,316.24

EFT/DEBIT (January 2023)

\$21,073.35

5. CORRESPONDENCE:

There was none.

6. ITEMS FROM THE PUBLIC

There were none.

7. CODE ENFORCEMENT UPDATE

Admin. Assistant Tia Channell provided council with a code enforcement update.

8. ORDINANCE #1918: AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON, AMENDING TITLE 10 - VEHICLES AND TRAFFIC, BY REPEALING CHAPTERS 10.12 - STOP SIGNS, 10.16 - SPEED LIMITS, 10.20 - U-TURNS, 10.24 - PASSING ON BRIDGES, 10.28 - SCHOOL CROSSINGS, 10.32 - FLOOD AND HIGH WATER BARRICADES, 10.40 - HANDICAPPED PARKING, 10.44 - LOADING ZONES, 10.48 - TRUCKS, 10.60 - TRUCK LOADING ZONES, 10.64 - TOY VEHICLES, AND 10.76 - ONE WAY TRAFFIC DIRECTION, TO ELIMINATE CONFLICTS WITH CHAPTER 10.04 - MODEL TRAFFIC ORDINANCE; REPEALING CHAPTER 10.68 - INOPERABLE VEHICLES, TO ELIMINATE CONFLICTS WITH CHAPTER 8.20 - NUISANCES; AND REPEALING AND REPLACING CHAPTERS 10.04 - TRAFFIC CODE, 10.36 - PARKING, 10.56 - TRUCK ROUTES, 10.62 - COMPRESSION BRAKES, AND 10.72 - IMPOUNDMENT OF VEHICLES, TO ALIGN WITH CHAPTER 10.04 - MODEL TRAFFIC ORDINANCE, OF THE CITY OF RAYMOND MUNICIPAL CODE

Councilor Nordin moved to approve Ordinance #1918. Motion Carried. Motion passed with 5 ayes and 2 absences.

9. ORDINANCE #1919: AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON, AMENDING SECTIONS OF CHAPTER 15.80 OF THE RAYMOND MUNICIPAL CODE RELATING TO SIGNS

Councilor Porter moved to approve Ordinance #1919. Motion Carried. Motion passed with 5 ayes and 2 absences.

10. TIB CONSULTANT AGREEMENT

Councilor Porter moved to approve Mayor Roberts to sign the TIB Consultant Agreement. Motion Carried. Motion passed with 5 ayes and 2 absences.

11. COUNCIL COMMITTEES- DISCUSSION

This agenda item was tabled until the regular scheduled council meeting on March 20th, 2023.

12. DEPARTMENT HEAD REPORTS:

- Police Chief, Chuck Spoor, provided a staffing update for the new academy graduate and advised this will be his last council meeting as he prepares for retirement.
- Public Works Director, Eric Weiberg, provided a water tank rehab project update.
- Clerk/ Treasurer, Kayla MacIntosh, advised provided a staffing report and plan for maternity leave.

13. MAYOR'S REPORT:

Mayor Roberts advised she would not be available for the March 6th, 2023 meeting and Councilor Steve Jones will be leading the meeting. She also advised council that an RFP has gone out for a new City Hall and Fire Hall.

14. PUBLIC COMMENT ON CURRENT AGENDA ITEMS

There were none.

15. COUNCIL COMMENTS:

Councilor Porter announced his potential resignation as of April first.

16. FUTURE AGENDA TOPICS:

There were none.

17. ADJOURNMENT:

The meeting was adjourned by motion of Council Member Porter at 6:15 p.m. Motion carried. Motion passed with 5 ayes and 2 absences.

ATTEST:

Kayla MacIntosh, Clerk/ Treasurer

Dee Roberts, Mayor

ORDINANCE NO. 1920

AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON, AMENDING SECTION 2.65.020 OF THE RAYMOND MUNICIPAL CODE RELATING TO CIVIL SERVICE MEMBERSHIP REQUIREMENTS.

WHEREAS, the City of Raymond created a civil service commission which substantially accomplishes the purpose of RCW Title 41; and

WHEREAS, the City Council finds that eliminating the requirement to be a resident of the city to be appointed as a member of the commission is in the best interest of the public, civil service commission, and city.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON, AS FOLLOWS:

Section 1. Repeal Section 2.65.020, “Membership compensation requirements,” of the Raymond Municipal Code (RMC) and replace with the following revised Section 2.65.020, “Membership compensation requirements”:

2.65.020 Membership compensation requirements.

The members of the civil service commission shall be appointed by the mayor; provided that the members of the commission presently constituted shall continue in office until the term of their current appointment expires. The members of the commission shall serve without compensation. No person shall be appointed a member of the commission who is not a citizen of the United States and an elector of Pacific County.

Section 2. If any portion of this ordinance is held to be invalid or unconstitutional for any reason, such finding shall not affect the remainder of the Ordinance, which shall remain in full force and effect.

Section 3. This ordinance shall be in full force and effect five (5) days after its passage and publication as provided by law.

INTRODUCED AND PASSED THIS 20th DAY OF MARCH 2023.

Dee Roberts, Mayor

Attest:

City Clerk/Treasurer

Chapter 2.65 CIVIL SERVICE

2.65.020 Membership compensation requirements.

The members of the civil service commission shall be appointed by the mayor; provided, that the members of the commission presently constituted shall continue in office until the term of their current appointment expires. The members of the commission shall serve without compensation. No person shall be appointed a member of the commission who is not a citizen of the United States, ~~a resident of the city for at least three years immediately preceding such appointment,~~ and an elector of Pacific County.