



City of Raymond

WASHINGTON

CITY COUNCIL AGENDA

Meeting: Tuesday, January 17th, 2023, at 6:00 PM
Location: City Hall Council Chambers
ZOOM LINK: <https://us02web.zoom.us/j/5780540411>

Meeting ID: 578 054 0411
One tap mobile +12532158782, 2590939124# US (Tacoma)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF JANUARY 3RD, 2023, COUNCIL MEETING**
5. **COMMUNICATIONS**
6. **ITEMS FROM THE PUBLIC**
7. **DEPARTMENT HEAD REPORTS**
 - a. Fire Chief Bill Didion
 - b. Police Chief Chuck Spoor
 - c. Public Works Director Eric Weiberg
 - d. Clerk- Treasurer Kayla MacIntosh
8. **EXECUTIVE SESSION- PERSONNELL**
9. **MAYOR COMMENTS**
10. **COUNCIL COMMENTS**
11. **ADJOURNMENT**

Next Regular Scheduled Council Meeting
MONDAY, FEBRUARY 6th, 2023, at 6:00 PM

Notice – All proceedings of this meeting are sound recorded – Except Executive Sessions – The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



RAYMOND CITY COUNCIL MEETING

JANUARY 17th, 2023

CONSENT AGENDA

APPROVAL OF CLAIMS

CLAIMS #71128 THROUGH #71185

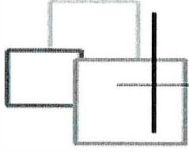
\$527,624.85

PAYROLL #71129 THROUGH #71138
(Direct Deposit included)

\$226,858.19

DECEMBER EFT / DEBIT

\$392,170.18



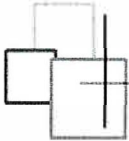
A/P Check Register

Fiscal: : 2023
 Period: : 2023 - January 2023
 Council Date: : 2023 - January 2023 - 2nd Council

Number	Vendor Name	Account Description	Amount
71128	Raymond City Water Clerk	Carriage Utilities	\$90.17
		City Utility Billings	\$79.94
		Pool Utilities	\$0.00
		Public Market Utilities	\$0.00
		Public Utilities	\$123.22
		Public Utility Service	\$401.23
		Seaport Utilities	\$90.17
		Utilities	\$1,027.48
		Utility Services	\$105.41
		Visitor Center Utilities	\$121.89
		Check Total:	\$2,039.51 CITY WATER BILLS
71139	ABERDEEN O. E.	Lease Rental - Landfill	\$22.24
		Operating Leases/Rentals	\$10.00
		Operating Rentals & Leases	\$52.24
		Operating Rentals/leases	\$114.46
		Rental Copier	\$30.00
		Rentals & Leases	\$132.93
		Supplies	(\$116.05)
71140	Aberdeen Office Equipment	Operating Rentals & Leases	\$45.40 CITY HALL COPIES
71141	Airgas USA, LLC	Operating Supplies	\$5.88 AMB SUPPLIES
71142	Association of WA Cities (AWC)	Awc Dues	\$1,873.00
		Insurance	\$345,181.07
		Liability Insurance	\$94,382.78
		Check Total:	\$441,436.85 CITY RISK MANAGEMENT
71143	AXON ENTERPRISE, INC.	Operating Rentals/leases	\$149.49 POLICE REDACTION LICENSE
71144	BARNHART HOME CLEANING	Prof Services (Janitor)	\$1,470.00 LIBRARY CLEANER
71145	BEANS & ROCKS, LLC	Distribution Supplies	\$1,577.12
		Operating Supplies	\$303.76
		Check Total:	\$1,880.88 STREETS/WATER GRAVEL
71146	CenturyLink	Communications	\$95.47 PHONE/INTERNET WWTP
71147	Coast Controls & Automation, Inc.	Instrumentation Services	\$15,755.58 WTP SCADA SYSTEM UPGRADE
71148	Culligan	Operating Leases/Rentals	\$22.27
		Operating Rentals & Leases	\$22.27
		Operating Rentals/leases	\$68.76
		Rentals & Leases	\$48.65
		Check Total:	\$161.95 CH/POLICE/FIRE WATER
71149	FLICKINGER, JENNIE	Sewer Service Charges	\$95.87 W/S/G REFUND

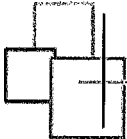
71150	CUT LOOSE	Business Licenses & Permits	\$100.00	BUSINESS LICENSE REFUND
71151	Dilk Tire Service	Repair & Maintenance	\$384.34	
		Repair & Maintenance (inc. PW Shop Roof and PW Office/Carport + Annual Street Paving)	\$384.34	
		Repair & Maintenance (Inc. PW shop, Office, Carport and paving behind Willapa Center)	\$384.34	
		Repair & Maintenance(Inc. PW shop roof, office,carport and paving for Willapa Center alley)	\$384.34	
		Repairs & Maintenance (Inc. PW office/Carport Roof)	\$384.34	
		Check Total:	\$1,921.70	BACKHOE TIRES
71152	Drug Screens, Inc.	Misc (Dues, Registrations etc)	\$41.00	
		Miscellaneous	\$82.00	
		Other Miscellaneous	\$41.00	
		Check Total:	\$164.00	ALL DEPT DRUG SCREENS
71153	Edge Analytical, Inc.	Lab Tests	\$426.42	WTP TESTS
71154	Englund Marine & Industrial Supply	Distribution Supplies	\$376.28	
		Operating Supplies	\$1,843.92	
		Check Total:	\$2,220.20	ALL DEPT SUPPLIES
71155	Evergreen Rural Water of Washington	Other Miscellaneous	\$590.00	WTP ANNUAL MEMBERSHIP
71156	Ferrellgas	Fuel	\$1,594.58	
		Fuel Consumed	\$2,225.21	
		Check Total:	\$3,819.79	ALL DEPT PROPANE
71157	Flannery Publications, Inc.	Professional Services	\$322.00	ORDINANCE PUBLICATIONS
71158	HAVA	Animal Control Supplies	\$500.00	ANNUAL IMPOUND FEE
71159	Henry Schein, Inc.	Operating Supplies	\$1,330.11	AMB SUPPLIES
71160	Holcomb Upholstery Shop	Repairs & Maintenance (Inc. PW Roof, office, carport)	\$158.17	GARBAGE TRUCK SEAT CUSHION
71161	HOMETOWN FAMILY HEALTH	Professional Services	\$150.00	DOT PHYSICAL - STEVE RUDELL
71162	IRONCLAD	Street Cleaning Supplies	\$401.06	STREETS GUTTER BROOM
71163	Javelina Trading Company	Distribution Supplies	\$60.60	
		Operating Supplies	\$121.20	
		Check Total:	\$181.80	ALL DEPT SUPPLIES
71164	Lexipol, LLC	Professional Services	\$1,333.00	POLICE MANUALS
71165	Lochner	TIB Grant	\$8,711.23	STREETS OVERLAY PROJECT
71166	Maneman Electric	Repairs & Maintenance (Inc. PW office/Carport Roof)	\$192.29	PARKS REPAIR
71167	NW Carriage Museum	Lodging Tax - Outreach/Advertising	\$4,000.00	LODGING TAX
71168	Olympic Region Clean Air Agency	Olympia Air Pollution Control	\$2,672.18	ANNUAL ASSESSMENT
71169	One Call Concepts, Inc.	Misc (Dues, Registrations etc)	\$0.66	
		Other Miscellaneous	\$0.66	
		Check Total:	\$1.32	ALL DEPTS EXCAVATION
71170	PETROCARD INC.	Fuel	\$1,137.68	
		Fuel Consumed	\$2,618.59	
		Check Total:	\$3,756.27	ALL DEPTS FUEL
71171	Ricoh USA, Inc	Lease/rental	\$98.59	
		Operating Rentals & Leases	\$98.59	
		Operating Rentals/leases	\$279.60	
		Rental Copier	\$98.60	
		Rentals & Leases	\$260.32	

			Check Total:	\$835.70	PW/POLICE/FIRE COPIERS
71172	Ricoh USA, Inc	Lease/rental		\$3.99	
		Operating Rentals & Leases		\$3.99	
		Operating Rentals/Leases		\$8.44	
		Rental Copier		\$3.99	
		Rentals & Leases		\$23.83	
			Check Total:	\$44.24	PW/POLICE/FIRE COPIES
71173	Royal Heights Transfer	Biosolids Disposal		\$200.00	
		Lease Rental - Landfill		\$17,102.88	
			Check Total:	\$17,302.88	CITY GARBAGE
71174	SMARSH, INC.	Professional Services		\$2.33	POLICE ARCHIVES
71175	South Bend Pharmacy	Communications		\$14.36	UPS SHIPPING FEES WTP
71176	Steve's Front End Inc.	Repair & Maintenance		\$64.20	FIRE DEPT OIL CHANGE
71177	Sunset Air	Repairs & Maintenance		\$659.41	
		Repairs/Maintenance		\$11.17	
			Check Total:	\$670.58	THEATER CONTRACT
71178	SWANK MOTION PICTURES, INC.	Operating Rentals (Movies)		\$550.00	MOVIE RENTALS
71179	Traffic Safety Supply Co.	Operating Supplies		\$489.74	
		Traffic Control Supplies		\$1,539.20	
			Check Total:	\$2,028.94	ALL DEPTS STREET SIGNS
71180	USA Blue Book	Operating Supplies		\$293.58	SEWER SUPPLIES
71181	Vision Municipal Solution	Operating Supplies		\$310.76	FIRE DEPT COMPUTER BATTERIES
71182	WA ST DEPT OF TRANSPORTATION	Fuel Consumed		\$3,111.96	ALL DEPTS FUEL
71183	WA ST Patrol	Professional Services		\$13.25	POLICE BACKGROUND CHECKS
71184	WELLS FARGO EQUIPMENT LEASING, INC.	Parks/Mower/Lease Payment		\$5,447.83	MOWER BUY OUT
71185	WMCA Treasurer	Training		\$600.00	CLERK TRAINING
		Grand Total		\$527,624.85	
		Total Accounts Payable for Checks #71128 Through #71185			



Register

Number	Name	Fiscal Description	Cleared	Amount
71129	Boggs, Arlie H.	2023 - January 2023 - 1st Council		\$4,623.50
71130	Ristow, Micah D.	2023 - January 2023 - 1st Council		\$4,711.78
71131	I.A.F.F. (GNWFUCU)	2023 - January 2023 - 1st Council		\$437.20
71132	NORTHWEST FIRE FIGHTERS TRUST	2023 - January 2023 - 1st Council		\$13,330.49
71133	OREGON DEPT. OF JUSTICE	2023 - January 2023 - 1st Council		\$339.00
71134	TEAMSTERS Local #252	2023 - January 2023 - 1st Council		\$222.50
71135	THORBECKES FITNESS	2023 - January 2023 - 1st Council		\$211.68
71136	WSCCCE	2023 - January 2023 - 1st Council		\$493.92
71137	WSCFF Emp Benefit Trust/MERP	2023 - January 2023 - 1st Council		\$450.00
71138	WSCFF/DiMartino Associate	2023 - January 2023 - 1st Council		\$276.21
<u>AFLAC JAN. 1ST</u>	AFLAC Remittance Processing	2023 - January 2023 - 1st Council		\$619.78
<u>PAYROLL 2023</u>				
<u>BPAS VEBA JAN 1ST</u>	BPAS VEBA	2023 - January 2023 - 1st Council		\$1,895.77
<u>PAYROLL 2023</u>				
<u>DEFERRED COMP JAN</u>	WA St Treasurer - Def Comp	2023 - January 2023 - 1st Council		\$3,920.92
<u>1ST PAYROLL 2023</u>				
<u>ESD JAN 1ST PAYROLL</u>	Employment Security Dept	2023 - January 2023 - 1st Council		\$276.85
<u>2022</u>				
<u>IRS TAXES JAN 1ST</u>	Raymond City Treasurer- Taxes	2023 - January 2023 - 1st Council		\$36,640.26
<u>PAYROLL 2023</u>				
<u>JAN 1ST PAYROLL 2023</u>	Payroll Vendor	2023 - January 2023 - 1st Council		\$84,783.11
<u>L & I JAN 1ST PAYROLL</u>	Dept of Labor & Industry	2023 - January 2023 - 1st Council		\$4,271.28
<u>2023</u>				
<u>NATIONWIDE JAN 1ST</u>	Nationwide Retirement Solutions	2023 - January 2023 - 1st Council		\$300.00
<u>PAYROLL 2023</u>				
<u>NWADMIN JAN 1ST</u>	Northwest Administrators	2023 - January 2023 - 1st Council		\$48,809.60
<u>PAYROLL 2023</u>				
<u>PFMLA JAN 1ST</u>	Employment Security Dept (PFMLA)	2023 - January 2023 - 1st Council		\$805.77
<u>PAYROLL 2023</u>				
<u>RETIREMENT JAN 1ST</u>	Dept of Retirement Systems	2023 - January 2023 - 1st Council		\$19,384.93
<u>PAYROLL 2023</u>				
<u>VIMILY JAN 1ST</u>	Vimily Benefit Solutions, Inc.	2023 - January 2023 - 1st Council		\$53.64
<u>PAYROLL 2023</u>				
				\$226,858.19



Register Activity

Fiscal: 2022
Period: 2022 - DECEMBER
Council Date: 2022 - DECEMBER - Open Period

Reference Number	Description	Amount
Reference Number: DOR EXCISE TAX DEC 2022	WA ST Dept of Revenue	\$9,802.75
<u>DOR EXCISE TAX DEC 2022</u>	12/5/2022	\$9,802.75
Reference Number: INVOICE CLOUD MO SERVICE FEES DECEMBER 2022	ICLOUD	\$230.30
<u>INVOICE CLOUD MO SERVICE FEES</u>	12/6/2022	\$230.30
Reference Number: MASTERCARD DEC 2022	MASTERCARD C/O FIRST INTERSTATE BANK	\$14,376.11
<u>MASTERCARD DEC 2022</u>	1/4/2023	\$14,376.11
Reference Number: POLICE CAR LOAN #2 DECEMBER 2022	Bank of the Pacific	\$865.54
<u>POLICE CAR LOAN #2 DECEMBER 2022</u>	12/9/2022	\$865.54
Reference Number: POLICE CAR LOAN #3 DECEMBER 2022	Bank of the Pacific	\$924.67
<u>POLICE CAR LOAN #3 DECEMBER 2022</u>	12/19/2022	\$924.67
Reference Number: POLICE CAR LOAN #4 DECEMBER 2022	Bank of the Pacific	\$747.81
<u>POLICE CAR LOAN #4 DECEMBER 2022</u>	12/9/2022	\$747.81
Reference Number: US BANK TRUST FEES DEC. 2022	1&1 INTERNET INC. -CC PYMTI	\$37,250.00
<u>US BANK TRUST FEES DEC. 2022</u>	12/1/2022	\$37,250.00
Reference Number: USDA RD LOAN PAYMENT #1 DEC. 2022	1&1 INTERNET INC. -CC PYMTI	\$160,393.00
<u>USDA RD LOAN PAYMENT #1 DEC. 2022</u>	12/7/2022	\$160,393.00
Reference Number: USDA RD LOAN PAYMENT #2 DEC. 2022	1&1 INTERNET INC. -CC PYMTI	\$167,580.00
<u>USDA RD LOAN PAYMENT #2 DEC. 2022</u>	12/7/2022	\$167,580.00

\$ 392,170.18



City of Raymond

WASHINGTON

COUNCIL PROCEEDINGS

January 3rd, 2023

CALL TO ORDER

The council meeting was called to order at 6:00 p.m. by Councilor Jones. Roll was taken and the meeting was quorate.

Council Members present:

Karen Tully
Heidi Worlton
Chris Halpin (Zoom)
Steven Jones
Tony Nordin
W. Ian Farrell
Ryan Porter

Council Members Absent:

None

Department Heads Present:

Kayla MacIntosh, Clerk/Treasurer
Bill Didion, Fire Chief
Eric Weiberg, Public Works Director
Chuck Spoor, Chief of Police- Zoom

APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES

Councilor Farrell moved to approve the agenda, consent agenda for tonight's meeting, as well as the minutes of December 19th, 2022, meeting. Motion carried. Motion passed unanimously.

CLAIMS #71066 THROUGH #71127

\$122,142.95

PAYROLL #71049 THROUGH #71065

\$183,877.83

(Direct Deposit included)

COMMUNICATIONS

There were none.

ITEMS FROM THE PUBLIC

There were none.

2023 CONTRACT BETWEEN CITY OF RAYMOND AND PACIFIC CO. ECONOMIC DEVELOPMENT COUNCIL

Councilor Porter moved to approve the mayors signing of contract. Councilor Farrell requested the director provide an annual report to council. Motion carried. Motion passed unanimously.

DEPARTMENT HEAD REPORTS:

- Fire Chief, Bill Didion, advised he had nothing to report at this time.
- Police Chief, Chuck Spoor, provided an updated about shop with a cop event and provided a reminder/warning on heightened vehicle thefts in the area.
- Public Works Director, Eric Weiberg, advised he had nothing to report at this time, but did provide an update on the Comp and Parks plan.
- Clerk/ Treasurer, Kayla MacIntosh, advised she had nothing to report at this time.

MAYOR’S COMMENTS:

Mayor Roberts requested a motion to confirm Robert Coty for the vacant planning commission positions. Councilor Porter motioned to confirm. Motion carried. Motion passed unanimously. Mayor Roberts advised of the possibility of 2 more vacancies on the planning commission and requested possible candidates to fill the vacancies.

COUNCIL COMMENTS:

Councilor Farrell requested a report about recent weather-related road closures. Councilor Farrell also requested a monthly discussion regarding the annual budget.

Mayor Roberts requested a motion to assign Councilor Jones as Mayor pro tempore. Councilor Farrell motioned to appoint Councilor Jones Mayor pro tempore. Motion carried. Motion passed unanimously.

ADJOURNMENT:

The meeting was adjourned by motion of Council Member Porter at 6:20 p.m. Motion carried. Motion passed unanimously.

ATTEST:

Kayla MacIntosh, Clerk/ Treasurer

Dee Roberts, Mayor