



City of Raymond

WASHINGTON

CITY COUNCIL AGENDA

Meeting: Monday, December 5th, 2022, at 6:00 PM
Location: City Hall Council Chambers
ZOOM LINK: <https://us02web.zoom.us/j/5780540411>

Meeting ID: 578 054 0411
One tap mobile +12532158782, 2590939124# US (Tacoma)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF NOVEMBER 21ST, 2022, COUNCIL MEETING**
5. **PUBLIC HEARING @ 6:10 PM- 2023 FINAL BUDGET**
6. **COMMUNICATIONS**
7. **ITEMS FROM THE PUBLIC**
8. **ORDINANCE #1915: AMENDING SECTIONS OF CHAPTERS 8.12, 14.04, AND 14.24 OF THE RAYMOND MUNICIPAL CODE RELATING TO SANITATION, WATER, AND SEWER SERVICE UTILITY CHARGES AND FEES (Second reading) - Action**
9. **ORDINANCE #1916: ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31ST, 2023 (First Reading)- Action**
10. **DEPARTMENT HEAD REPORTS**
 - a. Fire Chief Bill Didion
 - b. Police Chief Chuck Spoor
 - c. Public Works Director Eric Weiberg
 - d. Clerk- Treasurer Kayla MacIntosh
11. **MAYOR COMMENTS**
12. **COUNCIL COMMENTS**
13. **ADJOURNMENT**

Next Regular Scheduled Council Meeting
MONDAY, DECEMBER 19th, 2022, at 6:00 PM

Notice – All proceedings of this meeting are sound recorded – Except Executive Sessions – The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



City of Raymond
WASHINGTON

RAYMOND CITY COUNCIL MEETING

DECEMBER 5TH, 2022

CONSENT AGENDA

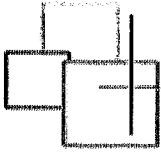
APPROVAL OF CLAIMS

CLAIMS #70931 THROUGH #70973

\$79,280.04

**PAYROLL #70918 THROUGH #70930
(Direct Deposit included)**

\$199,814.14



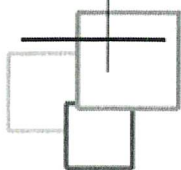
A/P Check Register

Fiscal : 2022
 Period : 2022 - DECEMBER, 2022 - NOVEMBER
 Council Date : 2022 - DECEMBER - 1st Council, 2022 - NOVEMBER - Hand Pays

Number	Vendor Name	Account Description	Amount	
70931	KARNATZ, JEFF	Professional Services	\$2,100.00	THEATRE MANAGER
70932	Penoyar, Joel	City Attorney	\$1,000.00	CITY ATTORNEY
70933	Aberdeen Office Equipment	Operating Rentals & Leases	\$64.86	CITY HALL COPIER LEASE
70934	ABILITY NETWORK INC.	Professional Services	\$164.47	MEDICARE CLAIMS
70935	Airgas USA, LLC	Operating Supplies	\$34.61	FIRE/AMB OXYGEN
70936	APEX PERMITTING AND CONSULTING	COMP PLAN (CDBG) #21-62210-023	\$1,250.00	
		Professional Services	\$875.00	
		Shoreline Master Program (DOE)	\$1,625.00	
		Check Total:	\$3,750.00	COMP PLAN/SMP UPDATE CONSULTING
70937	CINTAS FIRE 636525	Supplies	\$24.33	MEDICAL CABINET SUPPLIES CH
70938	Coast Controls & Automation, Inc.	Instrument Services	\$421.59	WWTP SERVICE
70939	COMCAST	Communications	\$390.88	ALL DEPT PHONES
70940	COMCAST	Communications	\$696.26	ALL DEPT INTERNET
70941	CORE & MAIN	Distribution Supplies	\$238.68	WATER SUPPLIES
70942	Culligan	Rentals & Leases	\$48.65	FIRE DEPT WATER
70943	MCHONE, CHRIS	Customer Deposits Refunded	\$86.03	CUSTOMER REFUND
70944	RETH, SONY	Sewer Service Charges	\$12.49	CUSTOMER REFUND
70945	Edge Analytical, Inc.	Lab Tests	\$241.15	WATER TESTING
70946	Flannery Publications, Inc.	Professional Services	\$218.40	ORDINANCE LEGALS
70947	FREIGHTLINER NORTHWEST OF OLYMPIA	Operating Supplies	\$34.75	GARBAGE SUPPLIES
70948	H.D. Fowler Co.	Distribution Supplies	\$1,673.17	WATER SUPPLIES
70949	Henry Schein, Inc.	Operating Supplies	\$383.39	AMB/FIRE SUPPLIES
70950	Lochner	Annual Street Paving	\$17,616.53	STREET PROJECTS CONSULTING
70951	Maneman Electric	Instrument Services	\$454.02	WWTP SERVICE
70952	MARK'S GUTTER SERVICE	Visitor Center Repair/Maint	\$2,860.43	VISITOR CENTER GUTTERS
70953	NO NO'S TOWS	Code Enforcement	\$226.88	TOWING FEES
70954	NORTHWEST AIR & SAFETY LLC	Repair & Maintenance	\$2,092.04	FIRE DEPT REPAIRS
70955	Pacific County Emergency Management	Pac. Co. Emergency Management	\$10,947.00	2022 LOCAL AGREEMENT
70956	Pacific County Sheriff	County Jail Services	\$372.50	JAIL FEES
70957	Platt	Operating Supplies	\$149.60	WWTP SUPPLIES
70958	Quill Corporation	Facility Supplies	\$88.71	CH SUPPLIES
70959	Raymond City Treasurer	Customer Deposits Refunded	\$650.00	CUSTOMER DEPOSITS
70960	Raymond City Water Clerk	Carriage Utilities	\$142.68	
		City Utility Billings	\$210.20	
		Pool Utilities	\$0.00	
		Public Market Utilities	\$4.96	

		Public Utilities	\$161.89	
		Public Utility Service	\$544.93	
		Seaport Utilities	\$142.68	
		Utilities	\$3,058.06	
		Utility Services	\$129.05	
		Visitor Center Utilities	\$162.21	
		Check Total:	\$4,556.66	CITY UTILITY BILLS
70961	Ristow, Micah	Training	\$1,196.20	FBI LEEDA TRAINING REIMB.
70962	Royal Heights Transfer	Biosolids Disposal	\$100.00	
		Code Enforcement	\$194.38	
		Lease Rental - Landfill	\$17,592.78	
		Check Total:	\$17,887.16	CITY GARBAGE FEES
70963	SMARSH, INC.	Professional Services	\$2.33	POLICE ARCHIVE
70964	Standard Insurance Co	Personnel Benefits	\$326.22	
		Volunteer Benefits	\$223.27	
		Water Treatment Benefits	\$23.55	
		Check Total:	\$573.04	CITY EMPLOYEE LIFE INSURANCE
70965	Steve's Front End Inc.	Repair & Maintenance	\$1,179.40	POLICE VEHICLE MAINTENANCE
70966	STIGALL, BRITANY	Training	\$100.00	B. STIGALL TRAVEL REIMB.
70967	U.S. Cellular	Communications	\$228.03	FIRE/PW CELL PHONES
70968	UniFirst	Laundry	\$828.93	
		Laundry Service	\$501.62	
		Misc (Dues, Registrations etc)	\$185.53	
		Miscellaneous	\$103.23	
		Check Total:	\$1,619.31	ALL DEPT LAUNDRY SERVICE
70969	Verizon Wireless	Communications	\$995.72	FIRE/POLICE LAPTOPS
70970	Vision Municipal Solution	Office Supplies	\$414.25	
		Operating Supplies	\$828.51	
		Supplies	\$414.25	
		Check Total:	\$1,657.01	CH COMPUTER
70971	WA ST Department of Licensing	CPL - State Fee	\$108.00	CPL FEES
70972	WA ST DEPT OF TRANSPORTATION	Fuel Consumed	\$2,060.76	POLICE FUEL
70973	Willapa Harbor Chamber of Commerce	Professional Services	\$75.00	MEMBERSHIP FEE
		Grand Total	\$79,280.04	
		Total Accounts Payable for Checks #70931 Through #70973		

Register



Number	Name	Fiscal Description	Cleared	Amount
70918	Boggs, Arlie H.	2022 - NOVEMBER - 2nd Council		\$3,134.84
70919	Castro, Yamille K	2022 - NOVEMBER - 2nd Council		\$360.76
70920	Nichols, Lindsey N	2022 - NOVEMBER - 2nd Council		\$920.74
70921	Ristow, Micah D.	2022 - NOVEMBER - 2nd Council		\$4,539.66
70922	Sanchez, Alfonso J	2022 - NOVEMBER - 2nd Council		\$309.37
70923	I.A.F. (GNWFCU)	2022 - NOVEMBER - 2nd Council		\$491.85
70924	NORTHWEST FIRE FIGHTERS TRUST	2022 - NOVEMBER - 2nd Council		\$111.64
70925	OREGON DEPT. OF JUSTICE	2022 - NOVEMBER - 2nd Council		\$339.00
70926	TEAMSTERS Local #252	2022 - NOVEMBER - 2nd Council		\$235.00
70927	THORBECKES FITNESS	2022 - NOVEMBER - 2nd Council		\$181.44
70928	WSCCCE	2022 - NOVEMBER - 2nd Council		\$451.50
70929	WSCFF Emp Benefit Trust/MERP	2022 - NOVEMBER - 2nd Council		\$500.00
70930	WSCFF/DiMartino Associate	2022 - NOVEMBER - 2nd Council		\$282.62
	AFLAC NOV. 2ND PAYROLL 2022	2022 - NOVEMBER - 2nd Council		\$647.98
	DEF_COMP NOV. 2ND PAYROLL 2022	2022 - NOVEMBER - 2nd Council		\$3,853.26
	ESD NOV. 2ND PAYROLL 2022	2022 - NOVEMBER - 2nd Council		\$331.39
	IRS TAXES NOV. 2ND PAYROLL 2022	2022 - NOVEMBER - 2nd Council		\$46,376.83
	L&I NOV. 2ND PAYROLL 2022	2022 - NOVEMBER - 2nd Council		\$4,416.53
	NATIONWIDE NOV. 2ND 2022	2022 - NOVEMBER - 2nd Council		\$300.00
	NOVEMBER 2ND PAYROLL 2022	2022 - NOVEMBER - 2nd Council		\$106,239.67
	PEMLA NOV. 2ND PAYROLL 2022	2022 - NOVEMBER - 2nd Council		\$740.20
	RETIREMENT NOV. 2ND PAYROLL 2022	2022 - NOVEMBER - 2nd Council		\$25,049.86
				\$199,814.14



City of Raymond

WASHINGTON

COUNCIL PROCEEDINGS

November 21st, 2022

CALL TO ORDER

The council meeting was called to order at 6:00 p.m. by Mayor Roberts. Roll was taken and the meeting was quorate.

Council Members present:

Karen Tully
W. Ian Farrell
Heidi Worlton
Chris Halpin
Steven Jones
Ryan Porter-Zoom

Council Members Absent:

Tony Nordin

Department Heads Present:

Kayla MacIntosh, Clerk/Treasurer
Bill Didion, Fire Chief
Eric Weiberg, Public Works Director

APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES

Councilor Jones moved to approve the agenda, consent agenda for tonight's meeting, as well as the minutes of November 7th, 2022, meeting. Motion carried. Motion passed with 6 ayes and 1 absence.

CLAIMS #70874 THROUGH #70917

\$954,218.21

PAYROLL #70864 THROUGH #70873

(Direct Deposit included)

\$207,073.73

COMMUNICATIONS

There were none.

ITEMS FROM THE PUBLIC

- Raymond School District Superintendent, K.C. Johnson had requests for crosswalk painting and some signage near the school. He also furthered the discussion about teaming with the city, county, and DOT to have a leaderboard put in near HWY 101.

ORDINANCE #1915: AMENDING SECTIONS OF CHAPTERS 8.12, 14.04, AND 14.24 OF THE RAYMOND MUNICIPAL CODE RELATING TO SANITATION, WATER, AND SEWER SERVICE UTILITY CHARGES AND FEES (First Reading):

Councilor Worlton moved to approve Ordinance #1915 to a second reading. Motion carried. Motion passed with 6 ayes and 1 absence.

RESOURCE SOLUTIONS, LLC PROFESSIONAL SERVICES AGREEMENT:

Councilor Worlton moved to approve the mayor to sign the Resource Solutions Professional Agreement. Motion Carried. Motion passed with 6 ayes and 1 absence.

MOU- USDA RURAL DEVELOPMENT, EMERGENCY RURAL HEALTH CARE GRANT:

Councilor Jones moved to approve the mayor to sign the USDA Rural Development, Emergency Rural Health Care Grant MOU. Motion Carried. Motion passed with 6 ayes and 1 absence.

DEPARTMENT HEAD REPORTS:

- Fire Chief, Bill Didion, provide a report regarding the EMS Ambulance grant
- Public Works Director, Eric Weiberg advised he had nothing to report at this time.
- Clerk/ Treasurer, Kayla MacIntosh, advised she had nothing to report at this time.

MAYOR'S COMMENTS

Mayor Roberts announced that Councilor Jones may run the December 19th meeting due to her having a scheduling conflict.

Mayor Roberts advised that the Marine Resource Committee Board is looking for a member from Raymond and she was looking for anyone interested. At this point there is no one on the council that is interested but Mayor Roberts will check to see if community members are able to participate.

COUNCIL COMMENTS:

- Councilor Farrell advised the LV Raymond Foundation has change grant application due date.

EXECUTIVE SESSION (LABOR NEGOTIATIONS):

Prior to adjourning to executive session, mayor Roberts advised of the potential of a decision to be made. Mayor Roberts called the Executive Session to order at 6:24PM with an approximate return time of 6:44PM for the purpose of labor negotiations.

Mayor Roberts, Councilor Porter (Zoom), Councilor Tully, Councilor Jones, Councilor Farrell, Councilor Worlton, Councilor Halpin, Fire Chief Didion, Public Works Director Weiberg, and clerk treasurer Kayla MacIntosh were in attendance.

Mayor Roberts reconvened the meeting at 6:43PM

Councilor Halpin motioned to accept the Local 252 Law Enforcement Union Contract for 2023-2025. Motion carried. Motion passed with 5 ayes, 1 no, and 1 absence.

ADJOURNMENT:

The meeting was adjourned by motion of Council Member Halpin at 6:43 p.m. Motion carried. Motion passed unanimously.

ATTEST:

Kayla MacIntosh, Clerk/ Treasurer

Dee Roberts, Mayor

ORDINANCE NO. 1915

AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON, AMENDING SECTIONS OF CHAPTERS 8.12, 14.04, AND 14.24 OF THE RAYMOND MUNICIPAL CODE RELATING TO SANITATION, WATER, AND SEWER SERVICE UTILITY CHARGES AND FEES.

WHEREAS, the City of Raymond operates and maintains a sanitation collection and disposal system, water production and distribution system, and sanitary sewer collection and treatment system; and

WHEREAS, the City Council finds that increases to the sanitation, water, and sewer utility service rates, fees, and other charges are determined and declared to be reasonable and just, considering the cost and value of the systems, the cost of maintaining and operating the systems, and proper and necessary allowances for depreciation.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON, AS FOLLOWS:

Section 1. Repeal Section 8.12.190 (A), “Service charges schedule – Residential,” of the Raymond Municipal Code (RMC) and replace with the following revised Section 8.12.190 (A), “Service charges schedule – Residential”:

8.12.190 Service charges schedule – Residential.

A. Solid waste shall be picked up once per week. Cans to be emptied shall be located at the edge of the alley or street. The minimum charge for the can picked up weekly shall be compulsory. Monthly charges shall be as follows:

Effective on the January 2023 Monthly Billing	
No. of Cans	Monthly Rate
1	\$22.57
2	\$33.86
3	\$45.15
4	\$56.43

Section 2. Repeal Section 8.12.200, “Service charges schedule – Commercial,” of the RMC and replace with the following revised Section 8.12.200, “Service charges schedule – Commercial”:

8.12.200 Service charges schedule – Commercial.

A. Cans. Cans to be emptied shall be located at the edge of the alley or street. Charges for more than one pickup per week will be based on multiples of the once per week rate. The minimum charge for one can picked up weekly shall be compulsory. The sanitation supervisor may waive all charges except the minimum for commercial customers who haul their refuse in their own vehicle to an approved landfill or recycle all or a portion of their solid waste. The monthly charges for one pickup per week shall be as follows:

Effective on the January 2023 Monthly Billing	
No. of Cans	Monthly Rate
1	\$22.57

Effective on the January 2023 Monthly Billing	
No. of Cans	Monthly Rate
2	\$33.86
3	\$45.15
4	\$56.43

B. Commercial Containers. City-owned commercial containers or dumpsters shall be used in all instances where more than the volume of four cans of refuse is accumulated, unless otherwise determined by the sanitation supervisor. Charges for more than one dumpster, or more than one pickup per week, will be based on multiples of the once per week rate. It is the responsibility of the commercial user to keep the containers clean and the area around the containers neat so that no odor or nuisance exists. The monthly charge for one pickup per week is as follows:

Effective on the January 2023 Monthly Billing	
Dumpster (Yard)	Monthly Rate
1	\$90.29
1-1/2	\$135.43
2	\$180.58

Section 3. Repeal Section 14.04.170 (A) and (B), “Water usage – Rates,” of the RMC and Replace with the following revised Section 14.04.170 (A) and (B), “Water usage – Rates”:

14.04.170 Water usage – Rates.

A. The reading of water meters for all accounts shall be monthly. In addition to the base rate, a pumping fee will be charged to customers whose water line pressure is maintained by the use of a booster pump within the city’s water distribution system. The rates for all accounts for water used according to such meters shall be as follows:

Effective on the January 2023 monthly billing, the monthly pumping fee shall be \$2.35, and the base rate shall be \$60.67 for the first 3,000 gallons. The consumption rate per each additional 1,000 gallons of use shall be as follows:

Consumption	Rate
Next 7,000 gallons	\$7.18
Next 10,000 gallons	\$7.23
Next 20,000 gallons	\$7.28
Next 30,000 gallons	\$7.33
Next 430,000 gallons	\$7.38
Next 500,000 gallons	\$6.14

B. An out-of-city fee of \$13.50 shall be charged to customers who are connected to the city’s water system and whose meter is outside the city limits. This fee shall be charged in addition to and regardless of the amount of water consumed.

Section 4. Repeal Section 14.04.180, "Volume demand fees," of the RMC and replace with the following revised Section 14.04.180, "Volume demand fees":

14.04.180 Volume demand fees.

The volume demand fee shall be charged for all meters used which are larger than three-fourths inch. This fee shall be charged in addition to and regardless of the amount of water consumed. Effective on the January 2023 billing, the volume demand fees shall be as follows:

Meter Size	Charge
1"	\$11.00
1.5"	\$19.00
2"	\$25.00
3"	\$50.00
4"	\$87.00
6"	\$203.00
8"	\$308.00

Section 5. Repeal Section 14.04.240, "Remission of rates – Conditions," of the RMC and replace with the following revised Section 14.04.240, "Remission of rates - Conditions":

14.04.240 Remission of rates – Conditions.

In the event of excess water usage due to leaks on any water lines and/or connections that are the responsibility of the water user, the city shall charge the water user for one-half of the excess water. The amount of excess water shall be calculated by subtracting the average of the two previous readings from the reading period with excess usage. The excess usage period may extend over multiple reading periods depending upon when the leak was detected. Water customers will only be allowed two leak adjustments per calendar year.

If excess water usage is more than 300 percent of the average consumption, the city shall consider the leak to be catastrophic and shall not charge for the overage above the 300 percent level. The water user shall be required to repair the leak(s) responsible for the excess water consumption to continue consuming City of Raymond water.

Section 6. Repeal Section 14.24.020 (A) and (B)(1), "Schedule of rates for service," of the RMC and replace with the following revised Section 14.24.020 (A) and (B)(1), "Schedule of rates for service":

14.24.020 Schedule of rates for service.

Sanitary sewer collections and disposal service charges shall be as follows:

- A. Residential Rate. Connected to sewer system, regardless of water usage. Residential rates shall apply only to single-family dwellings. Commercial and industrial rates shall apply to all other users.

Monthly – Effective on the January 2023 billing:

- 1. Flat rate fee, \$104.20.

B. Commercial and Industrial Rates. Connected to sewer system based on water usage.

1. Monthly – Effective on the January 2023 billing:
 - a. Minimum usage, first 5,000 gallons, \$104.20.
 - b. Rate per each additional 1,000 gallons, \$18.90.

2. Industries in which 15 percent or more of the total water volume is consumed in the industrial process and thus not discharged to the sanitary sewer may apply to the Director of Public Works for an adjusted sewer discharge volume. The adjusted volume will be based on the volume of water discharged into the sewer. Documentation of flow volumes must be provided by the industry.

Section 7. If any portion of this ordinance is held to be invalid or unconstitutional for any reason, such finding shall not affect the remainder of the Ordinance, which shall remain in full force and effect.

Section 8. This ordinance shall be in full force and effect five (5) days after its passage and publication as provided by law.

INTRODUCED AND PASSED THIS 21ST DAY OF NOVEMBER 2022.

AYES-

NOES-

ABSENT-

Dee Roberts, Mayor

Attest:

City Clerk/Treasurer

ORDINANCE #1916

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF RAYMOND,
WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023**

WHEREAS, the Mayor of the City of Raymond, Washington completed and placed on file with the City clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond redemption and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 2023, and a notice was published that the Council of said City would meet on the 5th of December, 2022 at the hour of 6:10 PM, at the Council Room in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Raymond for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City during said period.

NOW THEREFORE, the City Council of the City of Raymond, Washington do ordain as follows:

The budget for the City of Raymond, Washington for the year 2023 is hereby adopted per the attached document entitled *City of Raymond, 2023 Budget*. Estimated resources, including fund balances, or working capital for each separate fund of the City of Raymond, Washington and estimated expenditures for all funds combined, for the year 2023 are set forth in the attached summary and are appropriated for expenditure during the year 2023.

The Clerk/Treasurer is directed to transmit a certified copy of the budget hereby adopted to the Division of Municipal Corporations in the Office of State Auditor and to the Association of Washington Cities.

INTRODUCED this 5th day of December, 2022 **AND PASSED** on the 19th day of December, 2022 by the following vote:

Ayes –

Noes –

Absent –

Dee Roberts, Mayor

AUTHENTICATED BY: _____
Kayla MacIntosh, Clerk/Treasurer

Publish: 12/21/2022