



City of Raymond

WASHINGTON

CITY COUNCIL AGENDA

Meeting: Tuesday, January 3rd, 2023, at 6:00 PM
Location: City Hall Council Chambers
ZOOM LINK: <https://us02web.zoom.us/j/5780540411>

Meeting ID: 578 054 0411
One tap mobile +12532158782, 2590939124# US (Tacoma)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA, CONSENT AGENDA, AND THE MINUTES OF DECEMBER 19th, 2022, COUNCIL MEETING**
5. **COMMUNICATIONS**
6. **ITEMS FROM THE PUBLIC**
7. **2023 CONTRACT BETWEEN CITY OF RAYMOND AND PACIFIC CO. ECONOMIC DEVELOPMENT COUNCIL- ACTION**
8. **DEPARTMENT HEAD REPORTS**
 - a. Fire Chief Bill Didion
 - b. Police Chief Chuck Spoor
 - c. Public Works Director Eric Weiberg
 - d. Clerk- Treasurer Kayla MacIntosh
9. **MAYOR COMMENTS**
10. **COUNCIL COMMENTS**
11. **ADJOURNMENT**

Next Regular Scheduled Council Meeting
TUESDAY, JANUARY 17th, 2023, at 6:00 PM

Notice – All proceedings of this meeting are sound recorded – Except Executive Sessions – The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



RAYMOND CITY COUNCIL MEETING

JANUARY 3RD, 2023

CONSENT AGENDA

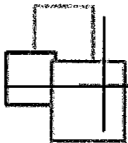
APPROVAL OF CLAIMS

CLAIMS #71066 THROUGH #71127

\$122,142.95

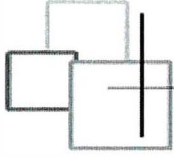
**PAYROLL #71049 THROUGH #71065
(Direct Deposit included)**

\$183,877.83



Register

Number	Name	Department	Amount
71049	Adamyk, Rachel A	2022 - DECEMBER - 2nd Council	\$286.28
71050	Ayala Silva, OscarD.	2022 - DECEMBER - 2nd Council	\$156.07
71051	Boggs, Arlie H.	2022 - DECEMBER - 2nd Council	\$2,185.91
71052	Castro, Yamllie K	2022 - DECEMBER - 2nd Council	\$361.58
71053	McDougall, Zakary S	2022 - DECEMBER - 2nd Council	\$16.54
71054	Parkins, Ariel J	2022 - DECEMBER - 2nd Council	\$317.68
71055	Ristow, Micah D.	2022 - DECEMBER - 2nd Council	\$2,517.05
71056	Tanaka, Lenora A.	2022 - DECEMBER - 2nd Council	\$361.09
71057	Wetterauer, Ken	2022 - DECEMBER - 2nd Council	\$447.90
71058	I.A.F.F. (GNWFUCU)	2022 - DECEMBER - 2nd Council	\$437.20
71059	NORTHWEST FIRE FIGHTERS TRUST	2022 - DECEMBER - 2nd Council	\$105.59
71060	OREGON DEPT. OF JUSTICE	2022 - DECEMBER - 2nd Council	\$339.00
71061	TEAMSTERS Local #252	2022 - DECEMBER - 2nd Council	\$222.50
71062	THORBECKES FITNESS	2022 - DECEMBER - 2nd Council	\$192.25
71063	WSCCCE	2022 - DECEMBER - 2nd Council	\$494.08
71064	WSCFF Emp Benefit Trust/MERP	2022 - DECEMBER - 2nd Council	\$500.00
71065	WSCFF/DiMartino Associate	2022 - DECEMBER - 2nd Council	\$276.12
2ND PAYROLL DEC. 2022	Payroll Vendor	2022 - DECEMBER - 2nd Council	\$101,271.81
AFLAC 2ND PAYROLL DEC. 2022	AFLAC Remittance Processing	2022 - DECEMBER - 2nd Council	\$619.77
DEF. COMP 2ND PAYROLL DEC. 2022	WA St Treasurer - Def Comp	2022 - DECEMBER - 2nd Council	\$3,927.19
ESD 2ND PAYROLL DEC. 2022	Employment Security Dept	2022 - DECEMBER - 2nd Council	\$297.64
IRS TAXES 2ND PAYROLL DEC 2022	Raymond City Treasurer- Taxes	2022 - DECEMBER - 2nd Council	\$41,493.89
L&I 2ND PAYROLL DEC. 2022	Dept of Labor & Industry	2022 - DECEMBER - 2nd Council	\$4,284.00
NATIONWIDE 2ND PAYROLL DEC. 2022	Nationwide Retirement Solutions	2022 - DECEMBER - 2nd Council	\$300.00
PFMLA 2ND PAYROLL DEC 2022	Employment Security Dept (PFMLA)	2022 - DECEMBER - 2nd Council	\$666.12
RETIREMENT 2ND PAYROLL DEC. 2022	Dept of Retirement Systems	2022 - DECEMBER - 2nd Council	\$21,800.57
			\$183,877.83



A/P Check Register

Fiscal: : 2023, 2022

Period: : 2023 - January 2023, 2022 - DECEMBER

Council Date: : 2023 - January 2023 - 1st Council , 2022 - DECEMBER - Hand Pays

Number	Vendor Name	Account Description	Amount	
71066	Bowling, Matthew	Volunteer Fire Wage	\$39.00	Volunteer Fire Wage
71067	CASTRO, YAMILIE	Volunteer Fire Wage	\$59.00	Volunteer Fire Wage
71068	CLEMENTS, HUNTER	Volunteer Fire Wage	\$39.00	Volunteer Fire Wage
71069	EASTHAM, JESSE	Volunteer Fire Wage	\$39.00	Volunteer Fire Wage
71070	HEBERT, DAWN	Volunteer Fire Wage	\$62.00	Volunteer Fire Wage
71071	HEBERT, LEANDRE	Volunteer Fire Wage	\$257.00	Volunteer Fire Wage
71072	HERNANDEZ-LORTON, NORENA	Volunteer Fire Wage	\$13.00	Volunteer Fire Wage
71073	Lundy, Tyler	Volunteer Fire Wage	\$82.00	Volunteer Fire Wage
71074	MADEN, MCCARTNEY	Volunteer Fire Wage	\$13.00	Volunteer Fire Wage
71075	MADRID, JAYDEN R.	Volunteer Fire Wage	\$117.00	Volunteer Fire Wage
71076	Mcvey, Jason	Volunteer Fire Wage	\$56.00	Volunteer Fire Wage
71077	Porter, Alexa	Volunteer Fire Wage	\$59.00	Volunteer Fire Wage
71078	SANCHEZ, ALFONSO J	Volunteer Fire Wage	\$166.00	Volunteer Fire Wage
71079	Shotwell, Andrea	Volunteer Fire Wage	\$72.00	Volunteer Fire Wage
71080	STIGALL, CAITLYN E.	Volunteer Fire Wage	\$104.00	Volunteer Fire Wage
71081	Woodbury-Gusdal, Ethan	Volunteer Fire Wage	\$52.00	Volunteer Fire Wage
71082	Airgas USA, LLC	Operating Supplies	\$80.32	OXYGEN SUPPLIES
71083	Borden's Auto Parts	Distribution Supplies	\$434.72	
		Operating Supplies	\$1,621.99	
		Repair & Maintenance	\$19.99	
		Check Total:	\$2,076.70	ALL DEPT SUPPLIES
71084	Bud's Lumber Supply	Distribution Supplies	\$106.83	
		Operating Supplies	\$425.41	
		Check Total:	\$532.24	ALL DEPT SUPPLIES
71085	Coast Controls & Automation, Inc.	Instrument Services	\$749.13	
		Miscellaneous (Dues, Fees etc)	\$486.45	
		Operating Supplies	\$1,942.00	
		Check Total:	\$3,177.58	WTP/WWTP SERVICES & SUPPLIES
71086	COMCAST	Communications	\$696.26	CITY INTERNET
71087	CORE & MAIN	Distribution Supplies	\$213.91	WTP SUPPLIES
71088	DENISTON CONSTRUCTION	Repairs/Maintenance	\$1,243.15	CITY HALL REPAIRS
71089	Dennis Company	Distribution Supplies	\$892.54	
		Facility Supplies	\$8.60	
		Operating Supplies	\$2,565.25	
		Repair & Maintenance	\$13.59	
		Check Total:	\$3,479.98	ALL DEPT SUPPLIES
71090	Flannery Publications, Inc.	Communications	\$112.00	
		Communications-Planning Comm.	\$378.00	

			Check Total:	\$490.00	
71091	GUNNARSON, THINH	Inspection Fees		\$2,113.75	ADVERTISING
71092	H.D. Fowler Co.	Distribution Supplies		\$863.69	BLDG PERMIT REIMB
71093	Henry Schein, Inc.	Operating Supplies		\$300.55	WTP SUPPLIES
71094	JCI Jones Chemicals, Inc.	Treatment Chemicals		\$1,955.87	AMB SUPPLIES
71095	Lochner	TIB Grant		\$24,394.37	WTP CHEMICALS
71096	Pacific County Sheriff	County Jail Services		\$1,136.00	STREET PROJECT CONSULTING
71097	Platt	Operating Supplies		\$231.29	JAIL SERVICES
71098	PUD #2 of Pac. Co.	P.u.d. Utilities		\$3,196.36	STREETS SUPPLIES
		Pool Utilities		\$48.95	
		Public Market Utilities		\$93.67	
		Public Utilities		\$475.89	
		Public Utility Service		\$1,061.95	
		Seaport Utilities		\$434.96	
		Utilities		\$13,360.28	
		Utility Services		\$1,327.14	
		Visitor Center Utilities		\$85.93	
			Check Total:	\$20,085.13	ALL CITY UTILITY BILLS
71099	Quill Corporation	Facility Supplies		\$45.63	
		Office Supplies		\$150.61	
		Operating Supplies		\$408.40	
		Supplies		\$293.41	
			Check Total:	\$898.05	ALL DEPT OFFICE SUPPLEIS
71100	RANDY'S LANDSCAPING AND NURSERY	Professional Services		\$216.20	CITY HALL LANDSCAPING
71101	Raymond City Water Clerk	Carriage Utilities		\$52.51	
		City Utility Billings		\$105.27	
		Pool Utilities		\$0.00	
		Public Market Utilities		\$0.00	
		Public Utilities		\$42.71	
		Public Utility Service		\$147.73	
		Seaport Utilities		\$52.51	
		Utilities		\$1,730.63	
		Utility Services		\$40.54	
		Visitor Center Utilities		\$58.34	
			Check Total:	\$2,230.24	ALL CITY WATER BILLS
71102	Ricoh USA, Inc	Lease/rental		\$42.72	
		Operating Rentals & Leases		\$42.72	
		Operating Rentals/Leases		\$42.74	
		Rental Copier		\$42.72	
		Rentals & Leases		\$42.72	
			Check Total:	\$213.62	PW COPIER
71103	Sea-Western Inc.	Repair & Maintenance		\$1,183.70	FIRE COMPRESSOR MAINTENANCE
71104	Standard Insurance Co	Personnel Benefits		\$326.22	
		Volunteer Benefits		\$215.42	
		Water Treatment Benefits		\$23.55	
			Check Total:	\$565.19	ALL DEPT INSURANCE
71105	Steve's Front End Inc.	Repair & Maintenance		\$1,895.82	
		Repairs & Maintenance (Inc. PW office/Carport Roof)		\$1,646.32	
			Check Total:	\$3,542.14	PARKS/AMB/POLICE CAR MAINTENANCE

71106	SWANK MOTION PICTURES, INC.	Operating Rentals (Movies)	\$550.00	THEATER MOVIE RENTALS
71107	TELEFLEX	Operating Supplies	\$1,345.50	AMB SUPPLIES
71108	U.S. Cellular	Communications	\$225.03	AMB/PW CELLS
71109	UniFirst	Laundry	\$663.15	
		Laundry Service	\$438.43	
		Misc (Dues, Registrations etc)	\$148.43	
		Miscellaneous	\$82.58	
		Check Total:	\$1,332.59	ALL DEPT LAUNDRY SERVICES
71110	Verizon Wireless	Communications	\$995.62	POLICE/AMB TOUGHBOOKS
71111	WORK NEAR YOU, LLC	Business & Occupation	\$335.10	B&O REIMB
71112	BARNHART HOME CLEANING	Prof Services (Janitor)	\$1,380.00	LIBRARY CLEANING
71113	Cascade Columbia	Treatment Chemicals	\$3,333.38	WTP CHEMICALS
71114	CINTAS FIRE 636525	Operating Supplies	\$124.48	PW MED CABINET
71115	COMCAST	Communications	\$390.88	ALL CITY PHONES
71116	Culligan	Rentals & Leases	\$48.65	AMB WATER
71117	Fastenal	Operating Supplies	\$366.30	ALL DEPT SUPPLIES
71118	G.H. Equipment Co.	Operating Supplies	\$46.40	SEWER SUPPLIES
71119	H.D. Fowler Co.	Distribution Supplies	\$1,863.03	WTP SUPPLIES
71120	K & L Supply Inc.	Operating Supplies	\$771.67	WWTP SUPPLIES
71121	KARNATZ, JEFF	Professional Services	\$2,100.00	THEATER MANAGER
71122	Penoyar, Joel	City Attorney	\$1,000.00	CITY ATTORNEY
71123	Sea-Western Inc.	Rentals & Leases	\$648.60	FIRE PORTACOUNT RENTAL
71124	TULLY, KAREN	Professional Services	\$80.00	PROOFREADING SERVICE
71125	Vision Municipal Solution	Professional Services	\$31,305.83	ALL DEPT IT CONTRACTS
71126	WA ST Dept of Natural Resource	Other Miscellaneous	\$251.39	FOREST LAND - FOREST FIRE PROTECTION
71127	Western Steel & Supply	Distribution Supplies	\$166.52	
		Operating Supplies	\$333.05	
		Check Total:	\$499.57	ALL DEPT SUPPLIES
		Grand Total	\$122,142.95	
Total Accounts Payable for Checks #71066 Through #71127				



City of Raymond

WASHINGTON

COUNCIL PROCEEDINGS December 19th, 2022

CALL TO ORDER

The council meeting was called to order at 6:00 p.m. by Mayor Roberts. Roll was taken and the meeting was quorate.

Council Members present:

Karen Tully
Heidi Worlton
Chris Halpin
Steven Jones
Tony Nordin (Zoom)
W. Ian Farrell

Council Members Absent:

Ryan Porter- Excused

Department Heads Present:

Kayla MacIntosh, Clerk/Treasurer
Bill Didion, Fire Chief
Eric Weiberg, Public Works Director
Chuck Spoor, Chief of Police- Zoom

APPROVAL OF AGENDA, CONSENT AGENDA & MINUTES

Councilor Tully moved to approve the agenda, consent agenda for tonight's meeting, as well as the minutes of December 5th, 2022, meeting. Motion carried. Motion passed with 6 ayes and 1 absence.

CLAIMS #70974 THROUGH #71048

\$983,828.09

**PAYROLL #70975 THROUGH #70984
(Direct Deposit included)**

\$206,272.18

NOV. EFT/ DEBIT

\$26,445.83

COMMUNICATIONS

The FCC Flyer for broadband mapping was provided to the council.

ITEMS FROM THE PUBLIC

There were none.

ORDINANCE #1916: ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31ST, 2023 (Second Reading):

Councilor Farrell moved to pass Ordinance #1916. Motion carried. Motion passed with 6 ayes and 1 absence.

ORDINANCE #1917: ADOPTING THE REVISED APPROPRIATIONS AND EXPENDITURES TO BE MADE IN CALENDAR YEAR 2022 (One Reading):

Councilor Worlton moved to pass Ordinance #1917. Motion carried. Motion passed with 6 ayes and 1 absence.

TIB FOWLER STREET AND GERBER STREET OVERLAY AGREEMENTS:

Councilor Halpin moved to approve both agreements. Motion carried. Motion passed with 6 ayes and 1 absence.

DEPARTMENT HEAD REPORTS:

- Fire Chief, Bill Didion, provided an update on staffing and provided an anticipated ambulance delivery date.
- Police Chief, Chuck Spoor, advised he had nothing to report at this time.
- Public Works Director, Eric Weiberg, advised he had nothing to report at this time.
- Clerk/ Treasurer, Kayla MacIntosh, advised she had nothing to report at this time.

MAYOR'S COMMENTS:

Mayor Roberts advised she plans to publish the job announcement for Police Chief next week and run through the 27th of January.

COUNCIL COMMENTS:

Councilor Tully had questions regarding a plan for streets that are not included in the TIB grant funding plan.

ADJOURNMENT:

The meeting was adjourned by motion of Council Member Farrell at 6:12 p.m. Motion carried. Motion passed with 6 ayes and 1 absence.

ATTEST:

Kayla MacIntosh, Clerk/ Treasurer

Dee Roberts, Mayor

2023 CONTRACT FOR TECHNICAL SERVICES

Between

City of Raymond.

and the

Pacific County Economic Development Council

THIS AGREEMENT is entered into on this first day of January, 2023, the City of Raymond, hereinafter referred to as the "City", and the Pacific County Economic Development Council, hereinafter referred to as the "EDC".

WHEREAS, the EDC is actively pursuing and facilitating the location and expansion of business and industry in Pacific County through the development of a marketing strategy aimed at attracting new business and industry, the implementation of business assistance programs, the promotion of tourism and retirement living, and the establishment of liaison with local, county and state governments as well as the private business sector to coordinate and promote economic growth and development while preserving the quality of life in Pacific County; and

WHEREAS, the City is undertaking certain activities necessary to promote economic growth and development; and

WHEREAS, the City desires to engage the EDC to render certain technical advice and assistance in connection with such undertakings by the City;

THEREFORE, the parties do mutually agree as follows:

1. Scope of Service. The EDC will: (a) receive from the City inquiries from businesses and industries indicating an interest in locating in the vicinity of the City and responding to such inquiries with information and materials including, but not limited to, wage rates, employment figures, personal income statistics, site availability and such other data as may be requested; (b) furnish current research data to assist the City in the area of economic growth and development. Such data shall include, but shall not be limited to, surveys of industrial growth within Pacific County, employment, population and general statistical information and other information of similar nature; (c) provide, free of additional charge, published materials prepared by the EDC to such persons as the City may direct plus other reports and studies as the EDC may prepare. Such materials may include, but are not limited to, wage rates, employment figures, personal income statistics and other special reports; and (d) serve as a general research reference service and assist in preparing replies to inquiries about facilities and resources required by new industries which may consider the City's services area for location or expansion.

2. Time of Performance. The services of the EDC are to commence on the first day of January, 2023 and continue to the thirty-first of December, 2023. This contract shall remain in effect and automatically renew for successive one year terms, unless terminated by either party in writing no less than thirty days prior to the expiration of the present term. Upon renewal, the same terms in this Contract shall apply with the exception of the service contract rates which will reflect the EDC board-approved annual service contract rates for the term.

3. Compensation and Method of Payment. The City shall reimburse the EDC for the services as follows:

(a) The total contract price for the period specified in paragraph 2 shall be \$2,400.00.

(b) Payment shall be due thirty days after receipt of Service Contract, signed by both parties. Payment shall be due in renewed years thirty days after the annual renewal date with no requirement for signature.

(c) The EDC shall submit such properly executed vouchers, invoices, or expenditure reports to the City as are requested.

4. Changes. Either party may request changes in scope of services, performing or reporting standards or compensation amount or method. Proposed changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

5. Notices. Written notices to each party shall be sent to the following addresses: Pacific County Economic Development Council, PO Box 1433, Long Beach, WA 98631 and the City of Raymond, 230 Second Street, Raymond, WA 98577.

6. Nondiscrimination. The EDC certifies that it is an equal opportunity employer and that it does not discriminate in its hiring or employment practices or in the provision of any of its services on the basis of membership in any group protected by state or federal law.

7. Liability. The EDC shall hold the City and its officers, agents and employees acting in their official capacity or course of employment, harmless from all suits, claims or liabilities of any nature, for and on account of injuries or damages sustained by any person or property resulting in whole or part from activities or omissions of the EDC, its agents or employees pursuant to this agreement.

8. Subcontracting. The contract is personal to each of the parties thereto and neither party may assign or delegate any of its rights or obligations hereunder except as set forth in this contract.

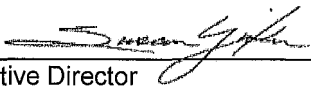
9. Integrated Document. This contract embodies the contract, terms and conditions between the City and the Pacific County EDC. No verbal agreements or conversations any representatives of either party shall modify or affect the terms and obligations of this contract.

IN WITNESS WHEREOF, the parties here have caused this contract to be executed the date and year first written above.

CITY OF RAYMOND

PACIFIC COUNTY ECONOMIC
DEVELOPMENT COUNCIL

By: _____
Mayor

By: 
Executive Director

Pacific County EDC

PO Box 1433
Long Beach, WA 98631
360-875-9330



Invoice

Invoice for
City of Raymond
230 Second Street
Raymond, WA 98577

Invoice #
2023-RD

Invoice Date
12/28/2022

Description	Amount Due
2023 PCEDC Annual Dues	\$2,400.00
Total	\$2,400.00
