CITY COUNCIL REGULAR MEETING AGENDA

Date: Monday, November 2nd, 2026
Time: 5:00 PM
Location: Raymond City Hall – Council Chambers – 230 Second Street, Raymond, WA
Meeting Link: https://us02web.zoom.us/j/5780540411?omn=86271538826
Personal Meeting ID: 578 054 0411

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

   - Councilor Worlton
   - Councilor Hanson
   - Councilor Doyle
   - Councilor Jones
   - Councilor Halpin
   - Councilor Tully
   - Councilor Maeda

4. **APPROVAL OF AGENDA**

5. **PUBLIC COMMENT**

Members of the public are invited to address the City Council on matters related to City business. Each speaker will be allowed up to three (3) minutes. Comments should be directed to the Council as a whole. The Council may listen to comments but generally will not engage in discussion or take action on matters raised during public comment.

Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Records Act, Chapter 42.56 RCW.
For a list of public meeting guidelines, please visit the following link:
PUBLIC-COMMENT.pdf – City of Raymond

Next Regular Scheduled Council Meeting
Monday, November 16th, 2026, at 5:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.

6. APPROVAL OF CONSENT AGENDA

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed from the Consent Agenda and considered under "New Business."

A. Approval of Minutes

- Approval of October 19th, 2026, regular City Council meeting minutes

B. Approval of Claims

- Approval of claims check numbers #77422–#77468 in the amount of $233,081.17
- Approval of payroll check numbers #77469–#77474 in the amount of $292,281.63

C. Correspondence

- Tough Choices Leadership Academy

7. NEW BUSINESS

- Ordinance 1964- An Ordinance of the City of Raymond setting the property tax levy for the year 2027 as required by RCW 84.55.120- *Second Reading*
- Ordinance 1965- An Ordinance of the City of Raymond, Washington, repealing chapter 2.60 of the Raymond Municipal Code relating to the Municipal Court: providing for the continuation of existing records and prior actions- *Second Reading*
- Ordinance 1966- An Ordinance of the City of Raymond, Washington, repealing RMC 2.45.010 relating to city hall hours of operation and amending RMC 2.50.010 relating to legal holidays and additional city holidays - *Second Reading*

8. STAFF REPORTS

- Fire Chief Bill Didion
- Police Chief Pat Matlock
- Public Works Director Eric Weiberg
- Clerk-Treasurer Kayla MacIntosh
- Mayor Dee Roberts

9. COUNCIL REPORTS

10. ADJOURNMENT

Next Regular Scheduled Council Meeting

Monday, November 16th, 2026, at 5:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.

City of Raymond
WASHINGTON

COUNCIL PROCEEDINGS
Monday, October 19th, 2026

CALL TO ORDER
The council meeting was called to order at 5:00 p.m. by Mayor Roberts.

PUBLIC HEARING: 2027 Revenue and Property Tax Levy
The hearing was opened at 5PM and with no public comment in person or online the hearing was closed at 5:01PM.

ROLL CALL
Roll was taken and it was determined the meeting was quorate.

- ✓ Heidi Worlton
- ✓ Karen Tully
- ✓ Jared Maeda
- ✓ Kaley Hanson

APPROVAL OF AGENDA
Councilor Tully moved to approve the agenda as proposed. Councilor Worlton seconded. Motion passed with 4 ayes and 3 absences.

PUBLIC COMMENT
Citizen Cory NacNac spoke to the council regarding law enforcement issues.

APPROVAL OF CONSENT AGENDA
Councilor Worlton moved to approve the consent agenda as proposed which contained approval of the minutes from October 5th, 2026, approval of claims, approval of payroll claims and September ACH/EFT. Councilor Maeda seconded. Motion passed with 4 ayes and 3 absences.

NEW BUSINESS

- **Ordinance 1964**

Councilor Worlton motioned to approve moving ordinance 1964 to a second reading. Councilor Maeda seconded. Motion passed with 4 ayes and 3 absences.

- **Ordinance 1965**

Councilor Tully motioned to approve moving ordinance 1965 to a second reading. Councilor Worlton seconded. Motion passed with 4 ayes and 3 absences.

- **Ordinance 1966**

Councilor Worlton motioned to approve moving ordinance 1966 to a second reading. Councilor Tully seconded. Motion passed with 4 ayes and 3 absences.

STAFF REPORTS

- Police Chief Matlock had nothing new to share
- PW Director Weiberg provided an update on the Duryea Street project
- Clerk-Treasurer MacIntosh provided the council with the 3rd qtr. financial report
- Mayor Roberts discussed closing fowler street again this year for Halloween Trick or Treating. She also discussed the change in managers at the Raymond Theater and Tia Channell provided an update on processes moving forward.

COUNCIL REPORTS
There were none.

ADJOURNMENT
With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 5:16 PM.

ATTEST:

_____ _____

Kayla MacIntosh, Clerk-Treasurer Dee Roberts, Mayor

A/P Check Register

Fiscal: : 2026
Period: : 2026 - NOVEMBER 2026
Council Date: : 2026 - NOVEMBER 2026 - 1ST COUNCIL

Number	Vendor Name	Account Description		Amount	
77422	COMCAST	Communications		$409.37	ALL CITY PHONES
77423	COMCAST	Communications		$1,244.16	
		Pool Communications		$0.00	
			Check Total:	$1,244.16	ALL CITY INTERNET
77424	WMS AQUATICS, INC.	RCO Pool Grant		$107,998.67	POOL LINER (RCO GRANT)
77425	T-Mobile	Communications		$686.26	POLICE PHONES
77426	T-Mobile	Communications		$1,869.35	FIRE/AMB PHONES
77427	ADAIR, DUSTIN	Professional Services		$500.00	THEATER COORDINATOR
77428	LOMELI, DANIELA	Pool Professional Services		$1,000.00	POOL MANAGER
77429	Stryker Sales	Operating Supplies		$4,642.55	AMB SUPPLIES
77430	911 SUPPLY	Personnel Benefits		$205.59	AMB SUPPLIES
77431	Advanced Analytical Solutions, LLC	Lab Supplies		$221.74	WWTP LAB SUPPLIES
77432	Airgas USA, LLC	Operating Supplies		$10.03	AMB MEDICAL SUPPLIES
77433	AMAZON CAPITAL SERVICES	Distribution Supplies		$4.64	
		Office Supplies		$426.36	
		Operating Supplies		$405.93	
		Supplies		$33.62	
			Check Total:	$870.55	ALL CITY SUPPLIES
77434	Bayview Redi-Mix, Inc.	Operating Supplies		$621.76	STREETS SUPPLIES
77435	Betrozoff, Tom	LEOFF 1		$191.00	LEOFF BENEFIT
77436	BORDEN, SHILOH	Personnel Benefits		$41.00	AMB TRANSPORT
77437	Bud's Lumber Supply	Alder & Co.(Public Market Building) Repair & Maintenance		$523.83	
		Distribution Supplies		$194.76	
		Seaport Repair & Maintenance		$137.07	
			Check Total:	$855.66	ALL CITY SUPPLIES
77438	C.W. Nielsen Mfg. Corp.	Other Miscellaneous		$238.47	POLICE UNIFORMS
77439	CASCADIA COMPUTERS	Professional Services		$5,595.58	ALL CITY I.T.
77440	CINTAS FIRE 636525	Professional Services		$210.05	ALL DEPT FIRST AID
77441	Coast Controls & Automation, Inc.	Professional Services		$1,076.59	WTP SERVICES
77442	CONNETIX	Professional Services		$10,901.52	WWTP RADIOS AND READS
77443	Enviro-Clean Equip., Inc.	Distribution Supplies		$226.14	
		Operating Supplies		$1,130.65	
		Repair & Maintenance		$105.21	
		Repair & Maintenance + Annual Street Paving		$35.07	
		Repairs & Maintenance		$35.07	
			Check Total:	$1,532.14	VAC TRUCK REPAIR & MAINT.
77444	ENVIRODYNE SYSTEMS INC.	Lab Supplies		$2,204.50	WWTP SUPPLIES
77445	ENVIRONMENTAL WORKS COMMUNITY DESIGN CENTER	New City Hall		$2,396.52	NEW CITY HALL
77446	Flannery Publications, Inc.	Professional Services		$168.00	TRANSPORTATION PLAN PUBLICATION
77447	G.H. EMS	Professional Services		$1,338.01	AMB SERVICES
77448	G.H. Equipment Co.	Distribution Supplies		$795.03	WATER DIST. SUPPLIES
77449	Grays Harbor County	Water Samples		$237.00	WATER SAMPLES
77450	H.D. Fowler Co.	Distribution Supplies		$25,931.74	
		Operating Supplies		$233.71	
			Check Total:	$26,165.45	ALL DEPT SUPPLIES

77451	Henry Schein, Inc.	Operating Supplies	$52.57	AMB SUPPLIES
77452	INSLEE BEST DOEZIE & RYDER, P.S.	City Attorney	$7,837.50	CITY ATTORNEY
77453	Jacobs Engineering Group, Inc	Water System Plan Update (PCOG Funding)	$11,863.95	WATER PLAN (PCOG FUNDED)
77454	Maneman Electric	Seaport Repair & Maintenance	$239.52	SEAPORT MUSEUM REPAIR
77455	PACIFIC COUNTY JAIL SERVICES	County Jail Services	$6,660.00	POLICE INMATE BOARDING
77456	PCEMA	PCEMA	$8,062.75	PAC CO. EMERGENCY SUPPORT
77457	Quill Corporation	Office Supplies	$396.73	WTP OFFICE SUPPLIES
77458	Raymond City Treasurer	Customer Deposits Refunded	$650.00	W/S/G DEPOSITS APPLIED
77459	Ricoh USA, Inc	Rentals & Leases	$156.40	FIRE/AMB COPIER
77460	SOLENIS LLC	Operating Supplies	$7,747.91	WWTP CHEMICALS
77461	Standard Insurance Co	Parks Personnel Benefits	$23.55	
		Personnel Benefits	$266.90	
		Streets Personnel Benefits	$12.04	
		Volunteer Benefits	$285.22	
		Water Treatment Personnel Benefits	$31.31	
		Check Total:	$619.02	ALL CITY INSURANCE
77462	Steve's Front End Inc.	Repair & Maintenance	$908.97	POLICE/AMB VEHICLE MAINTENANCE
77463	SUMMIT LAW GROUP PLLC	City Attorney	$1,444.00	CITY LEGAL ADVISE
77464	USA Blue Book	Lab Supplies	$1,200.95	WWTP SUPPLIES
77465	VESTIS	Laundry	$110.32	WWTP LAUNDRY
77466	WA ST Department of Licensing	CPL - State Fee	$18.00	POLICE CPL FEES
77467	WA ST Treasurer	Building Permit - State Fee	$32.50	BUILDING STATE FEES
77468	WALTER E. NELSON CO. OF ASTORIA	Operating Supplies	$853.53	PARKS SUPPLIES
	Grand Total		**$223,081.17**	

Total Accounts Payable for Checks #77422 Through #77468

Register

Number	Name	Fiscal Description	Cleared	Amount
77469	City of Raymond	2026 - OCTOBER 2026 - 2ND COUNCIL		$273.78
77470	IAFF MERP Trust Office c/o Benefit Programs Administration (BPA)	2026 - OCTOBER 2026 - 2ND COUNCIL		$1,200.00
77471	OREGON DEPT. OF JUSTICE	2026 - OCTOBER 2026 - 2ND COUNCIL		$339.00
77472	TEAMSTERS Local #252	2026 - OCTOBER 2026 - 2ND COUNCIL		$674.00
77473	Beau A Buchanan	2026 - OCTOBER 2026 - 2ND COUNCIL		$521.21
77474	Hunter A Irwin	2026 - OCTOBER 2026 - 2ND COUNCIL		$802.50
DEF COMP OCT 2ND PAYROLL 2026	WA St Treasurer - Def Comp	2026 - OCTOBER 2026 - 2ND COUNCIL		$5,286.70
DRS OCT 2ND PAYROLL 2026	Dept of Retirement Systems	2026 - OCTOBER 2026 - 2ND COUNCIL		$42,846.28
IRS TAXES OCT 2ND PAYROLL 2026	Raymond City Treasurer- Taxes	2026 - OCTOBER 2026 - 2ND COUNCIL		$48,818.73
NATIONWIDE OCT 2ND PAYROLL 2026	Nationwide Retirement Solutions	2026 - OCTOBER 2026 - 2ND COUNCIL		$75.00
NW ADMIN OCT 2ND PAYROLL 2026	Northwest Administrators	2026 - OCTOBER 2026 - 2ND COUNCIL		$60,710.95
OCT 2ND PAYROLL 2026	Payroll Vendor	2026 - OCTOBER 2026 - 2ND COUNCIL		$130,733.48
				$292,281.63

TOUGH CHOICES LEADERSHIP ACADEMY™

Developing Future Leaders. Strengthening Families. Transforming Communities.

The Tough Choices Leadership Academy™ is an 8-week youth leadership and workforce development initiative designed to prepare students for success in school, careers, and life.

udents develop leadership skills, career readiness, financial literacy, scholarship eadiness, wellness strategies, and community leadership experience through a structured and measurable curriculum designed to prepare them for lifelong success.

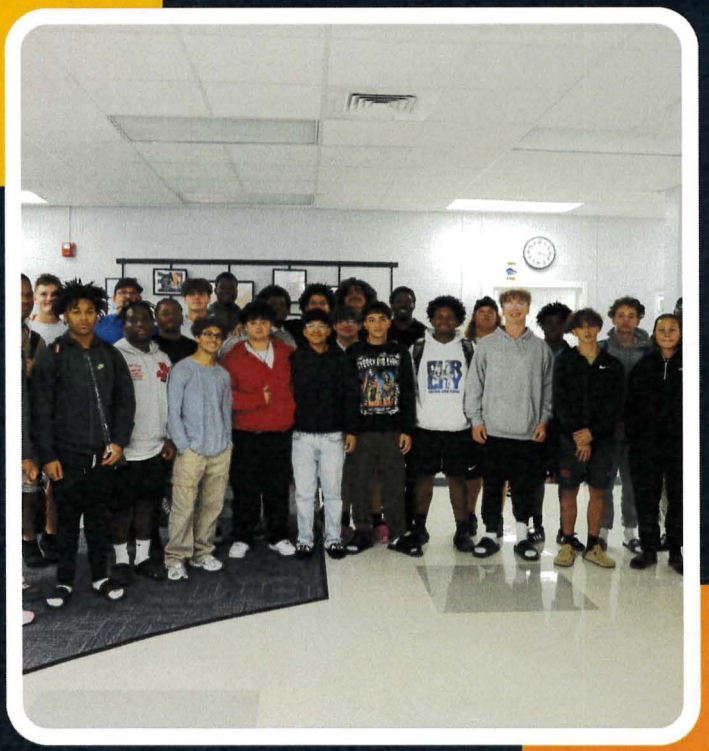
8-Week Leadership & Workforce Development Initiative

PROGRAM STRUCTURE

- ✓ Grades 9–12
- ✓ 8 Weeks
- ✓ 2–3 Sessions Per Week
- ✓ 20–30 Students Per Cohort
- ✓ Leadership Certification
- ✓ Graduation Ceremony

STUDENT OUTCOMES

- ✓ Leadership Development
- ✓ Career Readiness
- ✓ Financial Literacy
- ✓ Scholarship Preparation
- ✓ Community Leadership
- ✓ Personalized Success Blueprint™



Te'von Coney
Founder & CEO
Former NFL Linebacker
University of Notre Dame Graduate
561-234-5375
tevon_coney2013@yahoo.com
toughchoicesfoundation.com

TOGETHER, WE'RE STRONGER.
INVESTING IN THE NEXT GENERATION.

CITY OF RAYMOND, WASHINGTON

ORDINANCE NO. 1964

AN ORDINANCE OF THE CITY OF RAYMOND SETTING THE PROPERTY TAX LEVY FOR THE YEAR 2027 AS REQUIRED BY RCW 84.55.120

WHEREAS, the City of Raymond of Pacific County has met and considered its budget for the calendar year **2027**; and

WHEREAS, the City of Raymond's actual levy amount from the previous year was **$541,888**; and

WHEREAS, the population of the City of Raymond is **less than 10,000**.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMOND OF PACIFIC COUNTY, that an increase in the regular property tax levy is hereby authorized for the **2027** levy in the amount of **$6,040.80** which is a percentage increase of **1%** from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

This Ordinance was **INTRODUCED** on the 19th day of October 2026 and **PASSED** on this 2nd day of November 2026 by the City Council of the City of Raymond, Washington by the following vote:

Ayes – **Noes –** **Absent –**

_____

Dee Roberts, Mayor

Authenticated By:

_____

Kayla MacIntosh, Clerk/Treasurer

Publish: 11/4/2026

ORDINANCE NO. 1965

AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON, REPEALING CHAPTER 2.60 OF THE RAYMOND MUNICIPAL CODE RELATING TO THE MUNICIPAL COURT; PROVIDING FOR THE CONTINUATION OF EXISTING RECORDS AND PRIOR ACTIONS

WHEREAS, the City of Raymond previously established an inferior court designated as the Raymond Municipal Court pursuant to Section 103, Chapter 258, Laws of 1984, as reflected in Raymond Municipal Code Chapter 2.60; and

WHEREAS, the Raymond Municipal Court is no longer operated by the City of Raymond; and

WHEREAS, matters that would otherwise be within the jurisdiction of a municipal court for the City of Raymond are currently handled through the Pacific County North District Court; and

WHEREAS, Raymond Municipal Code Chapter 2.60 contains provisions relating to the establishment, jurisdiction, powers, and deposit of funds associated with the former Raymond Municipal Court; and

WHEREAS, because the City no longer operates a municipal court, the provisions of Chapter 2.60 are obsolete and should be repealed to ensure that the Raymond Municipal Code accurately reflects the City's current governmental structure and court arrangements; and

WHEREAS, the City Council finds that repeal of Chapter 2.60 is in the best interests of the City and its residents;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Repeal of Chapter 2.60.

Chapter 2.60 of the Raymond Municipal Code, entitled "Municipal Court," including Raymond Municipal Code §§ 2.60.010 and 2.60.020, is hereby repealed in its entirety.

Section 2. Existing Records and Prior Actions.

The repeal of Chapter 2.60 shall not invalidate, impair, or otherwise affect any action previously taken, proceeding previously commenced, judgment previously entered, record previously created, or obligation previously incurred under the authority of the repealed provisions.

All records of the former Raymond Municipal Court shall continue to be maintained and disposed of in accordance with applicable state law and City records-retention requirements.

Section 3. Severability.

If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is determined to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4. Corrections by City Clerk.

The City Clerk-Treasurer and the City's code publisher are authorized to make necessary clerical and typographical corrections to this ordinance and to update the Raymond Municipal Code to reflect the repeal of Chapter 2.60.

Section 5. Effective Date.

This ordinance shall take effect and be in full force and effect five (5) days after publication of a summary thereof, as provided by law.

INTRODUCED this 19th day of October 2026 **AND PASSED** on the 2nd day of November 2026 by the following vote:

Ayes – **Noes –** **Absent –**

_____

Dee Roberts, Mayor

AUTHENTICATED BY:

_____

Kayla MacIntosh, Clerk/Treasurer

Publish: 11/04/2026

ORDINANCE NO. 1966

AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON, REPEALING RMC 2.45.010 RELATING TO CITY HALL HOURS OF OPERATION AND AMENDING RMC 2.50.010 RELATING TO LEGAL HOLIDAYS AND ADDITIONAL CITY HOLIDAYS

WHEREAS, the City of Raymond currently maintains City Hall hours of operation pursuant to RMC 2.45.010, which provides that City Hall shall be open and appropriately staffed Monday through Friday from 7:30 a.m. to 4:00 p.m., except on legal holidays; and

WHEREAS, the City's current administrative operations and employee work schedules no longer consistently correspond with the Monday-through-Friday operating schedule established in RMC 2.45.010; and

WHEREAS, the City utilizes four-day, ten-hour work schedules and other alternative work schedules for certain employees and desires to maintain flexibility in establishing City Hall and administrative office operating hours; and

WHEREAS, the City Council finds that specific City Hall operating hours are more appropriately established through administrative policy rather than municipal code in order to allow the City to respond to operational needs and changes in employee work schedules; and

WHEREAS, Washington State law establishes legal holidays pursuant to RCW 1.16.050, as amended from time to time; and

WHEREAS, the City Council desires to clearly distinguish between state legal holidays and additional holidays established and recognized by the City of Raymond; and

WHEREAS, the City desires to recognize Christmas Eve and the first regularly scheduled workday following Independence Day as additional City holidays for eligible City employees; and

WHEREAS, the City Council desires to establish holiday observance provisions that accommodate employees working four-day, ten-hour workweeks and other alternative work schedules;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Repeal of RMC 2.45.010.

RMC 2.45.010, "City Hall hours of operation," is hereby repealed in its entirety.

The City Hall hours of operation shall instead be established by administrative policy or directive and may be adjusted as necessary to accommodate employee work schedules, holidays, emergencies, public needs, or other operational requirements. The City's current operating hours shall be appropriately posted and made available to the public.

Section 2. Amendment of RMC 2.50.010.

RMC 2.50.010 is hereby amended and replaced in its entirety to read as follows:

2.50.010 Legal Holidays – City Holidays.

A. State Legal Holidays.
The City of Raymond shall observe the legal holidays established by the State of Washington pursuant to RCW 1.16.050, as amended from time to time.

The state legal holidays currently include:

1. New Year's Day – January 1;
2. Martin Luther King Jr. Day – the third Monday in January;
3. Presidents' Day – the third Monday in February;
4. Memorial Day – the last Monday in May;
5. Juneteenth – June 19;
6. Independence Day – July 4;
7. Labor Day – the first Monday in September;
8. Veterans Day – November 11;
9. Thanksgiving Day – the fourth Thursday in November;
10. Native American Heritage Day – the Friday immediately following Thanksgiving Day; and
11. Christmas Day – December 25.

B. Additional City Holidays.
In addition to the state legal holidays identified in subsection A of this section, the City of Raymond recognizes the following additional City holidays for eligible City employees:

1. Christmas Eve – December 24; and
2. The first regularly scheduled workday following Independence Day.

The holiday identified in subsection B(2) is intended to provide an additional City holiday on the first regularly scheduled workday following the City's observance of Independence Day, taking into consideration the employee's regularly scheduled workweek.

C. Holiday Observance.
When a holiday designated under this section falls on an employee's regularly scheduled day off, the holiday shall be observed on the employee's next regularly scheduled workday, unless

otherwise provided by applicable state law, collective bargaining agreement, employment agreement, or City personnel policy.

For employees working a four-day, ten-hour workweek or another alternative work schedule, the City shall designate an alternate regularly scheduled workday for observance of the holiday when the holiday falls on a regularly scheduled day off.

The City Clerk-Treasurer, in consultation with the Mayor, shall establish the applicable observed holiday schedule each calendar year and shall publish the schedule for City employees.

D. Employee Holiday Benefits.
The holidays identified in this section shall be recognized as paid holidays for eligible City employees in accordance with applicable City personnel policies, collective bargaining agreements, employment agreements, and state law.

E. No Limitation on Other Applicable Rights.
Nothing in this section shall be construed to diminish or alter any holiday rights or benefits provided to City employees under applicable state or federal law, collective bargaining agreements, employment agreements, or duly adopted City personnel policies.

F. Amendments to State Law.
The City's reference to state legal holidays established under RCW 1.16.050 shall include amendments to that statute adopted by the Washington State Legislature unless otherwise provided by ordinance.

Section 3. Repealer and Code Consistency.

Any provision of the Raymond Municipal Code that is inconsistent with the provisions of this ordinance is hereby repealed or amended to the extent of such inconsistency.

Section 4. Severability.

If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is determined to be invalid or unconstitutional by a court of competent jurisdiction, such determination shall not affect the validity of the remaining portions of this ordinance, and the remaining portions shall continue in full force and effect.

Section 5. Effective Date.

This ordinance shall take effect and be in full force and effect five (5) days after publication of a summary thereof as required by law.

INTRODUCED this 19th day of October 2026 **AND PASSED** on the 2nd day of November 2026 by the following vote:

Ayes – **Noes –** **Absent –**

_____

Dee Roberts, Mayor

AUTHENTICATED BY:

_____

Kayla MacIntosh, Clerk/Treasurer

Publish: 11/04/2026