



City of Raymond

WASHINGTON

City Council Regular Meeting Agenda

Date: Monday, September 21st, 2026

Time: 5:00 PM

Location: Raymond City Hall - Council Chambers - 230 Second Street, Raymond, WA

Meeting Link: <https://us02web.zoom.us/j/5780540411?omn=89138454121>

Personal Meeting ID: 578 054 0411

If you would like to be added to our “Speakers List” your request must be received by 4:00 pm on September 21st 2026. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to clerk@cityofraymond.com. For a list of public meeting guidelines please visit the following link [PUBLIC-COMMENT.pdf \(cityofraymond.com\)](#)

**Please note that the information you provide may be subject to disclosure pursuant to Washington State’s Public Record Act, chapter 42.56 RCW.*

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
 - **Councilor Worlton**
 - **Councilor Hanson**
 - **Councilor Doyle**
 - **Councilor Jones**
 - **Councilor Halpin**
 - **Councilor Tully**
 - **Councilor Maeda**
- **APPROVAL OF AGENDA**
- **PUBLIC COMMENT**

Next Regular Scheduled Council Meeting

Monday, October 5th, 2026, at 5:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



City of Raymond

WASHINGTON

- **APPROVAL OF CONSENT AGENDA**

***All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed from the**

Consent Agenda and considered under "New Business."*

A. Approval of Minutes

- Approval of September 8th, 2026, regular City Council meeting minutes.

B. Approval of Claims

- Approval of claims check numbers #77213-#77288 in the amount of \$431,686.31
- Approval of payroll check numbers #77289-#77294 in the amount of \$181,309.49
- Approval of August ACH/EFT in the amount of \$37,238.01

- **NEW BUSINESS**

- **Ordinance 1962:** An ordinance of the City of Raymond, authorizing and imposing an additional Sales and Use Tax of 1/10th of one percent (0.1%) for criminal justice purposes—*Second Reading*
- **Ordinance 1963:** An ordinance of the City of Raymond amending Chapter 3.35 of the Raymond Municipal Code relating to utility tax- *Second Reading*
- **Resolution 2026-06:** Authorizing an Interfund Loan from Fund 401 to Fund 001 in the amount of \$1,000,000.00 to replenish the current deficit. - *Action*

- **STAFF REPORTS**

- **Fire Chief Bill Didion**
- **Police Chief Pat Matlock**
- **Public Works Director Eric Weiberg**
- **Clerk-Treasurer Kayla MacIntosh**
- **Mayor Dee Roberts**

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City of Raymond

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- **COUNCIL REPORTS**
 - **EXECUTIVE SESSION: RCW 42.30.110(1) (f) To receive and evaluate complaints or charges brought against a public officer or employee.**
 - **ADJOURNMENT**

Next Regular Scheduled Council Meeting

Monday, October 5th, 2026, at 5:00 PM

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City of Raymond

WASHINGTON

COUNCIL PROCEEDINGS

Monday, September 8th, 2026

CALL TO ORDER

The council meeting was called to order at 5:00 p.m. by Mayor Roberts.

ROLL CALL

Roll was taken and it was determined the meeting was quorate.

- ✓ Heidi Worlton
- ✓ Karen Tully
- ✓ Chris Halpin
- ✓ Kaley Hanson
- ✓ Steve Jones
- ✓ Jared Maeda
- ✓ Chrissy Doyle

PUBLIC HEARING: 5PM for Conditional Use Permit at 524 Jackson Ave

The public hearing was opened at 5:00PM and with no public comment in person or online the public hearing was closed at 5:02PM

APPROVAL OF AGENDA

Councilor Tully moved to approve the agenda as proposed. Councilor Worlton seconded. Motion passed unanimously.

PUBLIC COMMENT

- Citizen Cory NacNac spoke to the council and provided a document regarding the conduct of Chief Matlock

APPROVAL OF CONSENT AGENDA

Councilor Doyle moved to approve the consent agenda as proposed which contained Approval of the minutes from August 17th, 2026, approval of claims, and approval of payroll claims. Councilor Worlton seconded. Motion passed unanimously.

NEW BUSINESS

- Conditional Use Permit P26020

Councilor Worlton made a motion to approve the CUP as presented Councilor Tully seconded. Motion passed unanimously.

- Ordinance 1962

Councilor Halpin motioned to move Ordinance 1962 to a second reading. Councilor Worlton seconded. Motion passed unanimously.

- Ordinance 1963

Councilor Worlton motioned to move Ordinance 1963 to a second reading. Councilor Doyle seconded. Motion passed with 6 ayes and 1 no.

STAFF REPORTS

- Fire Chief Didion provided a staffing update to the council.
- Police Chief Matlock was absent.
- PW Director Weiberg was absent

- Clerk-Treasurer Kayla MacIntosh discussed dates for the 2027 budget workshop
- Mayor Roberts had nothing new to report

COUNCIL REPORTS

Council Jones asked if the mayor had discussed the issues regarding the restroom that were brought up at the last council meeting and Mayor Roberts advised that she had.

ADJOURNMENT

With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 5:35 PM.

ATTEST:

Kayla MacIntosh, Clerk-Treasurer

Dee Roberts, Mayor

A/P Check Register

Fiscal : 2026

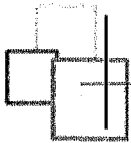
Period : 2026 - SEPTEMBER 2026

Council Date : 2026 - SEPTEMBER 2026 - 2ND COUNCIL

Number	Vendor Name	Account Description	Amount	
77213	IDA TAYLOR	Call Fees	\$300.00	AMB OVERPAYMENT REFUND
77214	U.S. Postal Service	Communications	\$2,200.00	WATER QUALITY MAILER
77215	WCDA	New City Hall	\$71,398.74	NEW CITY HALL
77216	BYRD, ROBERT	Training/Travel	\$673.50	POLICE TRAINING
77217	PARAMETRIX	Professional Services	\$1,455.00	
		TIB Engineering	\$3,161.00	
		Check Total:	\$4,616.00	STREETS TIB DURYEA PROJECT
77218	WMS AQUATICS, INC.	RCO Pool Grant	\$141,791.16	POOL GRANT LINER REPLACEMENT
77219	Aberdeen Office Equipment	Operating Supplies	\$45.96	
		Rentals & Leases	\$505.71	
		Check Total:	\$551.67	CITY HALL COPIER/COPIES
77220	Airgas USA, LLC	Operating Supplies	\$22.16	AMB SUPPLIES
77221	ALS GROUP USA, CORP.	Lab Supplies	\$892.00	
		Outside Lab Services	\$245.00	
		Check Total:	\$1,137.00	WWTP LAB SUPPLIES
77222	AMAZON CAPITAL SERVICES	Office Supplies	(\$232.80)	
		Operating Supplies	\$2,852.91	
		Repair & Maintenance	\$97.38	
		Repair & Maintenance + Annual Street Paving	\$32.45	
		Repairs & Maintenance	\$64.91	
		Supplies	(\$65.02)	
		Check Total:	\$2,749.83	ALL CITY SUPPLIES
77223	Bayview Redi-Mix, Inc.	Repair & Maintenance	\$57.27	
		Repair & Maintenance + Annual Street Paving	\$19.09	
		Repairs & Maintenance	\$38.17	
		Check Total:	\$114.53	ALL DEPT SUPPLIES
77224	BEACH, RONALD	Operating Supplies	\$30.90	AMB MEDICAL TRANSPORT BENEFIT
77225	BEANS & ROCKS, LLC	Distribution Supplies	\$131.68	
		Operating Supplies	\$851.87	
		Check Total:	\$983.55	PARKS/WATER ROCK AND GRAVEL
77226	Borden's Auto Parts	Distribution Supplies	\$194.19	
		Operating Supplies	\$1,272.70	
		Check Total:	\$1,466.89	ALL DEPT REPAIR AND MAINTENANCE
77227	Bud's Lumber Supply	Operating Supplies	\$728.31	WTP/WWTP SUPPLIES
77228	BUILDERS EXCHANGE OF WASHINGTON INC	Professional Services	\$48.69	STREETS TIB DURYEA PROJECT
77229	CASELLE, LLC	Professional Services	\$41,702.50	ALL CITY SOFTWARE PROGRAMS
77230	Channell, Tia	Operating Supplies	\$61.00	
		Pool Supplies	\$36.43	
		Check Total:	\$97.43	POOL/PUMP TRACK SUPPLIES
77231	CHURLIN, ANTHONY	Miscellaneous	\$37.98	AMB SUPPLIES
77232	Coast Controls & Automation, Inc.	Professional Services	\$1,076.59	WWTP SERVICES
77233	Culligan	Rentals & Leases	\$59.83	AMB/FIRE DRINKING WATER
77234	Dennis Company	Distribution Supplies	\$109.11	
		Office Supplies	\$32.88	
		Operating Supplies	\$1,246.48	
		Other Miscellaneous	\$108.14	
		Pool Supplies	\$57.08	

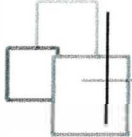
		Repair & Maintenance	\$1,846.93	
		Supplies	\$16.45	
		Check Total:	\$3,417.07	ALL CITY SUPPLIES
77235	Dilk Tire Service	Repair & Maintenance	\$20.99	PW VEHICLE REPAIR
77236	Englund Marine & Industrial Supply	Commercial St. Restrooms / Commercial	\$327.13	
		Property Repair & Maintenance		
		Distribution Supplies	\$639.82	
		Operating Supplies	\$5,170.05	
		Check Total:	\$6,137.00	ALL DEPT SUPPLIES
77237	EUROFINS ENVIRONMENT TESTING NORTHWEST, LLC	Professional Services	\$179.00	
		Treatment Chemicals	\$70.00	
		Check Total:	\$249.00	WTP CHEMICALS AND SERVICE
77238	Flannery Publications, Inc.	Professional Services	\$817.60	
		Training/Travel	\$1,728.00	
		Check Total:	\$2,545.60	PLANNING/POLICE PUBLICATIONS
77239	G.H. EMS	Professional Services	\$145.00	AMB TRAINING
77240	G.H. Equipment Co.	Distribution Supplies	\$70.23	
		Operating Supplies	\$421.36	
		Check Total:	\$491.59	ALL DEPT SUPPLIES
77241	GARAGES R US	Ambulance Building	\$2,218.10	AMB BUILDING REPAIR
77242	GENERAL CODE	Professional Services	\$344.00	LEGISLATIVE PUBLICATIONS
77243	Gray & Osborne Inc.	General Sewer Plan	\$437.58	SEWER PLAN
77244	H.D. Fowler Co.	Operating Supplies	\$3,215.05	ALL DEPT SUPPLIES
77245	INSLEE BEST DOEZIE & RYDER, P.S.	City Attorney	\$5,175.38	ALL CITY ATTORNEY
77246	JENNINGS EQUIPMENT, INC.	Distribution Supplies	\$3.01	
		Operating Supplies	\$18.11	
		Repair & Maintenance	\$1,581.90	
		Repair & Maintenance + Annual Street Paving	\$527.30	
		Repairs & Maintenance	\$1,054.61	
		Check Total:	\$3,184.93	ALL DEPT PARTS AND REPAIR
77247	K & L Supply Inc.	Operating Supplies	\$3,495.66	WWTP SUPPLIES
77248	Lakeside Industries	Distribution Supplies	\$181.39	
		Operating Supplies	\$1,088.33	
		Repair & Maintenance + Annual Street Paving	\$1,276.04	
		Check Total:	\$2,545.76	ALL DEPT SUPPLIES
77249	NICHOLS, BRYCE	Personnel Benefits	\$34.53	AMB MEDICAL TRANSPORT BENEFIT
77250	NO NO'S TOWS	Abatement/Code Enforcement	\$680.67	CODE ENF. TOWING
77251	NORTHWEST ROCK, INC.	Operating Supplies	\$87.60	PARKS ROCK
77252	Quill Corporation	Operating Supplies	\$69.43	WTP OPERATING SUPPLIES
77253	Raymond City Treasurer	Customer Deposits Refunded	\$350.00	W/S/G DEPOSITS APPLIED
77254	Ricoh USA, Inc	Rentals & Leases	\$47.66	POLICE COPIES
77255	SPECIALIZED PAVEMENT MARKING	Professional Services	\$3,322.00	STREETS MAINTENANCE
77256	Sunset Air	Carriage Repair & Maintenance	\$248.24	CARRIAGE MUSEUM HVAC SERVICE
		Other Miscellaneous	\$410.94	POLICE HVAC SERVICE
		Check Total:	\$659.18	
77257	SYSTEMS DESIGN WEST LLC	Professional Services	\$2,617.16	AMB BILLING
77258	THRIFTWAY ON THE WILLAPA	Operating Supplies	\$39.95	WTP DRINKING WATER
77259	T-Mobile	Communications	\$325.60	AMB CELL PHONES
77260	Traffic Safety Supply Co.	Operating Supplies	\$888.37	STREETS SUPPLIES
77261	Tyler Rental, Inc.	Rentals & Leases	\$5,930.81	WTP MACHINERY RENTAL
77262	USA Blue Book	Lab Supplies	\$729.38	WWTP LAB SUPPLIES
77263	VESTIS	Laundry	\$395.26	WWTP LAUNDRY

77264	Vision Municipal Solution LLC	Professional Services	\$600.00	FINANCIAL SERVICES
77265	WA Audiology Services, Inc.	Professional Services	\$1,280.97	ALL CITY HEARING TESTS
77266	WA ST Department of Licensing	CPL - State Fee	\$18.00	POLICE CPL STATE FEES
77267	WA ST Dept of Ecology - Attn: Cashiering Unit	DOE L 1000028 Principal	\$52,677.87	
		DOE L1000028 Interest	\$2,977.04	
		Permits	\$2,370.00	
		Check Total:	\$58,024.91	WWTP PERMITS AND LOAN PAYMENT
77268	Wetterauer, Tyson	Training/Travel	\$2,011.55	AMB TRAINING
77269	Ark Plumbing Services, Inc	Ambulance Building	\$299.14	AMB BUILDING PLUMBER
77270	C.W. NIELSON MFG. CORP.	Operating Supplies	\$238.47	POLICE SUPPLIES
77271	CenturyLink	Communications	\$95.60	WTP PHONE
77272	CINTAS FIRE 636525	Professional Services	\$107.31	PW FIRST AID
77273	Correct Equipment	Distribution Supplies	\$431.64	
		Operating Supplies	\$2,589.90	
		Check Total:	\$3,021.54	ALL DEPT SUPPLIES
77274	Enviro-Clean Equip., Inc.	Repair & Maintenance	\$96.35	
		Repair & Maintenance + Annual Street Paving	\$32.11	
		Repairs & Maintenance	\$64.23	
		Check Total:	\$192.69	ALL DEPT VAC TRUCK REPAIR
77275	Ferrellgas	Distribution Supplies	\$12.22	
		Operating Supplies	\$73.26	
		Check Total:	\$85.48	PW PROPANE
77276	Maneman Electric	Professional Services	\$1,759.68	WWTP ELECTRICAL SERVICE
77277	Mansfield Alarm Company - Div. of Guardian Security Systems, Inc.	Professional Services	\$311.00	
				WWTP MONITORING
77278	MONTESANO INTERNAL MEDICINE	Professional Services	\$170.00	WWTP CDL PHYSICAL
77279	MS COMMUNICATIONS	Police Department - Equipment	\$5,491.48	POLICE EQUIPMENT
77280	PACIFIC COUNTY JAIL SERVICES	County Jail Services	\$8,809.67	POLICE INMATE BOARDING
77281	Ricoh USA, Inc	Professional Services	\$417.93	
		Rentals & Leases	\$161.88	
		Check Total:	\$579.81	PW/FIRE/AMB COPIER & COPIES
77282	Royal Heights Transfer	Utility Service - Royal Heights	\$21,517.23	ALL CITY GARBAGE
77283	SMARSH, INC.	Professional Services	\$3,079.71	POLICE RECORDS ARCHIVAL
77284	South Bend Pharmacy	Professional Services	\$19.12	WATER TESTING
77285	SWARTZ, GENA	Professional Services	\$300.00	POLICE/CH JANITORIAL
77286	UTILITIES UNDERGROUND LOCATION CENTER	Professional Services	\$11.48	PW UNDERGROUND LOCATES
77287	WA ST DEPT OF TRANSPORTATION	Fuel Consumed	\$1,317.90	POLICE/FIRE/AMB FUEL
77288	Willapa Harbor Hospital	County Jail Services	\$756.00	POLICE INMATE MEDICAL
	Grand Total		\$431,686.31	
	Total Accounts Payable for Checks #77213 Through #77288			



Register

CHRG	RTYPE	DESCRIPTION	AMOUNT
<u>77289</u>	City of Raymond	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$273.78
<u>77290</u>	I.A.F.F. (GNWFCU)	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$1,099.56
<u>77291</u>	OREGON DEPT. OF JUSTICE	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$339.00
<u>77292</u>	THORBECKES FITNESS	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$526.42
<u>77293</u>	WSCCCE	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$1,174.70
<u>77294</u>	WSCFF/DiMartino Associate	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$832.12
<u>AFLAC SEPT 1ST.</u>	AFLAC Remittance Processing	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$979.68
<u>PAYROLL 2026</u>			
<u>BPAS SEPT 1ST.</u>	BPAS VEBA	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$4,479.10
<u>PAYROLL 2026</u>			
<u>DEF COMP SEPT 1ST.</u>	WA Si Treasurer - Def Comp	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$5,286.70
<u>PAYROLL 2026</u>			
<u>IRS TAXES SEPT 1ST.</u>	Raymond City Treasurer- Taxes	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$44,142.97
<u>PAYROLL 2026</u>			
<u>NATIONWIDE SEPT 1ST.</u>	Nationwide Retirement Solutions	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$75.00
<u>PAYROLL 2026</u>			
<u>RETIREMENT ADJ FOR</u>	Dept of Retirement Systems	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$306.57
<u>M. FREEMAN FROM</u>			
<u>MARCH & APRIL 1</u>			
<u>SEPT 1ST PAYROLL</u>	Payroll Vendor	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$121,727.95
<u>2026</u>			
<u>VIMLY SEPT 1ST.</u>	Vimly Benefit Solutions, Inc.	2026 - SEPTEMBER 2026 - 1ST COUNCIL	\$65.94
<u>PAYROLL 2026</u>			
			\$181,309.49



Register Activity

Fiscal: 2026
Period: 2026 - AUGUST 2026
Council Date: 2026 - AUGUST 2026 - OPEN PERIOD

Reference	Date	Amount	Notes
Reference Number: 2ND QTR LEASEHOLE EXCISE TAX 2026	WA St Dept of Revenue	\$671.61	
<u>2ND QTR LEASEHOLE EXCISE TAX 2026</u>	8/3/2026	\$671.61	
Reference Number: CHARGEBACK OF CK#77089 FROM CHECK PRINTING ERROR	Raymond City Water Clerk	\$12,514.69	
<u>CHARGEBACK OF CK#77089 FROM CHECK PRINTING ERROR</u>	8/10/2026	\$12,514.69	
Reference Number: DOR EXCISE TAX AUGUST 2026	WA ST Dept of Revenue	\$14,837.45	
<u>DOR EXCISE TAX AUGUST 2026</u>	8/26/2026	\$14,837.45	
Reference Number: INVOICE CLOUD FEES AUG 2026	ICLOUD	\$320.60	
<u>INVOICE CLOUD FEES AUG 2026</u>	8/10/2026	\$320.60	
Reference Number: MASTERCARD AUG 2026	MASTERCARD C/O FIRST INTERSTATE BANK	\$6,925.02	
<u>MASTERCARD AUG 2026</u>	8/10/2026	\$6,925.02	
Reference Number: POLICE CAR LOAN #4 AUGUST 2026	Bank of the Pacific	\$747.81	
<u>POLICE CAR LOAN #4 AUGUST 2026</u>	8/10/2026	\$747.81	
Reference Number: POLICE CAR LOAN #5 AUGUST 2026	Bank of the Pacific	\$953.18	
<u>POLICE CAR LOAN #5 AUGUST 2026</u>	8/26/2026	\$953.18	
Reference Number: SERVICE CHARGES JULY 2026	FIRST INTERSTATE BANK	\$214.63	
<u>SERVICE CHARGES JULY 2026</u>	8/14/2026	\$214.63	
Reference Number: SQUARE FEES AUG 2026	SQUARE CAPITAL, LLC	\$53.02	
<u>SQUARE FEES AUG 2026</u>	8/3/2026	\$53.02	

\$37,238.01

CITY OF RAYMOND, WASHINGTON

ORDINANCE NO. 1962

AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON, AUTHORIZING AND IMPOSING AN ADDITIONAL SALES AND USE TAX OF ONE-TENTH OF ONE PERCENT (0.1%) FOR CRIMINAL JUSTICE PURPOSES PURSUANT TO RCW 82.14.345; PROVIDING FOR ADMINISTRATION AND COLLECTION OF THE TAX; ESTABLISHING A SPECIAL REVENUE FUND; AND PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Raymond is a municipal corporation organized and existing under the laws of the State of Washington; and

WHEREAS, the Washington State Legislature enacted Engrossed Substitute House Bill 2015 during the 2025 legislative session, Chapter 350, Laws of 2025, creating RCW 82.14.345 and authorizing qualified cities and counties to impose an additional sales and use tax of one-tenth of one percent (0.1%) for criminal justice purposes; and

WHEREAS, RCW 82.14.345 authorizes the legislative authority of a qualified city or county to impose the tax by resolution or ordinance without voter approval, provided the jurisdiction meets the statutory requirements established by the Legislature; and

WHEREAS, the City Council of the City of Raymond finds that the City meets, or will meet prior to the imposition and collection of the tax, the requirements established under RCW 82.14.345 and RCW 43.101.540; and

WHEREAS, the City of Raymond is committed to maintaining adequate public safety and criminal justice services for the residents and visitors of the City; and

WHEREAS, the City Council finds that additional locally generated revenue is necessary to support criminal justice purposes and related programs authorized by RCW 82.14.345; and

WHEREAS, the City Council intends that all revenues generated by the tax authorized by this Ordinance shall be used solely for criminal justice purposes as defined by RCW 82.14.345; and

WHEREAS, the City Council finds that imposing the additional sales and use tax authorized by RCW 82.14.345 is in the best interests of the City of Raymond and its residents;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Authority.

This Ordinance is adopted pursuant to RCW 82.14.345, Chapter 350, Laws of 2025, and all other applicable provisions of Washington State law.

Section 2. Legislative Findings and Qualification.

The City Council finds that the City of Raymond is a qualified city as defined by RCW 82.14.345 and meets the requirements necessary to impose the sales and use tax authorized by that statute.

The City Council further finds that the City's law enforcement agency meets the applicable requirements of RCW 43.101.540 and that the City has submitted, or shall submit, documentation to the Washington State Criminal Justice Training Commission demonstrating compliance with the statutory requirements.

The City Council authorizes the Mayor, City Clerk-Treasurer, Police Chief, and other appropriate City officials to execute and submit all certifications, attestations, applications, and other documentation required by the Criminal Justice Training Commission and the Washington State Department of Revenue.

Section 3. Imposition of Sales and Use Tax.

There is hereby imposed within the City of Raymond an additional sales and use tax at the rate of **one-tenth of one percent (0.1%)** of the selling price in the case of a sales tax, or the value of the article used in the case of a use tax, as authorized by RCW 82.14.345.

The tax imposed under this Ordinance shall be in addition to all other sales and use taxes authorized by state law and shall apply to taxable events occurring within the City of Raymond as provided by Chapters 82.08, 82.12, and 82.14 RCW.

Section 4. Administration and Collection.

The tax imposed under this Ordinance shall be administered, collected, and enforced by the Washington State Department of Revenue in accordance with applicable provisions of Chapters 82.08, 82.12, and 82.14 RCW.

The City Clerk-Treasurer is authorized and directed to take all actions reasonably necessary to notify the Washington State Department of Revenue of the City's adoption of this Ordinance and to take all other reasonable steps necessary to implement the tax in accordance with state law.

Section 5. Use of Revenues.

All revenues received by the City from the sales and use tax imposed pursuant to this Ordinance shall be deposited into a separately identified fund or account of the City and shall be expended solely for **criminal justice purposes** as authorized by RCW 82.14.345.

Eligible expenditures may include, but are not limited to:

1. Police services and activities that substantially assist the criminal justice system;
2. Adequate public defense services;
3. Diversion programs;
4. Reentry programs;
5. Programs that have a reasonable relationship to reducing the number of individuals interacting with the criminal justice system;
6. Behavioral health and mental health crisis response programs;

7. Domestic violence services, community advocacy, and legal advocacy;
8. Community placements for juvenile offenders;
9. Community outreach and assistance programs;
10. Alternative response programs; and
11. Other expenditures expressly authorized as criminal justice purposes under RCW 82.14.345.

Nothing in this section authorizes expenditures that are inconsistent with RCW 82.14.345 or other applicable state law.

Section 6. Creation of Criminal Justice Sales Tax Fund.

The City Clerk-Treasurer is authorized to establish a separate fund or restricted account to receive and account for revenues collected pursuant to this Ordinance.

The fund shall be used to separately account for revenues and expenditures associated with the tax imposed under RCW 82.14.345.

The City Clerk-Treasurer shall ensure that expenditures from the fund are consistent with RCW 82.14.345 and this Ordinance.

Section 7. Annual Reporting.

The City shall comply with all reporting requirements established by RCW 82.14.345.

Within one calendar year following imposition of the tax, and annually thereafter, the City shall report to the Association of Washington Cities information concerning how revenues received from the tax were expended.

The City Clerk-Treasurer shall be responsible for coordinating the preparation and submission of the required annual report.

Section 8. Effective Date and Implementation.

This Ordinance shall be effective five (5) days after adoption and publication as provided by law. The tax authorized herein shall be implemented on the earliest date permitted under applicable Washington State law following:

1. Adoption of this Ordinance;
2. Completion of all required documentation and certification requirements;
3. Confirmation of the City's eligibility by the Washington State Criminal Justice Training Commission, as required by applicable law; and
4. Completion of all required notification and registration procedures with the Washington State Department of Revenue.

The City Clerk-Treasurer is authorized to coordinate with the Washington State Department of Revenue regarding the effective date and implementation of the tax.

The Mayor is hereby authorized to implement this Ordinance, including adopting such administrative procedures as may be necessary to carry out the directions of this legislation and is authorized to prepare documents for the administration and approval of grant funds.

Section 9. No Voter Approval Required.

The City Council expressly finds that RCW 82.14.345 authorizes a qualified city to impose the sales and use tax established by this Ordinance through legislative action without submitting the tax to a vote of the electorate, provided the statutory requirements are satisfied.

Section 10. Severability.

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is determined to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 11. Corrections by City Clerk-Treasurer.

Upon approval of the City Attorney, the City Clerk-Treasurer is authorized to make necessary clerical corrections to this Ordinance, including corrections to statutory references, numbering, formatting, or other non-substantive matters necessary to comply with state law or publication requirements.

Section 12. Publication.

This Ordinance shall be published or posted as required by law and shall be maintained in the official records of the City of Raymond.

INTRODUCED this 8th day of September 2026 and **PASSED** this 21st day of September 2026 by the following vote:

Ayes –

Nays –

Absent –

ATTEST:

Dee Roberts, Mayor

Kayla MacIntosh, Clerk/Treasurer

**CITY OF RAYMOND
ORDINANCE NO. 1963**

**AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON AMENDING
CHAPTER 3.35 OF THE RAYMOND MUNICIPAL CODE RELATING TO UTILITY
TAX.**

WHEREAS, the City of Raymond has the statutory authority to impose a utility tax on utilities located within city boundaries; and

WHEREAS, the City of Raymond operates a sewer utility and provides sewerage collection and treatment services within the City; and

WHEREAS, the City Council previously established a utility tax on the business of collecting and treating sewerage pursuant to Ordinance No. 1954; and

WHEREAS, the City Council finds it necessary and appropriate to amend the sewer utility tax rate applicable to gross revenues from sewer services provided within the City of Raymond; and

WHEREAS, the City Council desires that the amended sewer utility tax rate become effective October 1, 2026;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RAYMOND,
WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. AMENDMENT TO RMC 3.35.050(F)

Raymond Municipal Code Section 3.35.050(F), as previously enacted by Ordinance No. 1954, shall be amended to read as follows:

F. Upon any person engaging in or carrying on the business of collecting and treating sewerage, the tax with respect to such business shall be equal to ten percent (10%) of the total gross revenue derived from business and residential sewer services and/or sales within the City of Raymond.

The sewer utility tax rate of ten percent (10%) shall become effective October 1, 2026. Gross revenues received for sewer services provided prior to October 1, 2026, shall remain subject to the sewer utility tax rate otherwise applicable during that period.

SECTION 2. REMAINING PROVISIONS

All other provisions of Chapter 3.35 of the Raymond Municipal Code, and Ordinance No. 1954, not expressly amended by this ordinance shall remain in full force and effect.

SECTION 3. SEVERABILITY

If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared invalid or unconstitutional for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 4. EFFECTIVE DATE

This ordinance shall be in full force and effect five (5) days after its passage and publication as provided by law; provided, however, that the ten percent (10%) sewer utility tax rate established by Section 1 shall apply to taxable gross revenues from sewer services provided on and after October 1, 2026.

This Ordinance was **INTRODUCED** on the 8th day of September 2026 and **PASSED** on this 21st day of September 2026 by the City Council of the City of Raymond, Washington, by the following vote:

Ayes –

Noes –

Absent –

Dee Roberts, Mayor

Authenticated By:

Kayla MacIntosh, Clerk/Treasurer

Publish: 09/23/2026

**CITY OF RAYMOND, WASHINGTON
RESOLUTION NO. 2026-06**

**A RESOLUTION OF THE CITY OF RAYMOND, AUTHORIZING AN INTERFUND
LOAN FROM FUND 401 TO FUND 001 IN THE AMOUNT OF \$1,000,000.00 TO
REPLENISH THE CURRENT DEFICIT, AND PROVIDING FOR REPAYMENT TERMS**

WHEREAS, Fund 001 (General Fund) is currently experiencing a temporary cash flow deficit;
and

WHEREAS, Fund 401 (Water Operating Fund) has sufficient cash reserves available to
temporarily loan to the General Fund without adversely affecting planned operations or
obligations; and

WHEREAS, the City Council of the City of Raymond finds it necessary and in the best interest
of the City to authorize an interfund loan in accordance with RCW 43.09.210 and other
applicable laws and regulations governing interfund transactions;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RAYMOND,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. Authorization of Interfund Loan

The City Council hereby authorizes an interfund loan in the amount of Five Hundred Thousand
Dollars (\$1,000,000) to be transferred from Fund 401(Water Fund) to Fund 001 (General Fund)
to replenish the current deficit and maintain adequate cash flow for ongoing operations.

Section 2. Terms of the Loan

1. The loan shall be recorded as an interfund loan and shall accrue interest at a rate of 0.5%.
2. The loan shall be repaid in full, including accrued interest, no later than September 30th,
2031 unless council approval allows an extension.
3. Repayment shall be made from future revenues of Fund 001 as cash flow allows.

Section 3. Accounting and Reporting

The Clerk-Treasurer is directed to make the appropriate accounting entries to reflect this
interfund loan and ensure proper documentation, tracking, and reporting in accordance with the
Budgeting, Accounting and Reporting System (BARS) manual and state audit requirements. The
Clerk-Treasurer shall report to the council on a regular basis concerning the status of the loan
and the repayment.

This resolution shall become effective from and after its passage and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF RAYMOND AND SIGNED IN
AUTHENTICATION OF ITS PASSAGE THIS 21ST DAY OF SEPTEMBER 2026.**

Ayes-

Noes-

Abstentions-

Absences-

Authenticated By:

Dee Roberts, Mayor

Kayla MacIntosh, Clerk-Treasurer