



City of Raymond

WASHINGTON

City Council Regular Meeting Agenda

Date: Monday May 4th, 2026

Time: 5:00 PM

Location: Raymond City Hall - Council Chambers - 230 Second Street, Raymond, WA

Meeting Link: <https://us02web.zoom.us/j/5780540411?omn=87527672361>

Personal Meeting ID: 578 054 0411

If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on May 4th, 2026. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to clerk@cityofraymond.com. For a list of public meeting guidelines please visit the following link [PUBLIC-COMMENT.pdf \(cityofraymond.com\)](#)

**Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.*

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- Councilor Worlton
- Councilor Hanson
- Councilor Doyle
- Councilor Jones
- Councilor Halpin
- Councilor Tully
- Councilor Maeda

4. APPROVAL OF AGENDA

5. PUBLIC COMMENT

- Valerie Pitts- US Small Business Administration
- Steve Holland- Willapa Harbor Hospital

Next Regular Scheduled Council Meeting

Monday, May 18th, 2026, at 5:00 PM

The City of Raymond provides access and services to all members of the public. Please notify City Hall at least 48 hours prior to an event if reasonable accommodations are needed.



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6. APPROVAL OF CONSENT AGENDA

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed from the Consent Agenda and considered under "New Business."

A. Approval of Minutes

- Approval of April 20th, 2026, regular City Council meeting minutes.

B. Approval of Claims

- Approval of claims check numbers #76624-#76680 in the amount of \$339104.18
- Approval of payroll check numbers #76627-#76632 in the amount of \$286,035.47

C. Correspondence

- U.S Small Business Administration Fact Sheet
- Letter from GNWFCU

7. NEW BUSINESS

8. STAFF REPORTS

- Fire Chief Bill Didion
- Police Chief Pat Matlock
- Public Works Director Eric Weiberg
- Clerk-Treasurer Kayla MacIntosh
- Mayor Dee Roberts

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9. COUNCIL REPORTS
10. ADJOURNMENT

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COUNCIL PROCEEDINGS

Monday, April 20th, 2026

CALL TO ORDER

The council meeting was called to order at 5:00 p.m. by Mayor Roberts.

ROLL CALL

Roll was taken and it was determined the meeting was quorate.

- ✓ Heidi Worlton
- ✓ Chrissy Doyle
- ✓ Steven Jones - zoom
- ✓ Jared Maeda
- ✓ Karen Tully
- ✓ Chris Halpin
- ✓ Kaley Hanson

APPROVAL OF AGENDA

Councilor Halpin moved to approve the agenda as proposed. Councilor Worlton seconded. Motion passed unanimously.

PUBLIC COMMENT

- Citizen Ezra McCampbell came to discuss a message he had received from the Mayor.

APPROVAL OF CONSENT AGENDA

Councilor Doyle moved to approve the consent agenda as proposed which contained Approval of the minutes from April 6th, 2026, approval of claims and payroll and approval of ordinance 1960. Councilor Worlton seconded. Motion passed unanimously.

NEW BUSINESS

- Lodging Tax Application for the Seaport Museum was discussed. Councilor Tully inquired about the total amount available and what we awarded last year. Councilor Jones moved to approve the Seaport Museum application. Councilor Worlton seconded the motion. Motion passed unanimously.

STAFF REPORTS

- Fire Chief Didion reported that we have hired a new paramedic and she will officially begin work on May 16th. He also stated that we have gotten 2 more applications.
- Police Chief Matlock stated that we have hired a new police officer and he will be starting on May 1st. He also said that we have promoted an officer to the sergeant position.
- Public Works Director Weiberg announced that we received \$300,000 in emergency funding for the sewer line repair by the Carriage Museum. The money will be half grand funded and half loan.
- Deputy Clerk Pearson reported that the interfund loan payments are on track and that the quarterly report will be available at the next council meeting.
- Mayor Roberts advised that the groundbreaking ceremony was a success. She also mentioned that we are in the early stages of talks about what to do when Royal Heights is no longer operated by Larry Bale.

COUNCIL REPORTS

No council comments were made.

ADJOURNMENT

With no further business to discuss and no objections, the meeting was adjourned by Mayor Roberts at 5:18PM.

ATTEST:

Debra Pearson, Deputy Clerk

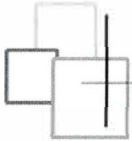
Dee Roberts, Mayor

A/P Check Register

Fiscal : 2026
 Period : 2026 - MAY 2026, 2026 - APRIL 2026
 Council Date : 2026 - MAY 2026 - 1ST COUNCIL, 2026 - APRIL 2026 - HAND PAYS

Check Number	Vendor Name	Account Description	Amount	
76624	LV Services	Repair & Maintenance	\$80.00	
		Repairs & Maintenance	\$80.00	
		Check Total:	\$160.00	CH WINDOWS
76625	SWARTZ, GENA	Professional Services	\$200.00	
		Repair & Maintenance	\$100.00	
		Repairs & Maintenance	\$100.00	
		Check Total:	\$400.00	POLICE/CH JANITORIAL
76626	WCDA	Department of Commerce- American Legion	\$58,741.62	
		Veteran Housing #24-62210-003		NEW CITY HALL PROJECT
76633	AIRGAS USA, LLC	Operating Supplies	\$17.14	AMB SUPPLIES
76634	AMAZON CAPITAL SERVICES	Building & Planning Supplies	\$6.49	
		Office Supplies	\$221.06	
		Operating Supplies	\$419.63	
		Pool Supplies	\$200.47	
		Supplies	\$74.73	
		Check Total:	\$922.38	ALL CITY SUPPLIES
76635	AWARDS WEST-PRINTWARE, INC.	Personnel Benefits	\$2,101.35	
		Volunteer Benefits	\$700.46	
		Check Total:	\$2,801.81	FIRE/AMB UNIFORMS
76636	Cascade Columbia	Pool Supplies	\$367.97	POOL CHEMICALS
76637	CASCADIA COMPUTERS	Professional Services	\$1,563.49	ALL CITY IT SUPPORT
76638	CLARION EVENTS, INC.	Training/Travel	\$1,712.81	FIRE TRAINING
76639	Coast Controls & Automation, Inc.	Professional Services	\$2,175.03	WTP/WWTP INSTRUMENT SERVICING
76640	COMCAST	Communications	\$405.28	ALL CITY PHONES
76641	COMCAST	Communications	\$1,113.96	
		Pool Communications	\$130.20	
		Check Total:	\$1,244.16	ALL CITY INTERNET
76642	Culligan	Rentals & Leases	\$104.27	CH/FIRE/AMB DRINKING WATER
76643	EUROFINS ENVIRONMENT TESTING NORTHWEST, LLC	Treatment Chemicals	\$144.00	
		Water Samples	\$35.00	
		Check Total:	\$179.00	WTP CHEMICALS AND TESTING
76644	G.H. Equipment Co.	Operating Supplies	\$363.16	SEWER SUPPLIES
76645	GARCIA, AIYSHA	Training/Travel	\$538.35	WATER TRAINING
76646	Grays Harbor County	Water Samples	\$191.00	WATER SAMPLES
76647	H.D. Fowler Co.	Operating Supplies	\$496.09	
		Repair & Maintenance	\$6,685.00	
		Check Total:	\$7,181.09	PARKS/SEWER SUPPLIES AND REPAIR
76648	Hach Company	Operating Supplies	\$312.26	WTP SUPPLIES
76649	Henry Schein, Inc.	Operating Supplies	\$2,508.55	AMB SUPPLIES
76650	INOVALON PROVIDER, INC.	Professional Services	\$206.17	AMB MEDICARE CLAIMS
76651	JENNINGS EQUIPMENT, INC.	Repairs & Maintenance	\$472.81	PARKS REPAIR
76652	Lakeside Industries	Operating Supplies	\$1,433.05	STREETS SUPPLIES
76653	MANEMAN, GENE AND/OR PAULINE	Sewer Service Charges	\$394.80	W/S/G OVERPAYMENT REFUND
76654	MATLOCK, PAT	Training/Travel	\$185.00	POLICE TRAINING
76655	MDS REPAIR & TESTING	Repair & Maintenance	\$243.45	AMB REPAIR
76656	MITCHELL, WALT	Sewer Service Charges	\$103.63	W/S/G OVERPAYMENT REFUND
76657	Platt	Operating Supplies	\$15.42	WATER SUPPLIES
76658	PUMPTECH, INC.	Operating Supplies	\$7,764.87	WWTP SUPPLIES
76659	Quill Corporation	Operating Supplies	\$246.21	WWTP OFFICE SUPPLIES
76660	Raymond City Treasurer	Customer Deposits Refunded	\$350.00	W/S/G DEPOSITS APPLIED
76661	Raymond City Water Clerk	Carriage Utilities	\$183.80	
		City Utility Billings	\$191.59	

		Commercial St. Restrooms / Commercial	\$250.00	
		Property Utilities		
		Community Center Utilities	\$129.37	
		Pool Utilities	\$146.54	
		Public Market Utilities	\$12.80	
		PUD Utilities	\$394.22	
		PUD Utilities	\$287.50	
		Seaport Utilities	\$163.80	
		Utilities	\$2,511.90	
		Utility Services	\$129.38	
		Check Total:	\$4,380.90	ALL CITY W/S/G
76662	Ricoh USA, Inc	Distribution Supplies	\$57.12	
		Operating Supplies	\$342.69	
		Check Total:	\$399.81	PW COPIER/COPIES
76663	Rognlin's Inc.	Repair & Maintenance	\$78,935.18	SEWER REAPIR
76664	Schwiesow, Brandon	Operating Supplies	\$48.98	
		Training/Travel	\$17.30	
		Check Total:	\$66.28	FIRE SUPPLIES/TRAVEL
76665	SHERWIN-WILLIAMS CO.	Pool Repair & Maintenance	\$798.45	
		Pool Supplies	\$55.13	
		Check Total:	\$853.58	POOL PAINT
76666	South Bend Pharmacy	Water Samples	\$30.71	WATER SAMPLE SHIPPING
76667	Standard Insurance Co	Parks Personnel Benefits	\$23.55	
		Personnel Benefits	\$266.90	
		Streets Personnel Benefits	\$12.04	
		Volunteer Benefits	\$234.36	
		Water Treatment Personnel Benefits	\$31.31	
		Check Total:	\$568.16	ALL CITY INSURANCE
76668	Steve's Front End Inc.	Repair & Maintenance	\$257.98	POLICE/AMB VEHICLE REPAIR
76669	Sunset Air	Pool Professional Services	\$849.37	POOL HVAC SERVICE
76670	SWARTZ, GENA	Professional Services	\$200.00	
		Repair & Maintenance	\$100.00	
		Repairs & Maintenance	\$100.00	
		Check Total:	\$400.00	POLICE/CH JANITORIAL
76671	SYSTEMS DESIGN WEST LLC	Professional Services	\$2,221.84	EMS BILLING
76672	T-Mobile	Communications	\$14.58	POLICE/AMB CELL PHONES
76673	U.S. Cellular	Communications	\$110.69	TOM'S CELL PHONE
76674	U.S. Postal Service	Professional Services	\$370.00	PLANNING POSTAGE
76675	USA Blue Book	Lab Supplies	\$2,669.13	WWTP LAB SUPPLIES
76676	VESTIS	Laundry	\$109.51	WWTP LAUNDRY
76677	WA ST Dept of Ecology - Attn: Cashiering Unit	DOE L 1000028 Principal	\$52,389.07	
		DOE L1000028 Interest	\$3,265.84	
		Check Total:	\$55,654.91	WWTP LOAN PAYMENT
76678	WA ST DEPT OF TRANSPORTATION	Fuel Consumed	\$1,902.67	POLICE FUEL
76679	WCDA	PCOG DISPERSMENTS- AMERICAN LEGION	\$95,269.42	PCOG NEW CITY HALL PASSTHROUGH MONEY
76680	WEST COAST MECHANICAL SOLUTIONS	Operating Supplies	\$15.15	
		Repair & Maintenance	\$719.53	
		Check Total:	\$734.68	LIBRARY REPAIR
	Grand Total		\$339,104.18	
	Total Accounts Payable for Checks #76624 Through #76680			



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>76627</u>	City of Raymond	2026 - APRIL 2026 - SECOND COUNCIL		\$319.41
<u>76628</u>	IAFF MERP Trust Office c/o Benefit Programs Administration (BPA)	2026 - APRIL 2026 - SECOND COUNCIL		\$1,100.00
<u>76629</u>	OREGON DEPT. OF JUSTICE	2026 - APRIL 2026 - SECOND COUNCIL		\$339.00
<u>76630</u>	TEAMSTERS Local #252	2026 - APRIL 2026 - SECOND COUNCIL		\$549.00
<u>76631</u>	Hunter A Irwin	2026 - APRIL 2026 - SECOND COUNCIL		\$556.70
<u>76632</u>	Aiden Young	2026 - APRIL 2026 - SECOND COUNCIL		\$901.00
<u>APRIL 2ND PAYROLL 2026</u>	Payroll Vendor	2026 - APRIL 2026 - SECOND COUNCIL		\$128,239.40
<u>DEF COMP APRIL 2ND PAYROLL 2026</u>	WA St Treasurer - Def Comp	2026 - APRIL 2026 - SECOND COUNCIL		\$5,305.91
<u>DRS APRIL 2ND PAYROLL 2026</u>	Dept of Retirement Systems	2026 - APRIL 2026 - SECOND COUNCIL		\$41,895.02
<u>IRS TAXES APRIL 2ND PAYROLL 2026</u>	Raymond City Treasurer- Taxes	2026 - APRIL 2026 - SECOND COUNCIL		\$48,075.93
<u>NATIONWIDE APRIL 2ND PAYROLL 2026</u>	Nationwide Retirement Solutions	2026 - APRIL 2026 - SECOND COUNCIL		\$75.00
<u>NW ADMIN APRIL 2ND PAYROLL 2026</u>	Northwest Administrators	2026 - APRIL 2026 - SECOND COUNCIL		\$58,679.10
				\$286,035.47



U.S. Small Business
Administration

U.S. SMALL BUSINESS ADMINISTRATION FACT SHEET - DISASTER LOANS

WASHINGTON Declaration #21499 & #21500

(Disaster: WA-20027)

Incident: SEVERE STORMS, STRAIGHT-LINE WINDS, FLOODING, LANDSLIDES & MUDSLIDES

occurring: December 5 through December 19, 2025

in the Washington counties of: **Chelan, Grays Harbor, King, Lewis, Pacific, Pierce, Skagit, Snohomish, Thurston & Whatcom;**

in the tribal areas of: **The Confederated Tribes of the Chehalis Reservation, Lummi Nation, Muckleshoot Indian Tribe, Nisqually Indian Tribe, Nooksack Indian Tribe, Puyallup Tribe, Quinault Indian Nation, Samish Indian Nation, Sauk-Suiattle Indian Tribe, Shoalwater Bay Indian Tribe, Snoqualmie Indian Tribe, Squaxin Island Tribe, Stillaguamish Tribe of Indians, Swinomish Indian Tribal Community, Tulalip Tribes & the Upper Skagit Indian Tribe;**

and for economic injury only in the contiguous Washington counties of: **Cowlitz, Douglas, Island, Jefferson, Kitsap, Kittitas, Mason, Okanogan, San Juan, Skamania, Wahkiakum & Yakima**

Application Filing Deadlines:

Physical Damage: June 10, 2026

Economic Injury: January 7, 2027

If you are located in a declared disaster area, you may be eligible for financial assistance from the U.S. Small Business Administration (SBA).

What Types of Disaster Loans are Available?

- Business Physical Disaster Loans – Loans to businesses to repair or replace disaster-damaged property owned by the business, including real estate, inventories, supplies, machinery and equipment. Businesses of any size are eligible. Private, non-profit organizations such as charities, churches, private universities, etc., are also eligible.
- Economic Injury Disaster Loans (EIDL) – Working capital loans to help small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and most private, non-profit organizations of all sizes meet their ordinary and necessary financial obligations that cannot be met as a direct result of the disaster. These loans are intended to assist through the disaster recovery period.
- Home Disaster Loans – Loans to homeowners or renters to repair or replace disaster-damaged real estate and personal property, including automobiles.

What are the Credit Requirements?

- Credit History – Applicants must have a credit history acceptable to SBA.
- Repayment – Applicants must show the ability to repay all loans.

What are the Interest Rates?

By law, the interest rates depend on whether each applicant has Credit Available Elsewhere. An applicant does not have Credit Available Elsewhere when SBA determines the applicant does not have sufficient funds or other resources, or the ability to borrow from non-government sources, to provide for its own disaster recovery. An applicant, which SBA determines to have the ability to provide for his or her own recovery is deemed to have Credit Available Elsewhere. Interest rates are fixed for the term of the loan. The interest rates applicable for this disaster are:

Physical Damage Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Home Loans	2.875%	5.750%
Business Loans	4.000%	8.000%
Non-Profit Organizations	3.625%	3.625%

Economic Injury Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Businesses & Small Agricultural Cooperatives	4.000%	N/A
Non-Profit Organizations	3.625%	N/A

What are Loan Terms?

The law authorizes loan terms up to a maximum of 30 years. However, the law restricts businesses with credit available elsewhere to a maximum 7-year term. SBA sets the installment payment amount and corresponding maturity based upon each borrower's ability to repay. Borrowers may be required to provide collateral.

What are the Loan Amount Limits?

- **Business Loans** – The law limits business loans to \$2,000,000 for the repair or replacement of real estate, inventories, machinery, equipment and all other physical losses. Subject to this maximum, loan amounts cannot exceed the verified uninsured disaster loss.
- **Economic Injury Disaster Loans (EIDL)** – The law limits EIDLs to \$2,000,000 for alleviating economic injury caused by the disaster. The actual amount of each loan is limited to the economic injury determined by SBA, less business interruption insurance and other recoveries up to the administrative lending limit. EIDL assistance is available only to entities and their owners who cannot provide for their own recovery from non-government sources, as determined by the U.S. Small Business Administration.
- **Business Loan Ceiling** – The \$2,000,000 statutory limit for business loans applies to the combination of physical, economic injury, mitigation and refinancing, and applies to all disaster loans to a business and its affiliates for each disaster. If a business is a major source of employment, SBA has the authority to waive the \$2,000,000 statutory limit.
- **Home Loans** – SBA regulations limit home loans to \$500,000 for the repair or replacement of real estate and \$100,000 to repair or replace personal property. Subject to these maximums, loan amounts cannot exceed the verified uninsured disaster loss.

What Restrictions are there on Loan Eligibility?

- **Uninsured Losses** – Only uninsured or otherwise uncompensated disaster losses are eligible. Any insurance proceeds which are required to be applied against outstanding mortgages are not available to fund disaster repairs and do not reduce loan eligibility. However, any insurance proceeds voluntarily applied to any outstanding mortgages do reduce loan eligibility.
- **Ineligible Property** – Secondary homes, personal pleasure boats, airplanes, recreational vehicles and similar property are not eligible, unless used for business purposes. Property such as antiques and collections are eligible only to the extent of their functional value. Amounts for landscaping, swimming pools, etc., are limited.
- **Noncompliance** – Applicants who have not complied with the terms of previous SBA loans may not be eligible. This includes borrowers who did not maintain flood and/or hazard insurance on previous SBA loans.

Note: Loan applicants should check with agencies / organizations administering any grant or other assistance program under this declaration to determine how an approval of SBA disaster loan might affect their eligibility.

Is There Help with Funding Mitigation Improvements?

If your loan application is approved, you may be eligible for additional funds to cover the cost of improvements that will protect your property against future damage. Examples of improvements include retaining walls, seawalls, sump pumps, etc. Mitigation loan money would be in addition to the amount of the approved loan but may not exceed 20 percent of total amount of physical damage to real property, including leasehold improvements, and personal property as verified by SBA to a maximum of \$500,000 for home loans. It is not necessary for the description of improvements and cost estimates to be submitted with the application. SBA approval of the mitigating measures will be required before any loan increase.

Is There Help Available for Refinancing?

- SBA can refinance all or part of prior mortgages that are evidenced by a recorded lien, when the applicant (1) does not have credit available elsewhere, (2) has suffered substantial uncompensated disaster damage (40 percent or more of the value of the property or 50% or more of the value of the structure), and (3) intends to repair the damage.
- Businesses – Business owners may be eligible for the refinancing of existing mortgages or liens on real estate, machinery and equipment, up to the amount of the loan for the repair or replacement of real estate, machinery, and equipment.
- Homes – Homeowners may be eligible for the refinancing of existing liens or mortgages on homes, up to the amount of the loan for real estate repair or replacement.

What if I Decide to Relocate?

You may use your SBA disaster loan to relocate. The amount of the relocation loan depends on whether you relocate voluntarily or involuntarily. If you are interested in relocation, an SBA representative can provide you with more details on your specific situation.

Are There Insurance Requirements for Loans?

To protect each borrower and the Agency, SBA may require you to obtain and maintain appropriate insurance. By law, borrowers whose damaged or collateral property is located in a special flood hazard area must purchase and maintain flood insurance. SBA requires that flood insurance coverage be the lesser of 1) the total of the disaster loan, 2) the insurable value of the property, or 3) the maximum insurance available.

Applications for disaster loans may be submitted online using the MySBA Loan Portal at <https://lending.sba.gov> or other locally announced locations. Please contact the SBA's Customer Service Center by email at disastercustomerservice@sba.gov or by phone at 1-800-659-2955 for further assistance. For people who are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

Holly Meyer

From: Karla Peterson <Karla@greatnwfcu.com>
Sent: Wednesday, April 22, 2026 11:31 AM
To: Holly Meyer
Subject: City Hall Donation

CAUTION: External Email

Good morning Holly,

I received the donation request to support completion of the facility's interior. We are very excited for this space for our community. We believe that it will be very beneficial and we are happy to contribute funds to move this project forward. Before we finalize an amount for contribution, my CEO wanted me to touch base to see if we could get a better idea of what funds will be used for specifically and what type of acknowledgement and recognition the credit union could expect.

I look forward to hearing from you-

Karla Peterson, CUCME
Marketing & Community Development Manager
Great NorthWest FCU - Administration
360.533.9990 x133



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